

**Eddyville Charter School  
Board of Directors  
Minutes of Meeting  
November 20, 2014**

**Board Members in Attendance:** *Larry Cook, Dana Scarborough, Patty Kinion, Donald Wagner, Melanie Lee, Pete Tuana, and Spring Howard (present until 7:10)*

**Absent Board Members:** *Jenny Demaris*

**Administration Present:** *Dennis Schultz, Ann Cook, Lisa Renfrow*

**Meeting called to order:**

*The meeting was called to order by Pete Tuana at 6:30 p.m.*

**Interested Parties:**

Heather Johnson, MS/HS teacher presented information regarding the upcoming East Coast trip. Eight students and two adults from ECS have registered and will join with other Lincoln County students to take the trip. It's a 10 day trip from June 17-24. Fundraising projects have begun to help with the cost of the trip. Ann Cook asked for more information about the fundraisers so it could be made available to the community. Pete Tuana inquired about deadlines for deposits. Mrs. Johnson explained that the deposit deadline has already come, but students are still able to sign up with the cost being higher.

*Spring Howard made a motion to grant permission for students to travel out of state. Dana Scarborough seconded the motion and all members voted in agreement.*

Lisa Rorie addressed the Board about the current plan in place when students need to be released early for emergencies requiring school closure. Her biggest concern was the length of time required to contact parents before buses are able to leave and the possibility of doing another Alert call when the buses are leaving. Melanie Lee wanted to make sure younger students and their safety is being considered and that a workable plan is in place.

Currently we alert all contacts with an automated call and then starting with kindergarten call parents. When all parents are contacted the buses are released. In addition, staff members go to the shuttle drops in Toledo and Newport to make sure all students have been picked up. Once all buses are back to the bus yard we receive a call from Mid-Columbia letting us know that all students have been dropped off. Office Staff remain on duty to answer calls at the school. One adjustment that was made after the last closure resulted in lists created by grade, teacher, and family to speed up the calling process. Continued efforts are always being looked at and implemented to insure student safety. Information will be sent home with progress reports asking parents to look at contact information carefully, making edits where needed, and adding additional contacts.

**Written Communication and Acknowledgement:**

- ECS Booster President, Stephanie Mekemson, submitted an application to use the Forestry Building and parking area to sell Christmas trees as a fundraiser for updating the playground equipment. Sales are expected to begin on November 28<sup>th</sup> through December 14<sup>th</sup>.
- Jackie Quetschke requested permission for the building use for youth basketball practice and games.

*Dana Scarborough made motion to approve the Building and Facility use for both youth basketball the Booster Club tree sales. Spring Howard seconded the motion and all members voted in agreement.*

**Reading of Minutes:**

A motion was made by Melanie Lee to approve the November Board minutes as presented. Larry Cook seconded the motion and all members voted in agreement.

**Attendance Report:**

Current enrollment as of November 20, 2014 is 209 students.

**Financial Report:**

Larry Cook made a motion to approve the Financial Report as submitted (check #'s 16537-16593 for a total of \$55,642.31). The motion was seconded by Dana Scarborough and all members voted in agreement.

**Business Office Report:**

Two contracts were presented for approval: MS boys and girls' basketball coach and High School head boys' basketball coach. (The HS Girl's Basketball coach contract will be looked at later if enough girls make a commitment to play). *Larry Cook made a motion to approve the contracts as presented and Spring Howard seconded the motion. All members voted in agreement.*

Ann Cook shared that the State School Funding is holding steady. The Audit report was completed with two comments.

- One due to a plumbing bid that exceeded 10K which was broken into three separate bids, but awarded to the same vendor. Bid's over 10K require three separate bids.
- The second was using Excel for Student Body accounts. There were no errors found, just a recommendation to use a general ledger software program. The main reason for using Excel is cost.

Ann Cook shared with the Board that the 2013-14 budget was overspent by \$26,993.00, putting ECS in the red for the first time in 13 years. The high cost of busing and the extra cost for copies required for the new math program resulted in the overspending. Mrs. Cook proposed that \$26,993.00 from the 2014-15 discretionary budget be set aside in a contingency fund to absorb the overage. *Dana Scarborough made a motion to move the \$26,993.00 to a discretionary fund as proposed. Spring Howard seconded the motion and all members voted in agreement.*

Ann Cook presented the latest work up of the official office logo from Miners for viewing. Students agreed that the newest changes were an improvement and that they liked the results of additional color being added.

**Athletics**

**Youth Sports Update:** Presented by Jackie Quetschke

Volleyball season ended. And Basketball has begun with one team from each of the following age groups listed below:

- 3/4 Boys coached by Kathleen Dougherty
- 3/4 Girls coached by Paula Gassner
- 5/6 Boys coached by Ryan Gassner
- 5/6 Girls (not sure if we have enough students for a team)
- 7/8 Boys coached by Genn Faxon

- 7/8 Girls coached by Glenn Faxon

Our Youth basketball will be playing their home games at ECs this year and not at Toledo.

Coach Ulstad and the ECS Boys Basketball team will be hosting a “Toys for Tots” Basketball Clinic for 2<sup>nd</sup>-8<sup>th</sup> grade students on Friday, December 5 from 3:00 to 4:30. To participate, students bring an unwrapped toy or give a \$5.00 donation.

**High School Sports Update:** Prepared by Mark Ekins and presented by Jackie Quetschke

We are in the transition into our Winter sports Season.

***Girl's High school Basketball:***

We have held multiple informational meetings as well as a pizza feed last Monday in an attempt to spark/gain interest in forming a team. We had 9 girls signed up on an unofficial form however, at this time no girls have turned in their paperwork.

***Boys Basketball:***

The HS boys' team started practice on Monday with 2 cleared athletes participating while 6 others sat and watched. Multiple students have been cleared since Monday and our Eddyville varsity boys now have a roster that will likely hold a minimum of 9 athletes. Coach Ulstad is doing a good job working with a variety of ability and experience levels

- The first grade check for athletes will be the Friday after Thanksgiving Break. Basketball schedules are available on the OSAA site and Rank One accessed through the school website.

Donald Wagner inquired if the practice schedule will be readjusted if there is not a HS Girls Basketball team? Mr. Schultz answered that Mark Ekins was currently working on it.

Pete Tuana asked if there was an activity bus and how it worked. The activity bus runs Monday-Friday when there are activities, leaving Eddyville at 4:30 and arriving in Toledo at 5:00. Students pay a monthly fee of \$5.00 to use this service.

**Curriculum Report:** Presented by Sean Bedell

- ✓ Sean Bedell explained that he has met with the elementary staff and that the Elementary Reading Intervention program is going well. Lisa Otis is doing a great job.
- ✓ Sean Bedell received a \$2100 grant from Siletz Confederated Tribe for Lego Kits. Because the new kits were compatible with what we already have we now have five (5) mega kits with software for the students to work with and program. Materials are stored in small boxes and do not require a lot of space. The new software includes yearly updates. The hope is to compete in some competitions depending on the cost to participate. Pete Tuana asked when the first demo would be presented.
- ✓ Vince Dye from the District was here to present information about Smarter Balance which looks completely different than OAKS. Teachers will be working together to prepare for the testing. Sean explained that accommodations have changed e.g., no copied passages and no use of manipulatives and that there are many changes and new rules. Pete Tuna pointed out that our staff needs to stay on top of changes. Sean agreed and also said it was important for students to know how to keyboard. Time will also have to be built into the schedule to train our students how to test effectively.
- ✓ Pete Tauna asked if Sean saw the whole school using Google Apps at some point in the future and gave an example of how he is using it in his classroom. Patty Kinion pointed out there is still a real need for more computers available for students. Chrome Books currently cost \$200 and require very little maintenance. She felt that the Board should look at a goal of acquiring more

chrome Books. Sean pointed out that the limiting factor is our upgrade of internet and the bandwidth service once it leaves the building. Pete Tuana suggested looking at priorities and costs to help with future planning.

### **Administration Report:** Presented by Dennis Schultz

Mr. Schultz shared with the Board that he was unsuccessful with his grant proposal to the Siletz Confederated Tribe on behalf of the Marksmanship club.

### Facilities Update:

Facilities Manager, Landon Lightle is away tonight to look at some furniture to purchase from a Lincoln County Surplus Fundraiser. Current projects include: a new refrigerator purchased for the kitchen, exit lights are fixed, electrical upgrades to the server room and some additional upgrades to the phone system are in the works.

- ✓ The junior store is now opened from 12:40 to 12:55. A list of healthier food and drink choices was presented and approved to be sold during the school day. Other snacks including pop and candy will be sold at games and other after school activities. The junior class is happy with the plan. Mr. Schultz said the sales are not competing with other food programs.
- ✓ Mr. Schultz explained that Mr. Johnson's 8<sup>th</sup> grade students were not able to present their ECS Playground Improvement plan because of a Girls' basketball game. Dennis and Booster Club President, Stephanie Mekemson listened to the playground presentations from Mr. Johnson's 8<sup>th</sup> grade students last week. The students offered good ideas and suggestions. Casey Johnson's plan is to take ideas from the group presentations and consolidate them into one proposal.
- ✓ The MS and HS Intervention Wednesdays are working well with adjustments being made to increase its effectiveness for students. Last week there were 26 MS and 26 HS students assigned to Intervention. There are two teachers for each MS/HS classroom for each period.
- ✓ Dennis Shared that during the last In-service day he had an opportunity to brain storm with staff about creating a brochure to help market the school. First grade teacher, Dani Ulstad has a graphic design background, which could be helpful when creating the brochure.

Ideas included:

- ✓ Kids get a chance to grow up with each other
- ✓ Not as stressful of an environment for staff and students
- ✓ Kids are accepted and they are welcomed into the community
- ✓ The campus feels safe and kids can access all parts of it
- ✓ Students can build trust quicker with a small staff that they get to know very well
  - More individualized instruction
  - More of a tight knit community, parents for the most part seem connected
  - It's a place where everyone seems to fit in, i.e., finds his/her own identity
- School Climate goal - Brainstorm
  - Small class size tends to give the classroom a family feel
  - Minimal bullying and what does come up is tends to be quickly addressed
  - No student ever gets lost
  - Focus on the 8 essentials (*Patience, Kindness, Humility, Respect, Selflessness, Forgiveness, Honesty, and Commitment*) to foster a better learning environment.

- Academic goal - Brainstorm  
*Elementary*
  - Not at grade level - growth of at least 1 grade level;
  - Kid's at grade level - one year's growth;
  - Kid's on IEP, attaining goals set within their plan.

*MS/HS*

- Eliminate D and F grades
- Project-based emphasis
- Allow students to gain experiences in areas they may not get otherwise.

**Committee Reports:**

**Facilities report: closed session**

**Old Business:**

- Exit survey, has it materialized? Dana answered no, but that he and Pete Tuana will look into it.
- The lights outside have been fixed, but more work is needed for adequate safety. Pete asked Dennis to look into the matter. Another issue that needs to be addressed are downspouts around the building that need to be checked to be sure they are attached and draining. Patty Kinion reminded the Board that at one time there was a safety committee that evaluated areas of safety.

**New Business:**

Pete brought to the attention of the Board a Bylaw that outlines what makes up the Board and that it is important that we are in compliance. Patty Kinion noted that we looked at the bylaws and policy and were in compliance at the time of elections. One reason a smaller number of members was settled on was that it was easier to meet quorum.

Adjourned to closed session at 7:53.

Pete Tuana called the regular session meeting back to order at 8:34.

A motion was made by Dana Scarbrough to terminate the contract with Service Master and invite them to complete their service as outlined in the contract. Melanie Lee seconded the motion.

*Four (4) members voted in favor, and two (2) members opposing. Dennis Schultz was instructed to meet with Service Master to discuss terms.*

The next scheduled meeting will be Wednesday, December 10<sup>th</sup>, at 6:30 (Winter Program conflicts)

Meeting Adjourned:

*Larry Cook made a motion to adjourn the meeting and Patty Kinion seconded the motion. All members voted in agreement.*