

## **Eddyville Charter School**

### **Board of Directors**

**September 27, 2012**

**Board Members in Attendance:** Larry Cook, Kevin McBride, Spring Howard, Patty Kinion, Christy Turner and Dana Scarborough

**Absent Board Members:** Paul Schneidecker and Shlya Luckini

**Administration Present:** Dennis Schultz, Ann Cook, and Lisa Renfrow

**Meeting called to order by Kevin McBride at 6:37.**

#### **Interested Parties:**

No interested parties.

#### **Written Communication and Acknowledgments:**

A building use request was presented for approval allowing a Toledo A.A.U. basketball team to practice in the gym. Patty Kinion made a motion to approve, Spring Howard seconded the motion, and all members were in agreement.

#### **Reading of the Minutes:**

Larry Cook made a motion to approve the minutes as written, Patty Kinion seconded the motion, and all members voted in agreement.

#### **Financial Report:**

Board member, Patty Kinion reviewed revenue received and checks issued (check #'s 15171-15222 total of \$68,349.56) and made a motion to accept the financial report as presented. Spring Howard seconded the motion, and all members voted in agreement.

#### **Student Enrollment Report:**

K-12 enrollment is currently 221 students. We still have a waiting list and receive numerous calls inquiring about possible registration.

#### **Administrative Report:**

The Eddyville Charter annual report was presented to the LCSD board of directors on August 28<sup>th</sup> by Mr. Schultz. Board member, Jenny Demaris also attended the meeting and supported ECS.

Mr. Schultz explained to the Board that we are still moving forward with teacher licensure and highly qualified (NCLB). Proper licensure is critical for exiting staff and future hires. As a school we are moving towards what is ethical and legal, with staff responding very well.

Mr. Schultz explained to the Board our use of Insight of Oregon as our alternative education option for students needing credit recovery or extended options. Currently there are 28 students enrolled in classes. Ten of those students are taking credit recovery options while others are enrolled in AP English, Physics, Game Design, Latin, and computer classes. A list of the courses offered through Insight will be posted on the school website. In the future Insight will give us a great deal of flexibility.

Stacey Stoudenmeyer, an Art teacher from Salem was hired to instruct two groups of high school students for 90 minutes each. She is very enthusiastic and would like to put together a Fine Arts program for ECS.

The Artist in Residence or AIR program with Lisa Otis is off to a great start and is being nicely received with volunteers coming in for 4 ½ weeks teaching a variety of classes. Classes offered this first session include Marine Studies, Recycled Art, K-9 Obedience, and Geo Caching.

#### **Facilities Update-**

Landon Lightle prepared an outline describing building/grounds maintenance and improvement projects for presentation to the Board.

Thank you to Dan Kinion and family for taking down the tree branch. Drivers from Mid-Columbia appreciated the removal of the offending tree limb that at times scraped the buses.

Permits for the new storage project located off the multi-purpose room were approved and work has begun.

#### **Water Update-**

Landon Lightle is working closely with Amy Chapman (Lincoln County Health Department) to resolve our current water issues and bring our system up to code and into compliance. Amy Chapman complimented Landon on his thorough approach to the project. Dennis Schultz shared with the Board a conversation he had with a State Health Authority official who explained the necessary steps to identify and balance PH levels by getting a piece of our equipment working properly.

The list of maintenance projects needing volunteers is not complete at this time, but there is a need for a crew to help with painting projects before adverse weather arrives.

The question of how cost effective is Service Master if we continue to add more tasks to their list of duties came up for discussion. Ann Cook explained that Service Master provided a bid for services and a contract was agreed upon. When changes need to be made the price changes or negotiated trades of services will be made. One task to be added to Service master is the mopping of the multi-purpose room after hours to create a safer area for students, staff, and visitors. Another area that may possibly be addressed is the stage area.

Mr. Schultz asked Landon Lightle to create a list or schedule of duties performed throughout the day. To help with efficiency it was suggested that staff e-mail longer term tasks to be scheduled for completion.

Ann Cook shared with the Board Service Master's plan to change out the paper towel dispensers and towels at a cheaper rate and savings due to the buying power that Service Master has. Unfortunately, dispensers are back ordered, but will be installed soon.

In regards to coaching, hiring and evaluation processes, Dennis Schultz has gone to LCSD's website and looked closely at the process they use to hire coaches, types of certification required, and inservices offered. Dennis will continue to look into a process we will put in place at Eddyville Charter.

### **Committee Reports:**

#### **Old Business:**

Coaching Issue- Spring Howard brought to the Boards attention a situation with her daughter, a senior, not being placed on the varsity team after three years of playing and being named Most Improved. She wanted the Board to be aware that this happened last year as well and that it was very disappointing to her. Her desire is that the Board will take a look at the coaching policies, procedures, and ways to prevent this from happening in the future.

Dennis Schultz expressed to the Board that it has been his experience there are some areas where policies and procedures need to be addressed, changed, or supported and reinforced.

One area of concern expressed by Spring Howard was student and young adult visitors showing up at school during school hours. Mr. Schultz shared that we are currently looking closely at our student visitor policies. Currently all visitors under the age of 18 need to have approval from staff and the administrator 48 hours in advance. Volunteers and parents are encouraged to participate in school activities. Background checks are performed on all volunteers.

#### **New Business:**

Employee contracts were presented for approval. Patty Kinion moved to approve the employee contracts as written, Dana Scarborough seconded the motion and all approved.

#### **Motion to adjourn session:**

Larry Cook made a motion to adjourn the meeting, Spring Howard seconded the motion and all voted in agreement.

