

**Eddyville Charter School
Board of Directors
Minutes of Meeting
October 16, 2014**

Board Members in Attendance: *Larry Cook, Patty Kinion, Dana Scarborough, Donald Wagner, Melanie Lee, Pete Tuana, Spring Howard*

Absent Board Members: *Jenny Demaris*

Administration Present: *Dennis Schultz, Ann Cook, Lisa Renfrow*

Meeting called to order:

The meeting was called to order by Pete Tuana at 6:30p.m.

Board Chair, Pete Tuana reminded the audience and Board members that he was aware there were agenda items of high interest and concern. He also pointed out that the Board would entertain comments only, not complaints, and that this agenda was not going to be used to discuss contracts or personnel. If needed a special session would be scheduled. Mr. Tuana also reminded that he would limit conversation as needed.

Interested Parties:

Doug Crandall wanted to let the Board that he was present to answer questions related to Service Master. Pete Tuana shared with the Board that a meeting between Doug Crandall with Service Master, Landon Lightle and Dennis Schultz is scheduled to take place on Monday, October 20.

ESC Junior, Thomas Lee, addressed the Board about the closure of the Junior Store during school lunch. He explained that the store only means of earning money for Prom and the Senior Trip. On behalf of the Junior class, Thomas asked for leniency and reconsideration of policies. *The store was closed a few days ago after state policies were reviewed stating the store can't be opened 30 minutes before or after lunch is served.* Patty Kinion inquired if there is a way to supply the store with healthy snacks that fall within the regulations. Thomas pointed out that students at ECS do not have the opportunity to leave campus, and if they did there is not a place to acquire snacks. Games and after school are times the store can be opened. The main issue is that it is competing with the school lunch program. The lunch period is only 30 minutes. Dennis Schultz suggested a meeting with the Junior Class to work out a plan. Patty Kinion shared that some Charter schools offer other lunch programs.

Written Communication and Acknowledgement:

Reading of Minutes:

A motion was made by Larry Cook to approve the Board minutes as presented. Patty Kinion seconded the motion and all members voted to approve.

Attendance Report:

Current enrollment as of October 16 is 211 students.

Financial Report:

Ann Cook explained the Treasurer Cash Detail Report. A request was made to the Board by Ann to move \$100,000 to the Money Market Account after the October district payment is received.

Spring Howard made a motion to make the transfer to the Money Market account and Dana Scarborough seconded the motion. All members voted in agreement.

Business Office Report:

An official letter of resignation from Shelley Moore was presented to the Board for approval. *Larry Cook made a motion to accept, while Don Wagner seconded the motion. All members voted in agreement.*

Contracts presented for approval:

- Dani Ulstad-Cerified Licensed Teacher and Kindergarten Mentor Teacher
- Kathleen Dougherty-M.S. Volleyball Coach
- Mark Ekins- Athletic Director and M.S. Volleyball Coach

Don Wagner made a motion to approve the contracts as presented. Larry Cook seconded the motion and all members voted in agreement.

The progress of the official logo was presented to the Board, with Ann Cook explaining that more time was required to complete the changes as discussed at the last meeting. The new logo will be ready to review at the November meeting.

Administration Report:

Athletic Report: *Jackie Quetschke presented the Youth Sports Update.*

The 3/4 grade volleyball Team coached by Jessie Coolbaugh is in the middle of their season, with three Saturdays left to play. Middle school Volleyball has two or three games left. We are still looking for a Middle School Girls Basketball Coach. Currently we are advertising on EdZapp and Craigslist. Jackie will attend a coordinators meeting on Wednesday, October 29th. She explained she would know about practice start days and game schedules. Sign-up sheets will be placed in each classroom next week to get an estimate of how many teams we will have and how many coaches will be needed. A parent night will be scheduled for parents to come and sign up their athletes and pay fees. The Middle School Girls will play their season first, followed by the boys. Every year the boys/girls teams flip flop seasons.

Jackie Quetschke explained that Mark Ekins is looking into what is involved and the benefits of our middle school sports merging into the same league as our high school sports. Currently Waldport, Toledo, and Eddyville have not done this yet; Siletz, Newport and Taft have joined the leagues. Busing costs would be a consideration as well as travel time.

Mark Ekins prepared a High School Athletic Report which was presented by Jackie Quetschke.

Cross Country

ECS celebrated a great growth season for Cross Country with many positives to take into next year. All runners improved tremendously, and ECS consistently had five runners at meets giving us a team score which is not common for 1A schools. At many meets ECS was the sole 1A school competing with the bigger schools. It has been fun to have such positive attitudes at practice turn into team success during meets. ECS will finish the season with the District 2 meet on Thursday, October 23rd at Bush Park in Salem.

Volleyball

We have our last game tonight, in Alsea. The girls have played very hard this season and we look forward to building on this year as we continue to develop our young players. We have done two fundraisers; a car wash and a cookie dough sale.

- The Fall Sports Awards Night will be held on November 4th to celebrate all Fall Sports athletes from all grade levels. This will be a great opportunity to come and show support for all of the team's hard work.
- The girls and boys basketball schedules are on the OSAA site and Rank One. Rank One can be accessed by going to the school web site.
- The Track Storage shed has recently been identified as needing replacement. Shelley Moore has communicated the details with Mark Ekins. Donald Wagner shared that in speaking to Justin Luckini about the storage shed that the structural damage would cost more to repair than to replace the building. He also shared that Justin Johnson would like to help out by helping to raise money and making donations of left over building supplies from a large project he is going to work on in the near future. Mr. Schultz asked that Facilities Manager Landon Lightle and Mark Ekins the Athletic Director be part of that discussion. Pete Tuana asked about budget for this project. Ann Cook informed the Board that there was not funds available for this project and that fundraising will play a key role. A letter of thank you will be sent to Luckini Construction for their time and donated services.

Pete Tuana shared that the News Times had a nice positive article about the volleyball team.

Curriculum Report: Presented by Sean Bedell

The Elementary Staff are now using Pinnacle Gradebook with attached standards. This application will allow for a more detailed report card for parents in January. Mr. Tuana requested a sample of the new report card be presented at the next Board meeting for viewing. The middle and high school staff are scheduled to attend a training on November 10, 2014 to understand how the new standard based grading will look and work.

The first Intervention Wednesday was scheduled last week with the kids now understanding F's are not an option and that there is a plan in place to address needs. Two licensed staff members are available to assist students during Intervention sessions. Students are identified by staff to attend the Intervention sessions based on missing work, low grade, or not meeting proficiency. Those students not in intervention have the opportunity to choose an extended activity. Twenty eight high school and twenty-two middle school students participated in the Intervention. Sean Bedell felt the numbers are going to go down as students learn the importance of getting assignments completed and working hard to demonstrate proficiency. Pete Tuana felt it would be nice to see the data of how the program is working and also a survey showing student satisfaction and how it works for them. Sean Bedell shared that the students were using the time effectively. Patty Kinion asked if all the grades were using the standards and if ECS had appropriate curriculum to teach the standards. Sean Bedell explained that the standards are the curriculum and then supplemental materials are used to support those standards.

Sean Bedell said he is checking in with staff and hearing from teachers that everyone feels confident, moral is good and that the internet is a great resource. We have a great staff.

Pete Tuana added that the Standard Based and the Assessment that goes along with it is good for students and holds staff accountable. The push in the future will perhaps be for some technology updates.

Principal's report: Presented by Dennis Schultz

School Climate goal - what will go into defining it.

- ✓ The Olweus (I-VAY-us) Bullying Questionnaire. The results have been returned and I will be pulling together a small teacher group to review and evaluate the results;
- ✓ Basic data from our part time school counselor and her work with students;
- ✓ The work that's being done around Servant Leadership and character development, i.e., the focus around the 8 essential (*Patience, Kindness, Humility, Respect, Selflessness, Forgiveness, Honesty, Commitment*); Leadership class with Debby presented to the Elementary weekly Kindness. The kids are doing a gret job of making posters, providing activities, teaching.
- ✓ Possible school climate survey (created by and for ECS).
- ✓ Staff discussions

Key School Climate Dimensions:

There is not a national consensus about what school climate dimensions are essential to assess. Synthesizing past school climate research as well as NSCC's research efforts, the National School Climate Council and NSCC suggest that there are four major areas that school climate assessment needs to include: **Safety, Relationships, Teaching and Learning** and **the external environment**. Each of these areas includes a series of sub scales of indicators.

Facilities Update:

Dennis Schultz shared with the Board that he met with Facilities Manager, Landon Lightle about the findings of the Facilities committee (Melanie Lee, Spring Howard, Dana Scarborough and Landon). The committee has found points of dissatisfaction with the cleaning provided by Service Master. After reviewing the contract it was determined that a thirty day notice is required to terminate services.

Committee Reports:

Dana Scarborough shared that Spring Howard and Melanie Lee observed that there were a number of things that were not consistent with the current contract with Service Master. Spring Howard felt that the building was not cleaned, cleansers and sanitizers not consistent, Service Master employees seen smoking on campus, and the opinion that the building is not being taken care of the way it should be or would hope it would be. Melanie Lee went over the contract with Service Master first and then performed an observation. Some of the things observed in the first walk through were observed again during the second one. Spring Howard felt that if the Board was to walk through they would see a number of concerns. Areas of concern were drinking faucets with food items for more than one day, entry ways with bird droppings, trash cans not emptied. Dana Scarborough felt the concerns have not been addressed or fixed. *The recommendation as a committee is the contract has not been completed and that a 30 day notice be issued to Service Master.*

Pete Tuana said that the Board wants Service Master to meet with Dennis Schultz to develop a plan and then work towards rectifying the issues. A very clear action plan needs to be put in place with continued

observation. Personal issues and contract issues need to be addressed. At the next meeting there will be a closed session to discuss concerns and issues and then back to regular session for voting.

Dana Scarborough wanted to know if Dennis Schultz has the power as the superintendent to terminate the contract as needed. Donald Wagner said at the last middle school volleyball game he talked with a Service Master employee and it seemed communication was the biggest issue. Doug Crandall wanted to submit emails requesting communication and feedback on concerns and issues. Pete Tuana was going to take a look at the emails and then share the information with Mr. Schultz. Pete Tuana summarized saying it was important for our students to be in a clean, safe academic environment.

Dana Scarborough inquired if the audience was going to be asked for input.

Dana Scarborough asked when concerned individuals could voice their concerns. Pete Tuana explained that concerned individuals could make their concerns known to the Board.

Old Business:

Donald Wagner inquired why students Devyn Wagner and Katie Haverland were not able to give a report on the playground project. Dennis Schultz explained that eighth grade teacher Casey Johnson was going to have the class report back to the Board as a group on the final project during the November meeting.

- Pete Tuana reminded Board members the importance of sending agenda items to Dennis Schultz and Pete a week in advance in order to have them on the agenda.
- Dana Scarborough wanted to thank Melanie Lee and Spring Howard volunteering to be a part of the Facilities Committee and doing a good job.
- Patty Kinion inquired about the East Coast Trip and Heather Johnson presenting at the next meeting.

Next scheduled meeting is: Thursday, November 20, 2014.

Meeting Adjourned:

Larry Cook made a motion to adjourn the meeting and Dan Scarborough seconded the motion. All members voted in agreement. Meeting adjourned at 7:57 p.m.