

**Eddyville Charter School
Board of Directors
Minutes of Meeting
January 21, 2015**

Board Members in Attendance: *Larry Cook, Patty Kinion, Donald Wagner, Pete Tuana*

Absent Board Members: *Jenny Demaris, Melanie Lee, Spring Howard, Dana Scarborough*

Administration Present: *Dennis Schultz, Ann Cook, Lisa Renfrow*

Meeting called to order:

The meeting was called to order by Pete Tuana at 6:43 PM as an informational meeting only due to lack of a quorum.

Interested Parties:

Students Devyn Wagner and Katie Haverland presented a Power Point to highlight the work the 8th grade class did on putting together ideas for replacing the current playground equipment and improving the drainage.

Written Communication:

A poster and cards made by students was presented to Board members in honor of Board Appreciation Month. Pete Tuana asked that the teachers and students be thanked for thoughtful cards and poster.

Reading of Minutes:

Minutes read will be voted on at the next meeting.

Attendance Report:

Current enrollment as of January 21, 2015 is 209 students, holding steady.

Financial Report:

Reviewed and will be voted on at the next meeting.

- After reviewing the report Donald Wagner asked about the use of the gas card and the cell phone expense. Ann Cook explained that the gas card is used for school related trips, to fuel maintenance machinery on campus, and student related activities. Cell phones are supplied to Ann Cook and Dennis Schultz.
- Payment to Doug's Electric was for outdoor lighting and electrical work to the server room. Exit signs have been repaired as well as the emergency lighting on the outside of the building. Dry rot factors in for some repairs needed and it was felt that larger fixtures be added on the corners where they can be supported.
- Larry Cook asked about using vendors and contractors on projects where the facility manager could possibly make repairs.

Business Office Report:

- Ann Cook shared with the Board some good news at Eddyville which was noted on page one of the board packet.
- On page 16 Ann Cook directed the Board to the cash balances and reported that State Funding is holding and at this time budgeting at \$6500 for the 2014-15 school year is looking good. We will be getting \$51,000 back if funding holds.
- Ann Cook would like to propose that substitute pay be raised to \$150.00 per day plus mileage for next year.
- A current copy of the ECS Bylaws was handed out to the Board. Bylaws-handout to Board.

Discussion was held about the importance of regular meetings, following the calendar, and meeting even if it is a working meeting. Donald Wagner expressed frustration with cancelled meetings and changes. Pete Tuana suggested that we schedule a work session to review edits to the bylaws made by Ann Cook and then bring it to the board for a vote. Pete Tuana will phone Jenny Demaris and have a discussion about future attendance. Another Vice Chair may need to be appointed.

Administration Report:

Katie Haverland and Devyn Wagner presented the 8th grade playground renovation update project using a Power Point presentation.

Pete Tuana inquired about funding available and if there was any left- over Bond money. Ann Cook explained that we were waiting to clear up the water project with an estimated cost of about \$20,000; leaving no extra money. Ann Cook suggested the Clemens Foundation. Pete Tuana suggested the Ford Foundation. Pete also suggested that a student contact Lincoln County School District to see how much the Sam Case playground cost. Pete asked Katie Haverland and Devyn Wagner what project would they like to start with? Katie and Devyn felt the drainage would have to be the starting project. Ann thought that the drainage could come from facilities.

Youth Sports: *presented by Jackie Quetschke*

- Youth basketball at ECS celebrates 50 students playing on teams grades 3-8. Home games for youth basketball have returned to Eddyville School.
- Donald Wagner inquired how officiating was being handled for the youth games. Elementary games would have High School students for referees with a reminder to spectators to be good sports. Middle School will have official paid referees.

High School Athletics: *Presented by Mark Ekins/Athletic Director*

Eddyville celebrated a win with a forfeit from Mapleton. Pete Tuana asked what the one thing Mark would like to do for ECS. Mark Ekins explained he would like to promote lifetime physical fitness /wellness, increase interest in athletics, movement, enjoyable sports. What is biggest fear? We raise athletes through elementary and middle and then the students go to another site. Mark invited questions comments and concerns. Patty Kinion inquired about our level of PE and time offered to students. Dennis Schultz complimented Mark and his ability to teach PE. Patty shared her children were really enjoying PE this year.

Curriculum Report: Prepared by Sean Bedell

- Next in-service day (Feb. 3rd) Middle and high school staff will meet to discuss the structure and schedule for middle and high school next year.

- I met with Mark Ekins or PE teacher and we planned out all activities to ensure compliance of the PEAK grant for this year.
- I have been working with boosters and we are organizing a 3-8th grade school-wide science fair that will take place in the spring, so warm up your volcanoes.
- The Elementary targeted support for reading has been going well, most students showed a significant increase on their last round of assessment. We are starting the conversation about how to do the same for math next year.
- NOW (The National Organization of Women) has offered to sponsor an all-girl ROV team with mentors and financial assistance.

Facilities Update:

The shed and crows nest on the track/football field will be torn down by Casey Johnson's industrial arts class. Larry Cook asked about the nails and how they will be treated to make sure they will be removed from the area. Casey will pull it over and have students dismantle it on the ground thereby keeping kids safe and off of ladders.

Cleaning Service: Dennis Schultz met with new owner for 40 minutes and likes what he heard. A couple of glitches in the crew and their schedule are being worked out. He explained that we will wait and see once a schedule is in place and a routine established. Members would like to have an evaluation done in early May. Pete would like to see a good evaluation created from the contract to be used. A suggestion was to have a checklist with room for comments.

Donald asked when we would hear from the Facility Manager. Dennis said he would possibly have Landon come to the February or March meeting. Patty shared she did not like voting by email on such an important issue. Larry Cook expressed concern that there was only one person on duty cleaning and that background checks had not been completed. Pete inquired if the contracted owner was licensed and bonded. Pete felt a staff person should supervise the cleaning staff until background checks were completed. Pete suggested that legal counsel be consulted about this matter. Patty agreed, "We are not following policy we just reviewed and approved." Dennis said he would follow through and would be in touch with Pete. Patty Kinion and Donald Wagner expressed concern with lack of communication surrounding the new contracted cleaning service.

Donald Wagner asked about the duties of the Facility Manager and what they included? Landon had shared earlier that he spent a great deal of time monitoring the former service contractor. With that changing what is being accomplished now? The board would like to see a list of accomplishments, projects, etc.

Dennis presented the Division 22 Standards for Public Elementary and Secondary Schools 2014-15 Assurances Report to Community for review which is the 1st year since he has been the administrator that the school district has asked for the report. Dennis proposed extending the school next year by 15 minutes to increase instructional time and avoid being in violation of the instructional time required by the state. It was suggested that extending it any further could affect after school activities attended by students in Toledo and Newport.

Committee Reports:

Old Business:**New Business:**

Donald asked how a new committee was formed and it was pointed out that the bylaws explain the process. Pete Tuana asked that Donald Wagner prepare his suggestion for forming a committee and present at next meeting.

Pete Tuana shared a self-evaluation for Dennis to complete and return at the February meeting. Patty and Pete will compile the information and then bring back the results to the Board. Patty described the evaluation used last year. Pete requested that the evaluation used last year be simplified.

Donald Wagner inquired about the start of Marksmanship and Trap Shoot club? The program will start on February 11th. Patty asked if we could have both groups going weekly. It's possible if funds could be found to support the added expenses for transportation and ammunition.

Meeting adjourned at 8:52. The next meeting is scheduled for the third Thursday of the month. February 20, 2015.