

Eddyville Charter School

Board of Directors Minutes of Meeting

**November 17, 2011
6:30 PM**

In Attendance: Dick Krog, Larry Cook, Patty Kinion, Jenny Demaris, Kristi Demaris, Dana Scarborough

Absent Board Members: Spring Howard, Paul Schneidecker, Shyla Luckini, Kevin McBride, Christie Turner

Administration Present: Pete Tuana, Ann Cook, Lisa Renfrow

Board Co-Chair, Jenny Demaris called the meeting to order.

Interested Parties: No interested parties.

Written Communication: No written communication.

Reading of the Minutes: Jenny Demaris requested the minutes from the October Executive Board session be added to the next meeting for Board approval. Larry Cook made a motion to approve the minutes as written and Dick Krog seconded. All members were in agreement.

Financial Report: No Income and Expense Report was submitted for approval due to late bank statement received. Ann Cook moved \$50,000 from general fund to a money market and would like to have an additional \$25,000 more added to the total. Dick Krog made a motion to approve, Patti Kinion seconded the motion, all in favor. Ann Cook explained the BLM money be added to the budget. Larry Cook made a motion, Dick Krog seconded. All Board members present approved.

Student Enrollment Report: Student enrollment was 220 students. We had one student withdraw and three new students enroll. We are currently taking names for students wishing to be placed on wait list for future registration. Dick Krog asked if the numbers waiting to register would equal or be greater than the number of graduating seniors. It was felt that we would have a greater number of students enrolling in the fall than graduating in the spring.

Administrative Report:

Updates: Mr. Tuana suggested to the Board the importance of getting a committee formed to hire a new superintendent. With the Board's approval, we will move forward

with the same process as last year, beginning interviews in early April. He expressed his willingness to screen and check references, but would like to see someone assigned to monitor the process. A motion was made by Dana Scarborough for the position to be posted and Dick Krog seconded the motion. Motion passed.

A meeting with Siletz Charter is scheduled to discuss the possibility of having a few of their students joining our students and take classes at OCCC.

Facilities Update:

Pete Tuana presented the Board with a handout outlining facility projects costs and progress to date: Approximately \$30,000 for new bleachers in the gymnasium (completed), \$10,000 for a new school wide phone system and upgrade to wireless(still working out some issues), beams and exterior support posts are being repaired and should be completed by December, roof repair-\$27,000 (completed) At this time approximately \$72,000-75,000 has been spent on repairs out of a \$200,000 budget designated for facility repairs, leaving about \$125,000 for future projects. Mr. Tuana suggested to the Board that a committee be formed to evaluate facility needs and prioritize future projects. He invited those interested to do a walk with Landon Lightle our Facilities Manager or tour the building and present ideas. Some areas of concern or areas needing improvement included: increasing the size of the existing weight room, covered play area, gutters and down spouts building wide, electrical improvements, upgrade plumbing (\$20,000), locking storage container to keep stored items dry(\$2,500 building money).

Employment Contract: Girl's basketball coaching contract was presented for approval. Dick Krog made a motion to approve the contract, Dana Scarborough seconded, approved by Board.

Committee Reports: Board members interested in participating in the search for the new superintendent will be invited to attend the January 5th work session at 6:30. An email will be sent out to notify Board members.

Old Business: Mr. Krog would like to know where to find the November and December school activities calendar and when we can expect to see an updated newsletter. Mrs. Cook explained that calendars are available on the school website (www.eddyvillecharterschool.org) and that Mrs. LaRoche's students were currently working on an updated newsletter to also be posted online. Shereen Rowland shared with the Board information and a contact person interested in presenting the "Be Kind" program. Mr. Tuana will meet with schools in Toledo and Philomath using the program and get feedback.

Mr. Tuana shared with the Board that the number of students receiving one or more “F”s for the first quarter progress of 2011/12 was greatly reduced from last year. He did not have the data to present, but will present at the next Board meeting.

“F” Report Pete Tuana shared with the Board that there were very few F’s Schedule changes and staff changes have.

Middle School changes to the schedule have made positive improvement, creating smaller class sizes. The math classes were also moved to 3rd period to accommodate rainy day recess in the gym. Patty Kinion asked about mentors being assigned. Mr. Tuana explained that Sandi LaRoche is working as a mentor with the 11 and 12 grade students. Mrs. La Roche is helping students with PSAT, SAT, college related information, and advising students.

Concern was presented regarding the school sign not being updated on a regular basis. Patty Kinion shared with the Board that she really appreciated the pictures shown on the front office display screen.

Ann Cook talked about the Post Office closure meeting and asked if we could approve the committee using the bulk mailing rate and co-sponsor the effort. Larry Cook made a motion, Dick Krog Seconded, all approved.

New Business:

Adjournment: Dick Krog made a motion to adjourn the meeting, Larry Cook seconded the motion, all Board members were in agreement. Meeting adjourned at 7:10 PM

Next Meeting: January 19, 2011 6:30 PM