

**Eddyville Charter School
Board of Directors
Minutes of Meeting
August 4, 2014**

Board Members in Attendance *Larry Cook, Jenny Demaris, Patty Kinion, Dana Scarborough, Spring Howard, Melanie Lee, Donald Wagner, and Pete Tuana*

Administration Present: *Dennis Schultz, Ann Cook, Lisa Renfrow*

Meeting called to order:

The meeting was called to order by Vice Chair, Jenny Demaris at 6:38 PM, after a quorum was determined. New members Pete Tuana, Melanie Lee, and Donald Wagner were welcomed to the Board.

Interested Parties:

None

Elections:

Dana Scarborough nominated Pete Tuana to serve as Board Chair Person. Nomination accepted and all voted in favor. Dana Scarborough nominated Jenny Demaris for the Vice Chair position. Nomination accepted and all voted in favor.

Written Communication and Acknowledgement:

Tom Welter, Executive Director of the Oregon School Activities Association is requesting two or three board members to fill some vacancies on the OSAA Eligibility Board. Donald Wagner and Dana Scarborough volunteered to serve.

Reading of Minutes:

Patty Kinion made a motion to approve the minutes as presented. Larry Cook seconded the motion. All members voted in agreement. Motion carried.

Student Enrollment Report:

The projected attendance at this time is 219 students. We still have openings in Kindergarten, 6th grade, and 9-12th grade. We will place interested students in other grades on a waiting list and make adjustments when registration is completed. Registration is next Tuesday through Thursday; Tuesday and Thursday 10:00-7:00 and Wednesday 8:30 to 3:00.

Financial Report:

Larry Cook made a motion to approve the financial report as submitted (check #'s 16314-16428 for a total of \$39,615.41). Patty Kinion seconded the motion and all members voted in agreement.

Business Office Report:

State School funding is holding at \$6,749. ECS is currently budgeting at \$6,500. Pete Tuana asked about the new LCSD Superintendent and his support of Charter Schools. Dennis Schultz felt that Superintendent Boynton is very supportive, has an open door, and a background with Charter Schools.

Ann Cook presented five Employee Salary options for Board consideration for the 2014-15 year:

Option 1: 190 days and freeze all salaries to 13-14 rate; 80% SSF funding.

Option 2: 190 days with step or 2% COLA; 83% SSF.

Option 3: 190 days with step or 2% COLA; 84% SSF.

Option 4: 185 days with step or COLA; 80% SSF.

Option 5: 190 days with an insurance cap of \$1000.00 or \$12,000 per year, with step or COLA increase.

Pete Tuana asked Dennis Schultz' recommendation. Dennis Schultz responded saying that we would prefer not to cut days and run with a 190 day calendar. There are some uncertainties with the new hire salaries that will need to be considered.

Jenny Demaris asked about the out of pocket cost for families insurance \$547.00.

Donald Wagner asked Sean Bedell to give his views: Sean Bedell said that the insurance cap is very difficult on the families. The suggested salary freeze is also difficult and he would prefer to see ECS move to a 185 day calendar. Pete Tuana felt that Dennis Schultz as spokesman for the staff should make a recommendation to the Board. Dennis Schultz said after listening to Sean Bedell he thought that the 185 day calendar would be the best option. Mr. Schultz made a recommendation to accept Option 4 with a 185 Day Calendar.

Donald Wagner made a motion to accept Option 4. Larry Cook seconded the motion. All members voted in agreement, motion carried. Jenny Demaris thanked Ann Cook for her time and effort researching the options. Pete Tuana asked Dennis if the budget or funding comes in stronger what kind of plan would be put in motion. Dennis Schultz felt that if funding was to turn around the (5) days would be added to the calendar.

Corrections to the Board roster was requested. All members updated contact information.

The Board Meeting Calendar was presented for review. Patty Kinion made a motion to approve and Dana Scarborough seconded the motion, all members voted in agreement. It was determined that the next meeting will be held on August 21, 2014.

Administration Report:

- Dennis Schultz gave the Board an update on the status of the positions filled and still in the process of being filled. Currently there are four(4) applicants being considered for the high school language arts position previously held by Kim Kellison and two (2) applicants for the PE/Math position previously held by Dawn Sarni. Kelsi Halverson will remain half time and Casey Johnson was hired to join the middle school team and will also offer some elective opportunities to middle and high school students. Mr. Schultz explained that math is a difficult position to fill and will be a 0.65 FTE position. He went on to say he was happy with where they were with the hiring process although he wished there was more time.
- Patty Kinion inquired who would take on the curriculum piece and Dennis said that he had asked Sean Bedell to consider it.
- Jenny Demaris asked about the changes to the elementary staff and if the blended classes would remain the same? The answer was yes.
- No changes were made to the elementary team at this time.
- Handbook updates have been made and will be placed on the school website.
- The results of the State Report card will be reported on in September. When compared with the District, our students fell in the middle of the LCSD results.

Athletic Report:

Shelley Moore proposed raising the athletic participation from \$30 to \$40 per sport. The rationale is that we are far below county schools which are at \$100. The end goal is to move towards an increase to \$75. Larry added that Alsea charges \$20. Melanie Lee would like to see a sliding scale and perhaps charging a fee across the board to all levels at a lower cost. Jenny Demaris made a motion to approve as requested with the superintendent working with athletic director to create a sliding scale. No second. No motion on the table. Patty made a recommendation to table the agenda item with more discussion and more information. The Board's recommendation was for Dennis to go back to Shelley Moore to come up with more options and a better plan.

Upcoming agenda items:

Contracts in September

Facilities Update:**Committee Reports:****Old Business:**

Patty Kinion inquired about progress made with Service Master and if communication was improving. Dennis Schultz said that a meeting was held in order to establish some better guidelines for communication.

Dana Scarborough asked about the alternative proposal submitted by Service Master and why it was submitted and asked for clarification about how the decision was reached and if it was fair to all of the other service providers, i.e., were the other cleaning services who submitted a bid given the same opportunity to submit proposals? A formal RFP was not required after consulting with LCSD. Jenny Demaris explained that there was lengthy conversation amongst the Board members in attendance and resulted in a decision to approve the bid from Service Master.

Jenny Demaris suggested that more information be distributed in a timely manner to Board members especially if there are big ticket purchases, staff changes, and other important agenda items.

Pete Tuana suggested that he be contacted if there are items that the Board wants added to the agenda. It was also suggested that committees be formed to research and then bring those findings to the Board for a recommendation.

Patty Kinion would like to see some committees formed, meetings scheduled and goals set.

Patty Kinion asked about staff evaluations and where Dennis is with the process; especially with new hires. Jenny Demaris suggested an evaluation summary showing: who, when, and type of evaluation completed. Patty Kinion asked if all staff were observed, evaluated, and then reviewed.

Mr. Schultz explained that he has had an opportunity to observe all teaching staff and classified staff.

Pete Tuana asked if the Board wanted to see the evaluation forms?

Ann Cook requested members to join the audit committee.

Meeting Adjourned:

Jenny Demaris made a motion to adjourn the meeting and Larry Cook seconded the motion. All members voted in agreement. Meeting adjourned at 8:12 PM