



Eddyville Charter School  
Board of Directors  
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**April 17, 2024  
Regular Session 6pm  
Minutes**

- 1) **Executive Session per ORS 192.660(2)(a)** - Meeting called to order at 5:01 pm by Board Chair Abe Silvonon  
Meeting adjourned at 6:06 pm
- 2) **Regular Board Meeting** - Called to Order Meeting called to order at 6:09 pm by Abe Silvonon  
**Board Members in attendance:** Ryan Gassner, Abe Silvonon, Stephanie Mekemson, Tony Pettis, Jenny Demaris and Charlie Russell  
**Board Members absent:** Stuart Imler  
**Administration/Financial in attendance:** Stacy Knudson and Doug Byers  
Minutes prepared by Missy Endicott Board Clerk
- 3) **Past Meeting Minutes** February 21, 2024 minutes - Fix the one agenda to March
- 4) **Agenda Adjustments**
  - a) Revised budget calendar - add to action items h. Changes June 19, 2024 to June 18, 2024 meeting.
  - b) Agenda adjustment to offer of interim superintendent position Abe Silvonon and Stephanie Mekemson to offer and negotiate the Position and pay of Interim Superintendent/Elementary Principal with Eric Clendenin 1 year contract.
- 5) **Informational Items**
  - a) Financial Packet -Doug Byers - Everything still looks really good. We should have our budget ready by next week for next year. Rollover projection looking about 250k. Our 1st insurance check came in for the kitchen/hallway for partial payment. We will need to do an appropriation for spending the funds once the project is complete and we have a total. ADM is always the same price each month until May when they do a reconciliation.
- 6) **Interested Party Comments**

**During this time the audience will have the opportunity to speak to the board. This is not a question and answer opportunity. Anyone wishing to address the board is asked to complete a request via sign in upon entering the board meeting. The chairman reserves the right to limit time allocated to each presenter to between 3-5 minutes. It is requested that those addressing the board state their name for the record. Any complaints made about personal, student or board members is prohibited.**

## 7) Communication

- a) Administration Report March/April- Stacy Knudson - Staying steady at the 200 enrollment. Literacy night is next week with Mark Ekins and the Leadership team. Stem is developing in our school at all levels. We are accredited again for 6 years and just finished that process. It was really rewarding the community, students and staff. They scored us higher than what we scored ourselves. Trauma informed training this week for all staff on Friday as part of Professional Development. Boeman Group is coming out of North Carolina to provide the training. We have staff from Tillamook joining us here on campus, along with a variety of schools joining via zoom. Missy and Stacy went to PACE Day in Sunriver and cyber security is huge right now along with new updated title XI. Elementary discipline is on the rise right now. Boosters came to us and requested a wish list. And on that list was a school library. Andrea who works for the district was able to obtain the library from the Online school for LCSD who is shutting down. The library will be staffed and located next year on the stage.
- b) Athletic Director Report March/April- Karla Pearson
- c) Facilities Manager Report March/April- Danny Wheeler - Elementary hall is getting drywall now, because of mold we have taken a little longer than expected. Baseball field has grass seed and dugouts. Currently working on the Cyber security piece that PACE requires. We are getting Go Guardian and able to piggyback it off of LCSD current program for a less charge. Sound boards will go up this summer from the booster club once they come in and wrap them.

## 8) Old Business -

- a) Update on Charter Renewal Process- Stacy reached out to Majalise Tolan, renewal was approved by LCSD at their February meeting. They have agreed to pay us up to 250 kids should we get that many. In the past we could have 300 kids but only were paid for 200 total. We will be included in their bond planning. Roof and finishing siding are our big needs. May 10th deadline for final. They will vote on it in their board June meeting.  
Maybe try again on the seismic grant moving forward. We need LCSD to be on our side to help us with the process.
- b) Missy reached out to our agent about sending them the appraisal for PACE, they appreciated the information, however they conducted their own appraisal in early February. But maybe they could use our photos.

## 9) Consent Agenda

- a) Payment of the Bills March and April
- b) Approval of February 21, 2024 board minutes  
Jenny Demaris made a motion to approve the consent agenda; Stephanie Mekemson seconded the motion. All attending board members voted in favor.

## 10) New Business

- a) June 19, 2024 meeting changed to June 18, 2024 due to Holiday  
Jenny will be out for the May budget meeting. But will submit any questions to the board clerk prior to the meeting.
- b) Updating non licensed staff salary schedules - Stacy makes a recommendation of making it an 4% for equity across the board for all staff. They currently only get a 2.5% step.
- c) Presentation by Mark Ekins- Admin Journey  
Mark Ekins - Has been here for 10 years, and is requesting financial support for his masters program. He mentioned he has 25 plus years left in being here. No plans to leave Eddyville. Long term security. Asking 13k for his degree. He is currently just getting started in his program.

The board is wanting to know the precedence to uphold policy? Is this something we have a policy for now? Are there other teachers here that have done this that we would need to compare to or need to? Find comparable in other districts. grow your own idea. Budget needs moving forward to see how it is structured. Asked Stacy to look into this and see what this would look like or could look like if they wanted to start a program.

## 11) Action Item

### a) 1 year contracts for the following

- i) Yvonne Castillo 1.0 FTE
- ii) Morgan Kilduff 1.0 FTE
- iii) Logan LaVaque 1.0 FTE
- iv) Patrick McKnight 1.0 FTE
- v) Heather Peckfelder 1.0 FTE
- vi) Barbara Sutherland 1.0 FTE

### b) 3 year contracts for the following

- i) Stephanie Austin 1.0 FTE
- ii) Sarah-Ann Hall 1.0 FTE

- c) Approval to switch June 19th meeting to the 18th of June.
- d) Approval of Alain Brown resignation effective end of 2024 school year
- e) Approval of Lanorra Bates resignation
- f) Approval of Tabitha Norwood resignation
- g) Approval of 24-25 Salary Schedules non licensed
- h) Approval of 24-25 revised budget calendar

Ryan Gassner made a motion to approve action items a-h; Charlie Russell seconded the motion. Vote passed 5 yes to 1 no vote.

- i) Approval of Abe Silvonen and Stephanie Mekemson to offer into negotiations for the Position of Interim Superintendent/Elementary Principal with Eric Clendenin 1 year contract.  
Jenny Demaris made a motion to allow Abe Silvonen and Stephanie Mekemson to enter into negotiations with Eric Clendenin for a 1 year interim position as Superintendent/Elementary Principal; Charlie Russell seconded the motion. All voting members voted in favor. Motion passed

\*One clarifying question on posting of all open Board seats that expire in July. Asked to get them posted and on our website for the June meeting and elections to be held on the June 18, 2024 meeting.

\*Stacy has a question about whether we can let the community know about the Superintendent. Abe asked if Stephanie could make a write up of where we are in the process.

Abe Silvonen called the meeting adjourned at 6:46 pm.

## **UPCOMING MEETINGS**

**1st Budget Committee Meeting May 15, 2024 at 5:30 pm**

**Next Regular Board Meeting May 15,2024 at 6:00pm**