

**Eddyville Charter School
Board of Directors
Minutes of Meeting
March 19, 2015**

Board Members in Attendance: Larry Cook, Patty Kinion, Melanie Lee, Pete Tuana, Jenny Demaris, Donald Wagner, Dana Scarborough arrived at 7:30

Absent Board Members: *Spring Howard*

Administration Present: *Dennis Schultz, Ann Cook, Lisa Renfrow*

Meeting called to order:

Pete Tuana called the meeting to order at 6:35 PM with a quorum.

Interested Parties:None

Written Communication:

Cameron Bishop, a former student would like to rent the Forestry building to store crab pots. Pete Tuana suggested that the superintendent and the facility manager check out the condition of the building and legal issues. Donald Wagner said there were a couple of structural issues that perhaps the rental monies could be used to repair. There was a consensus of the Board, with no vote needed to move forward. Pete Tuana added this could be a nice partnership and inquired if there would be a crab feed in the future.

Reading of Minutes:

Larry Cook made a motion to approve the February Board Minutes as submitted. Jenny Demaris seconded the motion and all members voted in agreement.

Attendance Report:

Eddyville Charter has a current enrollment of 209 students. We will start advertising Open Enrollment for the 2015/16 school year after Spring Break.

Financial Report:

Patty Kinion made a motion to approve the financial Report (check #'s 16755-16806 for a total of \$40,018.72) as submitted. Larry Cook seconded the motion and all members voted in agreement.

Business Office Report:

- Ann Cook directed the Board's attention to page 12 outlining a cash balance of \$331,954.21. State School Funding continues to hold strong at \$6,757.
- On page 13 an overview of the 2014/15 adopted budget was presented with a proposal to adjust the budget to accommodate the Peek-8 grant funding, BLM Funding (Fund 210) for 2014/15, and LCSD funding (Fund 233) which supports mentor teachers, homework help, Seal grant and Next Generation grants. Pete Tuana complimented Ann Cook and Dennis on the Budget and the expected carry over that we may have.

Melanie Lee made a motion to approve the budget adjustment as submitted and Larry Cook seconded the motion. All members voted in agreement.

- Middle School and High School Track Coach Contracts were presented for approval. Jenny Demaris inquired about the difference in pay between the middle and high school coaches. Ann Cook explained that the high school season lasted longer and had more meets.

Larry Cook made a motion to approve the contracts as presented. Melanie Lee seconded the motion. The motion passed with a 5 to 1 vote.

- Ann Cook handed out a copy of the ECS Board Bylaws for editing. Pete Tuana pointed out to the Board that this is important and will be voted on at the next meeting.

Pete Tuana reminded board members the importance of regular attendance and that he would like the Board to look carefully at the bylaws dealing with attendance. Donald Wagner suggested student residency be taken into consideration when developing the requirements for Board membership. He suggested perhaps (3) three seats from the original attendance area and the other seats divided according to student demographics. Pete Tuana suggested “at large” or “professional” seats be included also. Patty Kinion felt the Board needed to follow the current Bylaws and make a decision regarding a board member, Spring Howard’s absences. After attendance was reviewed, Donald made a motion that the Board Chair contact Spring Howard to determine if she was interested in continuing her term and serve on the Board. Larry Cook seconded the motion. *Voting resulted in a tie 3 to 3. Patty Kinion made a motion to remove Spring Howard from the Board for lack of regular attendance as set forth in the Bylaws. Melanie Lee seconded the motion. A vote was held with (5) five members voting in favor and (1) one member voting against.* Pete Tuana will contact Spring Howard with the Board decision. A Board attendance sheet will be added to the monthly agenda packet.

- Ann Cook explained that an E-rate application has been submitted and approved resulting in a considerable amount of savings to ECS. Debbie Spidell with LCSD was very helpful with the application process. Patty Kinion asked if this was something we could have had in place for a number of years. Pete Tuana explained when he was the Superintendent at ECS, he was under the impression that we were already under the E-rate with LCSD, but evidently we were not.

Administration Report:

Youth Sports Update presented by Jackie Quetschke:

- The youth basketball seasons are officially over and track season is now underway. There are currently five official middle school meets scheduled with a couple more possible.

Middle school track coach, Heather Johnson is certified to drive the little white bus, saving on busing costs. Donald Wagner asked about the possibility of the school having an activity bus of our own and if it would be cost effective. Ann Cook said that insurance liabilities and costs are excessive. Pete Tuana suggested that we work with Mid Columbia to encourage more small buses be available for schools to use for activities. Pete Tuana added that Mid Columbia is good to work with.

High School Athletic Update prepared by Mark Ekins, Athletic Director:

- There are (14) fourteen athletes out for high school track at this time. An Izzy’s Pizza Card fundraiser is underway with 100% of the profit going to the program.
- The co-op with Siletz Baseball currently has one student playing on the team.
- The Winter Sports Awards was successful and went smoothly.

Patty Kinion asked if it was possible to host a meet in Toledo and added that Clint Raever and Paul Tucker would be contacts for more information. Donald Wagner asked if other middle schools are following their high school leagues in athletics. Currently ECS and Mohawk are the only schools who are

not participating in their school's high school leagues. Jackie pointed out that discussions have been held at AD meetings to move in that direction to ensure our student athletes are able to schedule games and meets.

Curriculum Report *presented by Sean Bedell:*

- Sean Bedell explained he has been working with teachers on curriculum wishes and needs for next year. Ideas discussed include: increasing the field trip budget and the number of field trips for classes, creating a budget for curriculum needs, student centered schedule with core classes in the morning, more advanced math at the college, and Early Childhood Development classes to help identify and train more effective student aids. Efforts are also underway to get some preliminary scheduling in motion.
- The State testing window for Smarter Balance is now open and teachers are signing up and will begin testing after Spring Break.
- The 6th grade class was invited to represent Lincoln County at the State Capital for STEM Day. Students will bring examples of projects that they have done this year to share with legislators.

Patty Kinion inquired about proficiency grading and are we using it? She is not seeing a difference. Sean Bedell said he is using it and explained how it looks to him. The elementary are using a rubric 1-4. Dennis Schultz added that we are not using a true proficiency grading, but moving closer.

- Sara Croy is going to meet with some Language Arts colleagues in Portland to glean ideas for curriculum mapping. The goal is to create curriculum scaffolding from elementary through high school guided by common core standards. Pete Tuana thanked Sean Bedell for the report and complimented him on his work.

Facilities Update *prepared by Facilities Manager, Landon Lightle*

- Dennis Schulz shared that the freezer compressor went out, but was replaced in two days.
- Currently we are researching leasing options for the dishwasher in the kitchen. Mr. Schultz reported that for \$63.00 a month we can lease a dishwasher with Echo Lab. The installation process takes just one day. The current dishwasher was installed the early 1960s.
- Water Treatment: A letter from the State indicated that our plan has been sitting on a desk, waiting for approval. In the cover letter attached to the brochure, it stated that current lead levels are well below federal limits. Rich Belloni assured Ann Cook that the Bond money set aside for the water will be available to complete the project.
- The storage shed located on the track is down and materials have been removed.

Administrative Report *presented by Superintendent, Dennis Schultz:*

- The all day Leadership Workshop with PAADA for 6-12 grade students was very beneficial. Students had an opportunity to participate in a variety of workshops including: Bullying, Law Enforcement, Marijuana and Other Illegal Substances, Accountability and Leadership, and Conflict Cycle.

Sean Bedell is interested in being trained by PADDA staff in peer mediation in order to help train ECS students to mediate and solve problems. PAADA staff will debrief and then use their findings to offer future mini workshops to our students.

Eighth grade student, Devin Wagner, really liked the workshops and the information presented. Devin felt the peer mediation would change behaviors. Patty Kinion felt the information was very informative and she learned a lot. Patty said her children really enjoyed the ECS culture

recognition piece. Ann Cook was impressed with the number of former educators and administrators that volunteered to be a part of this program. Melanie, Patty and Donald Wagner shared their experiences with peer mediating while in school and how affective it was.

- High School student, Sarah Munoz, just completed offering 15 sessions of Hunter Education classes and a Live Fire session to a group of ECS Students. Ten students completed the course work and passed the requirement, earning their Hunter Safety cards. Adult volunteers assisted Sarah with the program.
- The Olalla Center recently started an out-patient program. Three ECS students and families were recommended to participate. Olalla Staff will come to ECS twice a week to work with the students.
- Ishah Roads-Pultz is on campus two mornings a week to work with individual students and teacher identified student groups. The need for her service is great and we could easily employ her full time if funds allowed.
- Mr. Schultz is recommending an increase of 15 minutes to the school day to meet seat time requirements for next year.
- Mr. Schultz shared that communication with the current cleaning service is good and continuing to improve. The company is methodical and easy to work with. After a quick daily walk through, things are better, not perfect but improving. Landon is working with Kurtis to help him get more training on cleaning bathrooms. The floors are scheduled to be cleaned next week during Spring Break.

Donald Wagner would like to see a committee formed to review the job description/duties of the Facilities Manager to determine if adjustments need to be made. Pete Tuana felt it would be beneficial to review the current cleaning service and facilities manager job description and expectations. *Patty Kinion clarified that the Board cannot evaluate individuals, but can look at the job descriptions. Jenny Demaris pointed out that the Administrator is responsible for staff evaluations and job performance.* Donald Wagner asked that the Board revisit the Facilities Manager position and the job description and asked Dennis to also make recommendations.

- Dennis Schultz submitted his letter of resignation to the Board Chair effective June 30th. Pete Tuana offered his thanks and support and thanked Dennis for his service to the students, staff and community.

New Business:

- Pete Tuana inquired about current staffing. Dennis said that he had talked with Ann Cook and would like to see the staff remain intact. The elementary staff would like another staff person, but it all depends on the funding. Pete Tuana requested that Dennis come to the next meeting with an overview of what staffing would look like next year.
- Dana Scarborough inquired about the email that he sent out and if members had had a chance to think about it? The e-mail presented the idea of having an executive session built into the monthly agenda and if it's not needed it could be canceled. Dana would like to see this included in our agenda to prevent delaying opportunities to vote on issues. Mr. Tuana responded that you could not go into closed session without a prior meeting notice and said the executive

session reason needed to be stated, but that it could be pretty open. He said that more information was needed before any decision could be made.

Committee Report:

Old Business:

Meeting Adjourned:

Jenny Demaris made a motion to adjourn. Larry Cook seconded the motion and members voted in agreement. Meeting adjourned at 8:21 PM.