

**Eddyville Charter School
Board of Directors
Minutes of Meeting
May 15, 2014**

Board Members in Attendance: Larry Cook, Kevin McBride, Patty Kinion, Christy Turner, Paul Schneidecker and Jenny Demaris (*arrived at 7:26*)

Absent Board Members: Spring Howard and Dana Scarborough

Administration Present: Dennis Schultz, Ann Cook, Lisa Renfrow

Meeting called to order:

The meeting was called to order by Kevin McBride at 6:34 p.m.

Interested Parties:

None

Written Communication and Acknowledgement:

None

Reading of Minutes:

Larry Cook made a motion to approve the minutes as presented. Patty Kinion seconded the motion and all members voted in agreement. (A note was to made to correct the minimum number of Board members needed during New Business)

Athletic Report: Shelley Moore presenting

High School track and Field:

The district meet is this Saturday, May 17, 2014 at McKenzie. Volunteers are needed to help with taking gate at the District meet. Shelley is going to put out another request for help stating time and location. The two top finishers at Districts will qualify for State to be held on May 22nd and 23rd.

Parent volunteers, Justin Johnson and Don Wagner, along with helpers have repaired the shot put, long jump, high jump, and soon to be javelin areas. Shelley thanked all those for their awesome help. Justin Luckini still plans to complete the much needed repairs on the equipment shed, but currently he is very busy .

General Athletics

- The Middle School Track team just completed their season this week with 15 athletes participating. Heather Johnson did a great job coaching.
- Spring Awards night is June 3rd at 6:00 PM. This event will last longer than the Fall and Winter Awards as it will also include academic awards.
- Mrs. Moore mentioned the field needs to be mowed. *Ann Cook said Dan Howard was coming next week to complete the mowing.*
- Shelley Moore would like to create a Hall of Fame. The first step would be to form a selection committee. This is a project she will continue to pursue.

- S.E.T. T-Ball continues through the 28th of May. The kindergarten and first grade players are having lots of fun and providing the crowd with more entertainment in two hours than you can imagine.
- Shyla Luckini has agreed to coach high school volleyball next year and will hold an informational meeting for athletes on Monday. She assisted Shelley Moore with the high school volleyball program this year and coached the middle school volleyball team. This will create a need for a middle school volleyball coach.
- A grant to the Confederated Tribes of Siletz in the amount of \$2000 to \$2500 will be submitted for a new net and standards. The current set up is bulky and presents some safety issues.
- Michael Ulstad is working hard to create a summer basketball team and is planning to hold a youth basketball camp on June 17-20th.
- A girl's high school basketball coaching position open for the 2014-15 school year.

Shelley Moore was happy to report that there were no academic ineligibility issues this spring. Unexcused absences and tardy policies for athletes were implemented, resulting in an improvement. Mr. Schultz added that our athletes are understanding the importance of being a "Student First." Staff is on board and supporting the implemented policies.

Student Enrollment Report:

Currently enrollment is at 213 students, with one new sophomore enrolling during May. Another sophomore is working on transitioning in. With the school year so close to the end, any new students will be considered case by case to determine if the transition will be in the best interest of everyone involved.

Financial Report:

A motion by Patty Kinion was made to approve the April financial report as submitted (check #'s 16257-16312 or a total of \$48,768.74) Larry Cook seconded the motion and all members voted in agreement.

Business Office Report:

Board members were directed to page 13 of the board packet to review the updated Criminal Records Checks/Fingerprinting Policy.

Patty Kinion made a motion to accept the revised policy as presented and Christy McBride seconded the motion. All members voted in agreement.

Ann Cook supplied the Board with an over view of the LCSD Construction Support report showing how the LCSD Bond funds were spent. Currently there is a balance of \$41,148.18 that the District would like it spent by August 1, 2015. Kevin McBride asked, "If there were specific projects in mind?" The funds will be used to take care of some needed plumbing updates and repairs.

Ann Cook made a request to increase the budget yet again by \$16,500.00 as the result of a BLM Continuation grant of \$10,000.00 and a Title II BLM grant of \$6,500.00, increasing the total FY1314 budget from \$1,983,034.60 to \$1,999,534.60.

Patty Kinion made a motion to approve the supplement budget as presented. Christy McBride seconded the motion and members voted in agreement.

Ann Cook presented the 2014-15 budget based on ADMw of \$6500 per student to the Board for review and approval. (LCSD has set their projection for charter schools at \$6775. However, due to the drop in SSF in 2013-14, ECS will budget at the lower rate to maintain a positive ending balance.

Total SSF Funding	1,742,373.75
Transportation Reimbursement (estimate only, could be up to \$145,000)	<u>119,000.00</u>
	\$ 1,861,373.75
80% Budgeted for Employee Salaries (80% of SFF funding only)	<u>1,393,899.00</u>
	\$467,474.75
LCSD CET Grant (\$50,000 for three years) Final year balance	\$41,143.18
Total Discretionary Budget for 2014-15	\$508,617.93

Kevin McBride inquired if this budget supported the step increase for staff and if asked if there was still a reserve account and if the obligations to LCSD had been fulfilled from 2012 SSF projections. Ann Cook explained that the proposed budget would cover the step increases for staff, that our money market account has a balance of \$111,000 and hopes that we will be able to carry half of that amount forward. Additionally LCSD had been repaid.

Larry Cook made a motion to approve the budget as presented. Patty Kinion seconded the motion and all members voted in agreement.

A Special Services Contract was presented for approval for Casey Johnson to replace Michael Smith as the African Drumming supervisor.

Larry Cook made a motion to approve the contract as presented. Christy Turner seconded the motion and all members voted in agreement.

Administration Report: Dennis Schultz presenting
Charter Agreement

The LCSD Board of Directors approved the Charter agreement. The request to raise student enrollment to 210 was rejected. The explanation for this decision was that when the original charter was created it was to maintain the same size enrollment it had before it became a charter school and was not intended to pull from surrounding schools. ECS is currently funded for an enrollment of 200 students.

- Patty Kinion asked when full day kindergarten is to be fully funded. Mr. Schultz said this change would take place for the 2015/16 school year.
- The Eddyville Building lease agreement falls under another contract that will be reviewed later. No changes are anticipated.

Patty Kinion made a motion to approve the Charter Agreement with LCSD as presented. Larry Cook seconded the motion and all members voted in agreement.

School improvement Day

The elementary staff and high school math teachers are going to the ESD to spend the School Improvement Day working on and setting up a standards based report card for next year. This change will be supported by our current Pinnacle program.

Programs and Grants

- Mr. Schultz informed the Board that after reading through the information and requirements of the federal grant to establish elementary and secondary school counseling programs it was determined that only 2% of the awarded grants would go to secondary schools and a decision was made not to apply.

- The Farm to School Lunch proposal presented at the last Board meeting, is on hold at this time due to a lack of local business resources to support the program.
- A grant submitted to the the Siletz Confederate Tribes Foundation requesting AIR program funding was no funded.

Mr. Schultz explained said the 2014-15 school calendar will be presented for adoption at the June meeting and that it will mirror LCSD's calendar.

Olweus Bullying Survey

Aaron Belloni invited ECS to take part in a Bullying survey for grades 3-12, to be given school. An opt-out form for parents not wishing their child to participate will be mailed out. Board members felt it was important to include survey information and sample questions for parents to review.

- Kevin McBride asked if we would get feedback from the survey. The answer was yes.
- Patty Kinion inquired how the data would be used and wants the school to be able to respond to results if needed.
- Paul Schneidecker asked if the staff knew about the upcoming survey and Dennis explained that he was going to present it at the next staff meeting. He felt staff would be supportive.

Members of the community also commented: Paula Gassner asked if a link could be provided to parents allowing them to view some sample questions. Melanie Lee asked what the school policy on bullying is. *Dennis said he would send her a copy of the LCSD policy.* Don Wagner asked about the confidentiality for students opting out and Mr. Schultz said that students would be excused to the office if they were not taking the survey. Mrs. Lee said she wanted to see more information in the opt-out form/permission forms sent to parents.

Technology

- Eddyville will be getting a new E-mail system, separate from LCSD, through the LBLED.
- We are also looking into setting up GoogleApps for students. See <https://sites.google.com/a/oregonk-12.net/googleapps/>
- The server will be replaced creating a better backup and more security. We had planned to upgrade prior to the freezing the budget due to state funding adjustments for the previous school year causing this project to be put on hold.

Patty Kinion asked about the school webpage and staff blogs and not being able to update them and if this would be a good time to pursue Google Apps. Kevin McBride would like to see staff could come in and give an update of technology.

Facilities Update:

ECS is currently looking into other options for the school's cleaning service. Kevin McBride said it was worth taking the time to see what else is available since Service Master is finishing its second year of service to the school.

Committee Reports:

None

Old Business:

Paul Schneidecker inquired about the status of the school tractor. Ann Cook explained it was still in Albany waiting on parts. Estimates for selling the oversized brush hog will be provided in the near future.

New Business:

A correction was made from the previous meeting regarding the number of members that make up an active ECS Board. Ann cook said the board could not drop below five members and not go above 13. Up to two members can be from outside the original attendance boundaries that have children enrolled, and up to (3) three at large members.

Currently there are five positions up for renewal.

- Patty Kinion pointed out the attendance expectation is regular attendance. Three consecutive absences could cause removal.
- Paul Schneidecker approached the Board about his intent to step down from service.

Candidates Seeking Board of Director Positions:

- ✓ Melanie Lee
- ✓ Don Wagner
- ✓ Larry Cook
- ✓ Jenny Demaris
- ✓ Dan Scarborough (not in attendance)
- ✓ Pete Tuana (not in attendance) at large

Ballots were handed out to all in attendance. Votes were collected and counted. All positions were filed by interested candidates.

New appointed member terms will begin on July 1 and last for three years. Board meetings will be held the third Thursday of the month with the first meeting in August of 2014 at which time a chairman and vice chairman will be elected.

- Paul Schneidecker officially resigned his post as a Board member.
- There are currently eight members unless an appointment for Paul Schneidecker's seat is filled at a future date.
- Don Wagner inquired about the possibility of changing the number of out of area Board members.

During August the Board would like to revisit Board participation in the By Laws.

Jenny Demaris provided the Board with information about Federal Funds available through grants for Oregon Earthquake Refitting. The application is available July 1. Jenny Demaris will email information when it becomes available.

Patty Kinion asked if someone was going to attend the upcoming water workshop in LaGrande. Dennis said that it was not attended due to the distance and time required.

Meeting Adjourned:

Jenny Demaris made a motion to adjourn the meeting. Larry Cook seconded the motion and all members voted in agreement.

Meeting adjourned at. 8:06 PM.