

**Eddyville Charter School
Board of Directors
Meeting Minutes
September 15th, 2016**

Board Members in Attendance:

Larry Cook, Ryan Gassner, Maygen Blessman, Lisa Rorie, Ashley Conner, Dwan Loomis, Patty Kinion
Kevin Bales arrived at 5:19 pm

Administration in Attendance:

Jennifer Johnson, Missy Endicott, Jackie Olsen

1. **Meeting Called to Order by Patty Kinion at 5:01 PM**
2. **Agenda Item Adjustments:**
 - Action Item 9 C Add Booster Club
 - Action Item 9 D Add Lisa Otis Resignation
3. **Approval of Agenda:** Lisa Rorie makes motion; Maygen Blessman seconded the motion. Motion passed unanimously.
4. **Consent Agenda:** Lisa Rorie makes motion; Dwan Loomis seconded the motion. Motion passed unanimously.
5. **Patron and/or employee comments for items not on the agenda:** NONE
6. **Communications:** We received a notice from BLM that we received a \$14,000.00 grant. Thank you to Bob Pearson for all the hard work getting all the paperwork and bids ready to submit the grant, it took a lot of time and energy. This is for Dirt, pots, seeds, subs, buses, etc.

We got notice from OHA that we will be having a hearing at the end of September in regards to the lead paint fine. The fine is \$2400.00

7. Committee Reports:

Facilities Report: None at this time. The committee is wanting input from the school to move forward. Shereen and Bob have been working hard to fix things around the building and getting a lot done and getting ready to paint the gym. A suggestion was made to contact Shereen to see if she has any areas of help they are needing. Larry says there is a broken panic bar on the far side of the gym, and that the men's bathroom door jam in the high school hallway needs to be replaced.

By Laws Committee: Emails have gone out back and forth with the committee and Maygen has them almost complete. She will have them ready and complete for action items next meeting.

8. Old Business: NONE at this time

9. Action Items:

- a. **Financial Report:** Jackie handed out the Financial Report, Maygen had asked a question back in July regarding a check Jackie said it was to be a voided check. The beginning fund balance is \$239,000.00 but the audit is not final yet to make it set, but that is what she is projecting when it is final.
Larry makes a motion to approve page 1 of the hand out; Lisa seconded the motion. Motion passes unanimously (Kevin Bales abstained from voting as he walked in at the end of this discussion.)
- b. **Student Body Accounts:** Jennifer is asking that General Fund write a check to Student body for the accounts that have been ran in the "red" for several years. The Student Body accounts were kept in an Excel Spreadsheet, and the formulas were not used to make that an effective practice. Errors were made. In order to clear things up, we need \$9733.49 to cover the shortage in Student Body accounts. The 2nd page of the handout is the ending fund balances and this is what needs to be in each account as of June 30th, 2016. It is important to keep the fundraised accounts intact as much as possible, as these are accounts that students raised money for.

The K-6 classroom accounts will stay stationery, as they have in the past. Beginning in the 7th grade, the accounts follow the students.

Patty says this cleans the accounts up and moves us forward. From here on out there will be a report like just like we get for the general fund.

Larry asks why we are asking for \$9733.49? Jennifer stated that this was the amount that the accounts were in the red.

Maygen wants to know what happened. Jennifer stated that several things happened. Jennifer handed out examples: there are common spread sheet errors made for not using the excel formulas.

For example, the Scholarship fund:

Page 1 shows what was kept for school records with the scholarship fund, page 2 shows that if you were to use the formulas in excel what the total should be, and page 3 is how and what the money was spent on. The Scholarship fund is negative \$2289.05. This account is funded by the pepsi machine out in the hallway. The deal has been in the past that the first \$500.00 that the seniors makes goes to the scholarship fund and then after that the balance would go to the Senior Class as a

fundraiser for them. You can see that even though the account was in the negative in 14/15 we kept writing checks out of this account.

What is the scholarship fund?

Each account should have a summary for how and where the money should be spent and who is to spend this money. We do not show any records of this so it is unknown the exact details of this account.

Lisa Rorie makes motion to pay the \$9733.49; Kevin Bales seconded the motion. Motion passed unanimously.

- c. **Booster Club:** Jennifer explains that the Booster Club has gotten their own 501 3C and wants to separate, and be given their money in one lump sum. Jennifer asked Jackie to explain some options for the separation and then she will give the board her suggestion.

Jackie- Option 1 would be to write a check to the Booster Club in the full amount of the account. Option 2 would be to claim the money as our own and keep it. Option 3 would be to hold the money in the school account and expend the accounts as the Boosters spent the money.

Jennifer- says her recommendation is that we write a check for the full amount.

After much discussion it was asked that it wait until the next meeting to vote or move forward until the Booster Club and Jennifer have produced a memorandum of understanding. No checks will be written until the documentation is provided to the board.

- d. **Lisa Otis resignation approval:** Lisa Rorie makes motion; Dwan Loomis seconded the motion. Motion passes unanimously.

10. Good of the Order

Jennifer- Would like to thank Maygen for the hours she has put into updating the ByLaws. A Thank You as well to Dani Ulstad who has cleaned closets, purchased new volleyball uniforms, makes sure all the details are covered for games and practices, communicates with the staff, the other schools, the athletes and the parents, and she comes back from AD meetings with problems and solutions all together. It is great having someone so organized!

Missy- Glad to have the kids in school.

Ryan- Glad kids are back and all of his kids seem happy.

Ashley- Is liking all the new changes. The new financial reports are great and she likes the idea of a clean slate.

Patty- Feels great about this year. Staff is waving and smiling to and from school. Thank you to Mr. and Mrs .Ulstad for all the time they put into our school. They are invested they make the kids want to do better and we are so fortunate to have the staff we have.

Kevin- Says for 5 years the cheese in the concession stand has always been cold, no salt on the popcorn. While it is a kid fundraiser and doesn't want to discourage them he was extremely happy that we now add salt to the popcorn and that the cheese is HOT!! So Thank You

Lisa- Thank you for the google calendar and the web page is always updated. Thank you Missy for making those changes and keeping it up to date.

Maygen- Thank you to those boys for who have reached out to get Korbyn to play basketball. While she has not got to meet Stacy she is rocking the programs and weekly updates to parents.

Dwan- This is the first year that all 3 kids are happy to be here. Daisy came home so excited and happy and is loving Cheerleading. Her only complaint is the homework bus but everything else is amazing.

Kathleen- Loves the 4 day school week and kids are adapting well but they are very tired. Drake loves his new teacher. We have a great staff and she encourages everyone to come out and meet them all.

Thank you to Jennifer, Missy and Jackie for all the hours put into fixing the financials for the Student Body.

Motion made to adjourn by Kevin Bales; Lisa seconds the motion. Meeting adjourns at 6:20 PM.