

**Eddyville Charter School
Board of Directors
Meeting Minutes
July 14, 2016**

Board Members in Attendance:

Larry Cook, Lisa Rorie, Patty Kinion, Kevin Bales, Sean Beadell, Maygen Blessman

Absent:

NONE

Administration in Attendance:

Jennifer Johnson, Missy Endicott

LBL Business Management Representative:

Jackie Olsen

- 1. Meeting Called to Order by Patty at 6:30pm**
- 2. Agenda Adjustments:**
 - Action Items: Add 1.A Change name on Banking Services/Update signers**
 - Action Items: Add E.5 Change Section 3 of the Bylaws**
- 3. Motion to Approve the Agenda:** Lisa made Motion; Kevin seconded the motion. Motion passed unanimously.
- 4. Motion to Approve the Consent Agenda:** Maygen made Motion; Lisa seconded the motion. Motion passed unanimously.
- 5. Patron and/or employee comments for items not on the agenda:** NONE
- 6. Communications:** NONE
- 7. Old Business:**
 - a. Facilities committee update:** Sean said that they went around the grounds and decided they need to do a lot of weed eating and cleaning up of black berries, cutting trees/shrubs back. The next work party is scheduled for the 22nd and 23rd of July at 9:00am. Bob will get the tools and equipment that is needed.
 - b. Second reading of:**
 - i. Policies JG, JFC, and JED**

8. New Business:

a. Introduction of Jackie Olson, LBL-ESD

i. **Financial Report** – Jackie gave a brief description of the new reports that she will be giving each month and how to read them. She wants to start showing a full years' worth of balances.

ii. **Review of Bills-** The format is different than what the board has received in the past. Every check number is listed in order and that if ever one is missing that is a huge error on their part. It is easy to read, and to interpret- checks are listed as cleared or not. There is no need for board members to come in once a month to check the register, as the ESD provides this service.

Maygen asks why on check number 17648 it reads "not printed?" Jackie says that she will have to look into that and report back to us next meeting.

All of this will start giving us internal controls that have not been set up in the past to protect everyone, but especially the school.

b. **Creation of Committee to review board bylaws:** Over the past few months, it has come to the attention of the some of the members that the bylaws are not updated or are not clear. In particular, the bylaws need to reflect the board clerk duties. Currently the way they read leads to a lack of internal controls and protections for the board clerk.

Lisa, Patty, Sean and Maygen are going to work on the bylaw committee.

c. First Reading of:

i. Policy KG; KG-AR Facilities Use

ii. Policy DJB Petty Cash

iii. Policy JFC-AR Student Code of Conduct

Jennifer explained she added in a few things that were missing from the handbook currently, instead of rewriting the entire handbook. Primarily, some issues that arose last year, while covered in the blanket policy, were not stated specifically in the document. The student

9. Action Items:

a.5 **Change name on Banking Services/Update signers:** Jennifer would like to add Missy Endicott to the bank card and Tracy Porter to the banking services to get banking information. With Ann's retirement, we need to remove Ann from all bank accounts, etc. We will add Jackie Questchke as a signer on the checks. Larry made motion; Lisa seconded the motion. Motion passed unanimously.

a. **Approval of Policies: JG, JFC, and JED** Maygen made a motion to pass all 3 at once; Lisa seconded the motion. Motion passed unanimously.

- b. Approval of unused sick leave roll over into PERS:** Almost every school in the state participates in this program. Jennifer explained how this is at no cost to the school it just helps some employees in the end for retirement.

Maygen makes a motion to approve; Lisa seconded the motion. Larry voted no.
Motion passed with a 5:1 vote

c. Approval of extra duty contracts for:

i. Board Clerk: Kevin makes motion; Maygen seconded the motion. Larry voted no. Motion passed with a 5:1 vote.

ii. HS Athletic Director: Kevin makes motion; Lisa seconded the motion. Motion passed unanimously,

iii. HS Volleyball Coach: Lisa makes motion; Kevin seconded the motion. Motion passed unanimously.

d. Approval of handbook additions:

i. Student Expectations: Jennifer explained she added in a few things that were missing from the handbook currently, instead of rewriting the entire handbook. Primarily, some issues that arose last year, while covered in the blanket policy, were not stated specifically in the document. The students needed more clear expectations. Maygen makes motion; Lisa seconded the motion. Motion passed unanimously.

ii. Valedictorian and Salutatorian Qualifications: Patty explains that she will be voting against this as she would like to see our kids held to high standards and she really likes how Lincoln County's policy reads. She would like to see theirs looked at and then re write ours and vote on this at a later time.

Jennifer explained that there are a few issues with the way our system is currently set up. One example is that for whatever reason, ECS only issues Pass/No Pass for our electives. This puts our long time students at a disadvantage when competing with transfer students who are issued letter grades for their elective courses. While we are changing our grading system, this doesn't currently help our students be competitive in the current qualification system. Lisa stated that she would like to see some way of "grandfathering" in a system where students who have already gained Pass/No Pass grades can be competitive. It was agreed that we would take another look at this policy. No motion was made on this.

e. Approval of

- i. PACE as Legal Council
- ii. Bank of the West as depository for school funds
Lisa makes a motion to pass both; Larry seconded the motion. Motion passed unanimously.

e.5 Changing of wording in Board Bylaws

Patty proposed a change to Section 3 to read that anyone who has a student at Eddyville Charter School, regardless of their home address, be allowed to sit on the board. The section currently reads that not more than 3 members be at large members.

Patty makes motion; Kevin seconded the motion. Larry voted no. Motion passed with a 5:1 vote.

f. Election of New Board members

We had 7 interested parties that showed to be on the board, everyone was able to vote. Elected into the 3 open positions are: Ryan Gassner, Ashley Conner, and Dwan Loomis.

g. Election of Board Chair

It was decided to wait until the next meeting to vote on the 2 positions so that our new members would be part of that.

h. Election of Board Vice Chair

It was decided to wait until the next meeting to vote on the 2 positions so that our new members would be part of that.

- i. **Board meeting Schedule:** We will continue to meet the 3rd Thursday of every month at 6:30 pm. During the road construction we will set up skype meetings in 2 locations so that everyone can attend. Eddyville Charter School and at the Ollala Center in Toledo in order to allow people from both sides of the road closure to participate in the meetings. The Schedule is as follows:

August 18, 2016

September 15, 2016

October 20, 2016

November 17, 2016

December 15, 2016

January 19, 2017

February 16, 2017

March 16, 2017

April 20, 2017

May 18, 2017

June 15, 2017

10. Good of the Order:

Jennifer: Thank you to the Community and everyone who came out to be on the ballot. A huge Thank you to Missy who has been working hard this summer. She has been scheduled to work only Thursday's but has been here a lot more than that. She believes she loves this school and the kids as much as everyone else.

Missy – Excited for the New Year while change is hard exciting things are happening around here.

Kevin- Thank you to everyone who came out to put their name in the hat. It was harder to vote than he thought it was going to be. He appreciates everyone who came out tonight.

Patty- Agrees with what Kevin said thank you. You may not have gotten elected tonight but she is sure there is a place for you to help at this school. It is exciting to see so many new faces wanting to be a part of the board. She would also like to thank Coach Ulstad who recommend a book to her son to read over the summer and with his help it hasn't been as tough to get him interested in reading this summer.

Lisa- Loves the new financial reports that Jackie provided tonight. Thank you

Maygen- She was going to say the same thing as Lisa. But she does love the new PDA rule we added tonight to the Student handbook.

Sean- Looking forward to having new Board members

Larry- Thank you for the new Board members, you will know how dedicated you really are.

11. Adjourn meeting: Larry makes a motion to adjourn; Kevin seconded the motion. Motion passed unanimously. Meeting adjourned at 8:19 pm