

**Eddyville Charter School  
Board of Directors  
Minutes of Meeting  
September 4, 2014**

**Board Members in Attendance** *Larry Cook, Jenny Demaris, Patty Kinion, Dana Scarborough, Donald Wagner, Melanie Lee, Spring Howard, Pete Tuana*

**Administration Present:** *Dennis Schultz, Ann Cook, Lisa Renfrow*

**Meeting called to order:**

*The meeting was called to order by Pete Tuana at 6:30 p.m.*

**Interested Parties:**

None

**Written Communication and Acknowledgement:**

A Facilities Use Request was presented for Board approval for the use of a classroom for the elementary Good News Christian Outreach Program. Classes will be held one day a week from 2:00 to 2:45 in the music room.

*Dana Scarborough made a motion to approve the facilities request. Patty Kinion seconded the motion and all members voted in favor.*

A thank you letter to Mr. Cooper for his annual donation of \$500.00 to ECS was presented to the Board for acknowledgement.

**Reading of Minutes:**

A motion was made by Larry Cook to approve the Board minutes as presented. Spring Howard seconded the motion and all members voted to approve.

**Attendance Report:**

Current enrollment as of September 4<sup>th</sup> is 206 students.

A discussion was held with a variety of suggestions to highlight programs unique to ECS and to identify areas of concern:

- Jenny Demaris suggested putting together a brochure for presentation to early childhood centers and preschools. Patty Kinion suggested the Board create a committee to create a brochure.
- Patty Kinion suggested that an easy to complete exit survey be created for parents and sent by the board. This would allow them to see what needs are not being met. Jenny Demaris suggested using survey monkey. Dana Scarborough volunteered to take the lead on creating the survey and will report back next month. Pete Tuana asked the Board members to send questions to him and he will get them to Dana Scarborough. Pete will facilitate the survey. Patty Kinion would like to see the survey before it goes out and suggested that once the survey is created that it be sent out to parents whenever a student withdraws.
- Donald Wagner suggested showcasing the Horticulture/ Natural Resources program, promoting a life skill, or career strand. Pete Tuana would like to see a discussion toward a focus program in the Horticulture area and suggested a future meeting to discuss ways to promote ECS in a positive way. Mr. Tuana asked what the focus of the HS could be and suggested Mr. Schultz

schedule some guided suggestions with staff to discuss possibilities and report back by December.

- Dana Scarborough expressed a desire to increase communication with the middle school families, particularly the 8<sup>th</sup> grade to encourage an interest to attend High School at ECS. Dana Scarborough felt that we should look closely at what the needs of the students and the families are. A parent survey could be a way to identify needs and areas requiring improvement.
- Ann Cook reminded the Board that the Clemens Foundation Scholarship is a great way to promote Eddyville Charter. She said that if students attended school at ECS they can apply and possibly qualify for the grand.

Pete Tuana summarized the discussion:

Create an Exit Survey, send questions to add to the survey to Mr. Tuana who will pass the information on to Dana. Then gather data from the survey and identify areas of focus to work on.

**Athletic Report :** Reported by Athletic Director, Shelley Moore

**General athletics.**

Shelley Moore shared that ECS received a \$3500 grant award from the Confederated Siletz Tribe to purchase volleyball equipment; new poles, twenty (20) volleyballs, and a net. The remainder of the money will be added to the sports program.

A youth sports (K-6) athletic participation fee needs to be in place. Currently the participation fee is \$40 to \$50 per sport throughout the District, ECS does not currently have a participation fee.

The High School participation fee at ECS is currently \$30 per sport, while the District fee is \$100 per sport. Shelley Moore would like to see this fee increased to \$40 per sport for the 2015-16 school year. This increase needs to be in place to support programs. To support athletes in need there would be work opportunities or scholarships to cover fees, shoes, etc.

- Summary: Beginning in 2015-16: 7-12 grade participation fee will be raised from \$30 to \$40 per sport. For K-6 grads the participation fee will be \$25.00 per sport with a sliding fee scale and scholarship opportunities in place for families that can't afford to pay the full price.

*Donald Wagner made a motion to accept the 7-12 grade participation fee increase from \$30 to \$40 per sport along with the addition of a sliding fee. Patty Kinion seconded the motion. Six members voted in agreement, with Larry Cook voting in opposition. Motion passed.*

Larry Cook said, "I want to point out that we are a small school different from other schools in the district."

*Melanie Lee made a motion for a K-6 grade sports participation fee of \$25 per sport offered by ECS be implemented at the beginning of the 2015-16 school year. A sliding fee scale and scholarship opportunities would be made available for families unable to pay the full price. Patty Kinion seconded the motion. Six members voted in agreement, with Larry Cook voting in opposition. Motion passed.*

- ECS Athletes will continue to complete academic grade checks following more closely with grading intervals.
- One ECS student is going to join the Newport Swim Team through a co-op agreement.

- Shyla Luckini will coach both the JV and Varsity Volleyball Team. She is doing a great job and doing a lot of team building.
- Michal Ulstad is coaching the Cross Country team with the first ever girl on the team. Shelley Moore expressed the desire to get a group of volunteers together to build a trail in order to host a meet. Donald Wagner volunteered to help with this project. The first meet is September 16<sup>th</sup>.
- There were not enough students to field a middle school football team this year, Currently there are 15 students signed up to play middle school volleyball. ECS will also have a 3/4/5 grade volleyball team.
- Soccer was advertised, however there was not time to form a team. More information will be made available in the Spring this year for Fall Soccer.

Shelley Moore shared with the Board the training opportunities offered by LCSD that she participated in. She found Lincoln County School District and Steve Boynton, LCSD Superintendent to be very supportive of Eddyville Charter.

**Financial Report:**

Larry Cook made a motion to approve the financial report as submitted (check #'s 16429-16475 for a total of \$71,316.32). Dana Scarborough seconded the motion and all members voted to approve.

**Business Office Report:** Report by Ann Cook  
Currently funding is holding at \$6,749.

- A Board Roster and Calendar was presented for review.
- Ann Cook shared with the Board that the audit was completed today. Ann Cook asked that a group of Board members help with updating the fiscal policy. Jenny Demaris and Pete Tuana offered to help with the task.

Contracts for 2014-15: Ann Cook presented for approval to the Board a spreadsheet of employee contract/cost information (position, salary, step, and level ) using a 185 day calendar.

*Jenny Demaris made a motion to approve and Patty Kinion seconded the motion.*

Further discussion: Pete Tuana made a comment that he is optimistic. *Five members voted in agreement, Donald Wagner voted in opposition, and Larry Cook abstained from voting. Motion passed.*

**Administration Report:**

Dennis Schultz answered questions about the medical emergency on the first day of school and commended staff, students, Rick Derby, Shyla Luckini, Toledo Fire and Rescue, and EMT's on their outstanding performance. Donald Wagner asked if the ECS students who are trained and certified First Responders were called to help with the medical emergency. The students were not involved.

Two Lincoln County School District nurses and members of the Toledo Fire Rescue team have offered to come in and talk with staff about the AED. Jenny Demaris suggested to be proactive and host a basic first aid and CPR/AED class on site for the community. Spring Howard thanked Mr. Schultz for keeping the board informed throughout the ordeal. Melanie Lee wanted to make sure that students are aware of social media and how fast news travels and the importance of not posting information with names.

Patty Kinion suggested a debriefing for students. She felt that a professional counselor come into help with the debriefing.

**Curriculum Update:** Report by Sean Bedell:

The elementary staff is working to implement an intervention reading program using Easy CBM to assess the students. Students will get the regular class time reading instruction. Those who test at the 20 to 30 percentile will receive additional intervention services in small groups with Lisa Otis. The program will be revisited and re-evaluated in December.

Melanie Lee wanted to see core subjects be taught during a common time so students can move and be leveled. Mr. Bedell commented that it's not currently possible with the schedule. Sean Bedell is confident that the elementary staff will along with the added support from Mrs. Otis will be able to achieve student growth in reading. Math intervention will be addressed next. Patty Kinion asked if parents would be notified if their student was identified to participate in the intervention program. Sean Bedell assured the Board that staff would communicate with parents. Donald Wagner asked if students would have an opportunity to move out of the intervention groups when goals were met.

**Administrative Report:**

*Additions to the ECS staff for the 2014-15 school year:*

- Jerry Conrady – English, Math, Health, Foods elective (1st semester)
- Sarah Croy – English, Language Arts, Yearbook and Literature in film elective (1st semester)
- Mark Ekins – PE
- Larry Epperson – Alg. I and Algebra II Part time(M,W,F)
- Casey Johnson – Middle School Science and Math, Industrial Arts/Shop
- Ishah Roads-Pultz -Counseling Services; 2 days a week (Tuesday/Thursday) four hours a day.
- Dennis Schultz – Teaching third grade math

Dennis commended Sandi LaRoche and Lisa Renfrow for their hours spent on building and inputting the schedule as well as their time spent on registration and to Ann Cook on her continued work on the budget which this year has been a moving student target.

**Facilities Update:**

We received \$6,500 from Title II money for restoration of the small creek behind the play shed on the ECS property as well as removal of invasive species on school grounds and planting of trees and shrubs along riparian areas of the Little Elk creek and uplands. Most of the manual labor was taken care of before the end of the 2013-14 school year with spray control applications made once students were out for the year. Landon has a variety of before and after pictures if any of you are interested.

**Water update:**

Caustic soda for lead and copper treatment is the best match given the characteristics of your system's water, and the treatment will also protect the students in case any occasional upset in the system allows water flow to shift over from the old, "undeleted" plumbing lines. With Caustic Soda Treatment water PH is recorded every day and monthly data mailed to Drinking Water Services once a month.

I will soon be sending a compliance letter requiring Eddyville School to make progress on a timeline for adding lead and copper treatment.

Betsy Parry  
Public Health Division

Landon Lightle would like the board to consider creating a facilities committee to serve in the capacity of keeping up-to-date on progress, concerns and ongoing planning for the ECS site. *Spring Howard and Dana Scarborough volunteered to be part of the committee.*

**Committee Reports:**

**Old Business:**

Donald Wagner inquired about the OSAA and the need for volunteer Board members to serve. Ann Cook said that those willing to volunteer would have been notified if there was a need.

**New Business:**

Pete reminded the Board about communicating with parents and the protocol to facilitate this. Information should be passed on to Dennis Schultz.

The Board and the Board Chair will not be available for the next scheduled meeting Sept. 18<sup>th</sup>. *Dana Scarborough made a motion to move the Sept 18<sup>th</sup> meeting to October 2<sup>nd</sup>. Jenny Demaris seconded the motion. All voted in agreement. Motion passed.*

**Meeting Adjourned:**

Spring Howard made a motion to adjourn. Larry Cook seconded the motion and all voted in agreement. Meeting adjourned 8:25.