

**Eddyville Charter School
Board of Directors
Minutes of Meeting
February 26, 2015**

Board Members in Attendance: *Larry Cook, Dana Scarborough, Patty Kinion, Melanie Lee, Pete Tuana, Jenny Demaris*

Absent Board Members: *Donald Wagner, Spring Howard*

Administration Present: *Dennis Schultz, Ann Cook, Lisa Renfrow*

Meeting called to order:

Pete Tuana called the meeting to order at 6:36 PM after establishing a quorum.

Interested Parties:

Jerry Conrady, Health, English, Math, Foods, teacher at ECS presented the Board with a proposal to teach a Driver Education Program. Currently, Mr. Conrady is attending recertification classes in Medford and is in the process of getting a passenger brake installed in his recently purchased a 2014 Jetta to be used for behind the wheel instruction. The ECS Booster club has agreed to pay for the installation of the brake. Mr. Conrady explained that the class would prepare students for driving, allow students to earn class credit, and could actually generate money for the Charter School from class tuition and reimbursement from the State. The education would be offered after school and on the weekends. *Patty Kinion added that she wants to make sure that there is adequate compensation for the instructor. Students are very excited about this opportunity. Patty Kinion would like to see students have an opportunity to also have classes to prepare them for their permit. Pete Tuana offered to share information, experience, and contacts he had regarding the program.*

Written Communication:

Building use from Booster Club to install a bottle and can return box to be placed over at the Forestry building for donations. *A motion made by Patty Kinion to approve the request for the Booster return box and Larry Cook seconded the motion, all members voted in agreement.*

Reading of Minutes:

Larry Cook made a motion to approve the minutes as submitted. Patty Kinion seconded the motion and all members voted in agreement.

Attendance Report:

Eddyville Charter currently has 213 students. We are expecting to lose a few students between now and Spring Break and have a couple of students on the wait list.

Financial Report:

A motion was made by Lisa Renfrow to approve the financial report (check #'s 16712-16754 for a total of \$35,237.75) as submitted. Patty Kinion seconded the motion and all members voted in agreement.

Business Office Report:

- Ann Cook presented the Financial Overview for the month and explained that the State School Funding is holding steady at \$6,757. If the funding continues to hold ECS will be looking at a \$70,000 refund. The 2015-16 forecast shows a State School Funding rate of \$7,176

- Ann Cook directed the Board to page 14, a proposal to increase substitute pay from the current \$110.00 per day plus mileage to \$150.00 plus mileage plus mileage beginning with the 2015-16 school year. Patty Kinion made a motion to approve the proposal as presented. Jenny Demaris seconded the motion and all members voted in agreement.
- Ann Cook presented the Board with information about the General E-rate Process and explained that she has contacted Julie Baldwin with LCSD for more information on how to apply for this program which provides discounts and considerable savings. Pete Tuana suggested using a professional to prepare the application.
- Ann Cook reported that the Sheriff's office called saying that ECS will be receiving a check for restitution for computers that were stolen from the computer lab the first year the Charter School was in operation.
- Ann Cook provided the Board with a copy of the Eddyville Charter School BYLAWS showing areas of suggested changes. Attention was drawn to Article IV removing the July meeting date and edits with housekeeping issues in Section IV.

A suggestion was made by Pete Tuana for Board members to look over the bylaws, making notes of edits needed to be discussed at the next Board meeting. Patty Kinion asked if the Board was not going to follow the current Bylaws or if they were going to wait until new Bylaws are approved. Ann Cook added that the original idea was to have the school governed by the community. Board positions for members residing outside the original attendance area were added to increase representation. Jenny Demaris inquired if an electronic version of the bylaws could be sent out to the Board members. Ann Cook agreed to email the bylaws. Melanie Lee asked about the percentage of students that currently attend ECS that reside in the original attendance area, Toledo, Newport, and other. These numbers should be taken into consideration when changes to the bylaws about Board membership discussed. Pete Tuana added that the success of a Charter School is a large participating Board. Dana Scarborough asked if it was possible to reach out and recruit interested professionals to become members in order to bring more prospective to the Board.

Jenny Demaris offered to help create an informational brochure to promote recruitment for the upcoming Board elections.

Administration Report:

Youth Sports Update presented by Jackie Questschke, Youth Sports Coordinator:

- The 3/4 grade boys and girls, and 5/6 Boys are finishing their last games this Saturday. The playoffs will begin on March 9th-13th. The Middle School Boys team are playing their last game tonight in Lincoln City.
- Middle School tack will be coached by Heather Johnson this year.
- S.E.T. Baseball signups are being set up. Patty Kinion noted that signups are going to be online this year and can be accessed on Facebook or Quickscores.com under S.E.T.
- The Winter Sports Awards will be Thursday, March 12th from 5:00-8:00 p.m. Basketball players in grades 3-12 will be honored. The Drumming class will hold a fundraiser on the same night as the Awards Night with a dinner, a silent auction, and a performance.

Patty Kinion expressed her concern about our students playing in an "A" League. Jackie Quetschke explained that it was decided by Coach Glenn Faxon and herself to play in an "A" league after playing in a "B" league last year and not having any competition.

High school Athletic Submitted by High School Athletic Director, Mark Ekins and reported by Jackie:

Track:

Currently there are approximately twenty athletes who have expressed an interest and received participation paperwork for High School track this season. The team will be coached by Casey Johnson. Coach Johnson and Mr. Ekins have inventoried the track equipment. At this time we need a high jump standard, but other than that we are set. Coach Johnson has temporary storage space in his on-campus work shed; however, we are in need of a long term storage solution for this season.

Baseball:

An Application has been approved for a 1 year Co-op with Siletz. Coach Wilie Metcalf will come speak to our 5-6 interested high school athletes tomorrow to discuss opportunities and requirements.

Curriculum Report presented by Sean Bedell

- Sean Bedell shared with the Board that he and Bob Peason went to the Hatfield Marine Science Center and received about \$2000 worth of lab equipment.
- Sean Bedell acknowledged Debby Rariden for an outstanding job to getting staff ready for the new Smarter Balanced Test. She has set up training opportunities for staff and encouraged staff to schedule times for their classes to practice test. Sean shared that the Smarter Balanced test will not provide instant test results and that students will be required to write a great deal. Patty Kinion inquired if this was done by computer, requiring keyboarding and computer skills. Sean explained that elementary teachers, Matt Bilder and Michael Ulstad have been working with their students to get them ready for testing using computers.
- ECS has three ROV teams and will compete at North Bend. The class will take a field trip to the Restore in Newport tomorrow afterschool to shop for supplies for their ROV.
- Sean Bedell provided the Board with an opportunity to see the completed Core Story of Beaver Creek and the 1700 Tsunami sign to be placed at the Beaver Creek Interpretive Center. Members of the Board congratulated Sean and his class once again on this amazing educational project.
- Wednesday Intervention is proving to be an especially success with middle school students. The program creates a great deal of work for staff, but provides students with an opportunity to work on missing assignments. Two teachers are scheduled during each period for both high and middle school intervention sessions. Mr. Schultz made calls to parents who had students who were frequently absent on Intervention days.

Patty Kinion inquired if the Homework Club was still available for students. Mr. Schultz explained that the homework club is offered Tuesday and Wednesday from 3:00 to 4:30. An activity bus offers transportation to Toledo Memorial Field and the Toledo Library. There are a limited number of students using this resource.

Facilities Update: Prepared by Landon Lightle and presented by Dennis Schultz

Some highlights:

- Melanie Lee asked about the water tanks being cleaned and the presence of a log book showing these flushes. Dennis Schultz said he would follow up with Landon and with Amy Chapman.
- Following a lead from a parent, Landon was able to preview a Lincoln County School District Surplus sale. He was able to purchase matching sets of classroom chairs, desks, and other items.
- The Track shed has been taken down and will be disposed of soon. A 40 yard dumpster is being delivered to dispose of the debris and other unwanted materials in and around the facility.
- Landon has been talking with Justin Luckini about the cost of replacing the shed.

Cleaning Service:

Dennis Schultz shared with the Board that he feels very good about the new cleaning service. The service hours are 5:00 pm to 1:00 am, Monday through Friday. Pete Tuana inquired if there was backup person in the case of illness or emergency. Pete also inquired if there was an understanding about activities and making sure that doors are open and the building is available for use. Dennis Schultz explained that there is a plan in place with the service provider and that a schedule of school events is being made available.

Pete Tuana asked about the relationship between the Facility Manager and the cleaning Service. Mr. Schultz shared that Landon Lightle is working closely with the cleaning service to create a positive working environment and is pleased with the progress. Pete would like to see an evaluation based on the task list. Pete Tuana asked if vendor is geared up for Spring Cleaning; including the floors? Dennis explained that cleaning has been scheduled for spring Break, with floors being a priority. Back ground checks have been submitted though the Sheriff's Dept.

Jenny Demaris asked the Board members if the information provided by Landon today was sufficient and met the Boards expectations. Pete Tuana suggested Landon create a list of duties he is performing.

Superintendent's Report presented by Dennis Schultz

- The lion's share of the remaining bond monies will be spent on water needs.
- Melanie Lee inquired if other Board members had received an e-mail from a staff member. She will forward it to the Superintendent and the Board Chair.
- All students in grades 6-12 will participate in a Leadership Workshop on March 18th. This workshop will be put on by PAADA and Don McDonald. Focus areas were identified by the High School Student Counsel group and then presented to PAADA for a custom designed workshop to meet the needs of ECS.
- Smarter Balance Parent Night at the ESD in Albany. Dennis is going to follow up with a request to have something closer for parents to attend.
- The Shotgun and Marksmanship Club has started. New safety glasses, earmuffs, and ammunition have been acquired through a YSSA grant; 8000 rounds of .22 ammunition and 5 cases of 12-gauge shells. The Midway USA account is up to \$45,000 with 5% able to be drawn out. *A Hunter Education class offered by high school Junior Sarah Munoz at ECS 7th period on Tuesdays, Thursdays, and Fridays.*

Committee Report: None

Old Business:

Administrative Self Evaluation from Dennis

Pete Tuana would like the Board to sit down in closed session to have a Superintendent Evaluation meeting next Thursday, March 5, 2015 at 6:30 pm; the meeting would begin in open session and then follow with a closed session.

Meeting adjourned:

Dana Scarborough made a motion to adjourn the meeting. Jenny Demaris seconded the motion and all members voted in agreement. Meeting adjourned 8:35 pm.