

Eddyville Charter School

Board of Directors Minutes of Meeting

**October 20, 2011
7:30 PM**

In Attendance: Dick Krog, Larry Cook, Spring Howard, Paul Schneidecker, Shyla Luckini, Patty Kinion, Jenny Demaris, Kevin McBride, Christie Turner

Absent Board Members: Kristi Demaris, Dana Scarborough,
Administration: Pete Tuana, Ann Cook, Lisa Renfrow

Interested Parties:
No interested Party

Written Communication:

Building use applications were submitted by the family of Paul Faxon for a memorial service and Tamara Berry for a meeting regarding the study for closing the Eddyville Post Office. Larry Cook made a motion to approve, Dick Krog seconded the motion, all in agreement, motion passed.

Reading of the Minutes:

Mr. Tuana noted the minutes from the Executive meeting were missing and would be added. Dick Krog made a motion to approve the Board minutes as written, Larry Cook seconded the motion, all members were in agreement.

Financial Report:

The financial report with check #'s 14511-14600 was presented for approval. Board member Larry Cook made a motion for the financial report to be approved. The motion was seconded by Dick Krog, All members were in agreement, motion passed.

Student Enrollment:

Student enrollment as of October 20, 2011 was 218 students. We had two high school and one middle school student withdraw and enrolled one kindergarten student. Our counts are staying strong. Enrollment for grades 1-8 is closed. We still have limited space in Kindergarten and grades 9-12. We are continuing to accept pre-registration forms to be placed on a wait list.

Administration Report:

Personnel Contracts

Personnel contracts were presented for approval: John Francis-Behavior Specialist (co-funded by Eddyville Charter School and Lincoln County School District, but on Eddyville Charter's payroll) started this week, is filling the need quite well, and gets along well with our students. Ann Cook-Music Special Services, and a girl's basketball coaching

position (hire will be announced on Friday after all background checks have been completed.) There is also a possibility we will have wrestling this year. Approval was presented for a raise of \$500.00 monthly to Landon Lightle, our Building Facilities and Maintenance/Head Custodian, after completing the agreed upon probationary period. Landon has more than exceeded all the expectations and Mr. Tuana wanted to have him compensated according to his qualities and quantity of work performed. At this time Mr. Tuana wished to hold off discussion on the PERS adjustment stipend with the plan of revisiting the subject later. Dick Krog made a motion to approve all the contracts as presented. Larry Cook seconded the motion, all members were in agreement. Motion passed.

Test Scores and Academics

Mr. Tuana explained to the Board the results of Eddyville Charter's 2010-2011 School Report Card from ODE published on the sixth of October. We are still waiting for additional information. As a school we received an overall school rating of Satisfactory and AYP (Federal Adequate Yearly Progress) was Met. Achievement Data in the report showed we are slightly below the comparison schools and district schools. Science scores showed we are above average and stronger. Mr. Tuana felt this was because of high school teacher, Bob Pearson and his vision and hands on approach to teaching science. This same commitment to teaching science is seen in the elementary and middle school classes, with teachers participating in science training and programs. In other areas Eddyville Charter School showed similar growth with comparison schools, but we have a lot of work to do. Many of our new students are low achieving, so maintaining the same level of performance this year will be an effort and an accomplishment. We were rated Satisfactory, we want to be Outstanding.

Kevin McBride stated it was his understanding we needed to focus on math. Mr. Tuana explained we do need focus on math. We were Satisfactory as a school, but our math test scores have consistently dropped and will remain a targeted area. Patty Kinion wanted to know if it was possible to separate and compare year to year scores of students who have attended the Charter School since opening. Mr. Tuana will look at this data and present it at a later date.

Maintenance

We have stopped on any additional maintenance activities until next spring. Mr. Tuana asked the Board to form a committee to help determine the best use of the approximate \$100,000 left to spend on facility upgrades and repairs. There are still a number of projects that need to be addressed. Recently water issues gave us some problems. We had to buy bottled water for drinking and have water trucked in for building use. The Philomath Safeway generously donated a pallet of water to be stored and used later. Leaks and old plumbing need to be repaired and updated at an estimated cost of \$20,000, additional roofing repairs \$50,000, an outdoor play area, additional electrical upgrades, and some minor dry rot repairs. The Bleachers will be coming in soon. Spring Howard asked how the old bleachers would be used or recycled. Mr. Tuana explained that the metal would be recycled for money and the wood would be stored in our wood shop area

and used later. Jenny Demaris made a suggestion that the wood could possibly be used for some type of a fundraiser project.

Positive Behavior Support

At the last meeting we discussed implementing a positive behavior support program and getting information out to parents. Mr. Tuana explained to the Board he has not found just the right program that he is looking for. He is looking for a program that works well at school and the same language can be used in the home. He went on to explain the approach he is taking with a particular student regarding some bullying behaviors; stressing the importance of showing one kind act a day. He was pleased to report that he observed this student on the playground helping a younger student on the bars who needed assistance. We want the students to understand kindness. The behaviors being addressed have been going on for a long time and are being addressed. Mr. Tuana also shared with the Board he and Sandi LaRoche are spending a great deal of time on student behavior, working with students, counseling, documenting, and communicating with staff and parents.

Mr. Tuana explained to the Board that he will be making phone calls to all parents who have a student who is currently in danger of failing a class and invite them to conference with teachers.

Committee Reports:

Old Business:

Ann Cook reported the Charter School Conference sponsored by the OSBA is in February this year. She has requested information to be sent. She also scheduled Steve Lamb, a representative from OSBA to come and present at the November 3, 2011 work session to be held in the library at 5:30 p.m. to approximately 8:15 p.m. This will be a very informative session with dinner provided. Kevin McBride added that this presentation was very useful and thorough.

New Business:

Audit Report

Ann Cook presented the audit report from Pauly Rogers and Co., a report completed every year. Eddyville Charter was praised for the manner the books are kept and the communication. The report is self explanatory and outlines the process. She directed the Board member's attention to page 6 of the financial report and explained the carryover was somewhat less than she had expected due to not being able to collect AR payment because we did not have qualifying expenses. We carried forward \$28,562. Kevin McBride asked if the auditing firm was happy with the way we are attending to our past financial obligations. Ann Cook explained that we are not \$82,000 in debt as stated in the minutes or how it was explained. We had the money coming in, but it was from the next year. Now we are up to speed, with this \$28,000. Kevin McBride said that how it was explained before we needed to repay. Ann Cook stated to the Board that with this audit we were caught up and finances were in order. Mr. Tuana reinforced that if we keep our

attendance up we'll be good. Ann Cook explained the Charter School will have more money than put into the spending plan. Mr. Tuana prompted the Board to look at page 1 of the audit and the suggestion made for Student Body funds currently tracked with Excel, be tracked using the Infinite Visions accounting software. This will happen after the ESD has completed the set-up. Ann Cook re-emphasized that the Student Body accounts ended in the black and did very well last year. Kevin McBride inquired about the length of time it would take the ESD to make this transfer. Pete Tuana explained it was a three year cycle to get everyone in and on board. Ann Cook added that the software would have to be purchased, a one-time expense of approximately \$10,000. The key word noted in the audit report was "recommended" making this an option not a requirement to put in place.

Kevin McBride inquired if the Student Body funds ever ran a balance of \$10,000 in the past. Ann Cook told the Board that yes it often did and upwards to \$20,000. She went on to report that the Junior and Sophomore class are working on several fundraisers at this time, as well as the annual Innisbrook elementary fundraiser.

Adjournment of Meeting:

A motion was made by Dick Krog to adjourn the meeting. The motion was seconded by Larry Cook, all members were in agreement. Meeting adjourned.

Board Work Session scheduled for November 3, 2011

Next Meeting: November 17, 2011