

Eddyville Charter School

Board of Directors Minutes of Meeting

January 17, 2013

Board Members in Attendance: Larry Cook, Spring Howard, Jenny Demaris, Patty Kinion, Paul Schneidecker, and Christy Turner

Absent Board Members: Kevin McBride, Dana Scarborough

Administration Present: Dennis Schultz, Ann Cook, Lisa Renfrow

Meeting called to order:

The meeting was called to order by Jenny Demaris at 6:35 p.m.

Interested Parties:

Shelley Moore thanked the board for their participation and commitment to our school. She also shared with the Board a community service project her first grade students are bringing to ECS. They are collecting gloves, mittens, and hats to be donated to local charities. Shelley Moore also shared that the kindergarten and first grade students will sing the National Anthem at the last home basketball game of the season in honor of senior night. Parents will be invited to attend free of charge.

Written Communication and Acknowledgement:

January is Board Appreciation Month. Certificates of appreciation, candy, and flowers were presented to the Board members to recognize their commitment and dedication to Eddyville Charter School.

Reading of Minutes:

Larry Cook made a motion to approve the Nov./Dec .minutes as written. Patty Kinion seconded the motion and all members voted in agreement.

Financial Report:

Larry Cook made a motion to accept the financial report as submitted (check #'s 115436-15498) with a total of \$49,656.29. Paul Schneidecker seconded the motion and all members voted in agreement.

Business Office Report:

Ann Cook explained that the ECS budget was based on \$5998.00 /student while the State school fund was estimated in July at \$6,134.00. The State funding estimate changed in October and is currently \$6,004.00. Assuming the state school fund estimate does not go below \$5998.00, Eddyville Charter School will receive from LCSD about \$1,200.00 in unbudgeted funding.

However, due to facilities projects that will not be covered by LCSD until July 2013 (new fiscal year.) ECS will be responsible for \$38,000.00 in billable invoices (for repairs above the \$50,000 limit set by the District) during the current fiscal year not budgeted. It is possible that ECS will have to seek Board approval to use approximately \$38,000.00 in contingency funds for this purpose. Ann Cook explained that she has requested to see a copy of the agreement in writing about the limits. Ann Cook is continuing to work with Julie Baldwin and Rich Belloni to resolve this matter and establish better communication to prevent this from happening again.

PERS Update:

Eddyville Charter School currently pays 25.48% for Tier 1 and 2 employees in PERS. (For those employees hired before 2003.)

In the 2013-14 school year we will see an increase of 7.21% for Tier and 2 employees, or a rate of 32.69%. (Our current Tier 1 and Tier 2 employees cost 25.48%) Current PERS payroll expense for ECS will increase by \$11,777.67. Keep in mind that four current employees no longer are PERS employees.

Student Enrollment Report:

Current enrollment for ECS is 220 students. Four students have withdrawn due to their families moving. Students on the wait list are for grades currently at the established limit.

Administration Report:

Mr. Schultz started his presentation to the Board by passing out the latest school newsletter by Mrs. LaRoche's college students.

One of three safety drills scheduled for January was completed.

A school safety risk assessment was conducted last week by James Rowland, a retired Navy. He is in the process of writing up his observations and recommendations.

Haley Percell, Oregon School Boards Association Attorney, delivered a presentation on bullying Thursday, December 13th to the staff. In a follow up conversation about policy addressing bullying she said we may want to review what was adopted in 2003 and carried forward in the 2009-14 charter agreement in comparison to current LCSD policies. A discussion by the Board resulted in Spring Howard making a motion to adopt all of LCSD's policies until further review. Larry Cook seconded the motion and all members voted in agreement.

Members of the Toledo VFW trap club and Big Timber Rifle club in Siletz will be offering opportunities for students in grades 6-12 to sign up. The trap club and the marksmanship club will alternate meeting on Wednesday afternoons starting on February 6th. In order to be eligible students have to have passing grades in all of their classes at the end of the 1st semester and maintain passing grades throughout the 2nd semester. There is room for 10-12 participants in each club.

The rain gutter crew completed their installation work in December;

Several Board members were concerned about the lack of lighting in the parking lot outside the gymnasium.

On December 17th, we cancelled school due to a power outage. It was also discovered that same day that our water storage tanks were almost empty. It wasn't until Wednesday the 19th that Landon Lightle was able to trace a malfunctioning valve in the water line into the greenhouse. The notice was included in a packet of information sent out at the beginning of this week. A notice was also sent the week of the event to the county water officials. *I want to commend Landon for his work in tracking down and bypassing the leak, notifying county officials and bringing in water in order to give the well time to recover and to get us through a busy and broken week and to Ann and Lisa for getting notices up and bringing in portable toilets.* It appears they all have done this drill once or twice in the past.

Here's an excerpt from the notice:

This loss in pressure lasted approximately 2 hours and bottled water was immediately made available to staff and students and located in the following areas in the school: Front office, Elementary hall store room, HS hall store room. Out of order signs were placed on all of the school bathrooms and 4 portable toilets were made available at the following locations: South elementary entrance and HS Gym ramp entrance. The break in the water line was found and bypassed. Repairs are underway to permanently fix the problem. Currently the water system has a measured chlorine residual of .3mg and is safe for drinking.

Could sensors be put in place to alert when the water level is low to prevent this from happening again?

Athletics

- Adam Kriz is researching and putting together an evaluation for coaches as well as a mechanism for coaches to give feedback to the AD;
- Michael Ulstad is researching the logistics in hosting a 3-3 basketball tournament at ECS next fall. It will be used to heighten interest in the sport and as a beginning fund raiser for the boys and girls HS teams.
- Michael Ulstad, Adam Kriz and Shelley Moore will meet to discuss the value in putting together an athletic committee (AD, 1 ECS staff, booster club member, parent representatives) to be used as a liaison between the school and the ECS community to ensure better communication.
- We plan to advertise the track coach position next week on Craigslist, on the ECS web site and in the local Newport paper.

Committee Reports:

The ECS Bylaw Sub Committee received a hard copy of the Bylaws, but would like an electronic version to work from. Mr. Schultz offered to convert it to a compatible version. The group will set up a time to meet and review.

Old Business:**New Business:**

A Special Service Agreement for Shawn Ferschweiler was presented to be approved. An addition to the contract was included to stipulate that final payment would not be made until uniforms, equipment, and expenses were taken care of. Larry Cook made a motion to accept the contract as written with stipulations and Paul Schneidecker seconded the motion. All members voted in agreement.

Concern was voiced about the recent girl's basketball tournament not being organized, lack of information, chaperones, and being so far away from home.

Meeting Adjourned:

Larry Cook made a motion to adjourn the meeting. A second was made by Christy Turner and all members voted in agreement. Meeting adjourned at 7:25 pm.