

**Eddyville Charter School
Board of Directors
Minutes of Meeting
March 20, 2014**

Board Members in Attendance: Larry Cook, Kevin McBride, Patty Kinion, Jenny Demaris, Spring Howard
Absent Board Members: Christy Turner, Paul Schneidecker, Dana Scarborough
Administration Present: Dennis Schultz, Ann Cook, Lisa Renfrow

Meeting called to order:
The meeting was called to order by Kevin McBride at 6:32 p.m.

Interested Parties:

Michael Smith presented the Board with an Itinerary for the annual Seattle Rhythm Festival drumming trip and requested Board permission for the group to travel out of state
Jenny Demaris made a motion to grant permission for the drumming students to travel out of state to attend the festival in Seattle. Spring Howard seconded the motion and all members present voted in agreement.

Dave Boyce gave the Board an overview of the Rocky Mountain Elk Foundation fundraiser, with ESC students working the event to raise \$500. Dave also shared another opportunity that presented itself with students traveling to compete in the first Junior Olympics Clay Shoot. Seven students from ECS competed. Three students placed: Trent Kinion, Jr. Varsity Bronze 55/125, Reece Dobmeier, Bronze 70/125, and Sarah Munoz Women's Category Bronze 35/125.

Written Communication and Acknowledgement:
None

Athletic Report: Presented by Jackie prepared by Shelley Moore.

The Winter sports season has just ended and wrapped up with the Winter Sports Award night (for grades 3-12). Thirty-one academic achievement awards were awarded which is an increase of 8 from the Fall Athletic Awards.

High School Track Update:

Seventeen students are out for high school track this season. The track schedule is available on Athletic.net. Justin Luckini Construction has offered to donate a significant amount of services and materials to repair areas that are currently unsafe and unstable. Jay Mulberry, a former graduate of Eddyville High School, donated services to remove limbs that were covering the shed's roof.

General Athletics:

Middle school track begins April 8th with ECS teacher, Heather Johnson, coaching.
S.E.T. sign-ups were held on March 12th. It looks as if we will have enough participants to have a T-ball team. Jackie Quetschke shared with the Board that she has heard many positive comments about our athletes and teams throughout the season.
Mr. Schultz complimented Jackie Quetschke and Shelley Moore for separating the Athletic Awards Nights into separated events, creating a seasonal and more focused celebration.

Health Report:

Jackie Quetschke reported that DHS has just confirmed ECS is again eligible to participate in the Fluoride program next year free of charge. The Hearing Screening and rescreen has been completed. Patty Kinion inquired if the screening was for elementary students only. Jackie Quetschke explained that select grades are screened along with students of concern.

Reading of Minutes:

Larry cook made a motion to approve the February Board minutes as submitted. Patty Kinion seconded the motion and all members voted in agreement.

A Board member attendance roster was made available for review and discussion. A reminder was also given to Board members to submit their letter of intent to run for re-election for ECS Board of Director positions. Kevin McBride enquired about the length of terms and which members had terms expiring. Board term lengths are 3 years long. Current Board members and terms are available on the ECS website. Kevin McBride suggested ECS advertise the coming elections with an announcement in local the newspaper, postings in common areas, include it in school mailings and on the school website.

Financial Report:

A motion was made by Patty Kinion to approve the February financial report as submitted (check #'s 16165-16209 for a total \$28,555.65). Larry Cook seconded the motion and all members voted in agreement.

Business Office Report:

Ann Cook directed attention to page 10 of the Board Packet, outlining the Feb.1-Feb. 28, 2014 Deposit Record for a total of \$135,991.68. On page 10 a Treasury cash Summary Report showed Feb.1- Feb. 28 Receipts for a total of \$135,991.68; Disbursements of \$134,215.64, and a Cash Balance of \$379,286.71.

Ann Cook explained to the Board that another adjustment will come next month due to a \$6,000 grant from BLM.

Background/Criminal Records/Fingerprinting Policy

Discussion and review of the Criminal Conviction Matrix for Participation Acceptability was presented to the Board along with an updated Criminal Records Checks/Fingerprinting Policy that was up for adoption from the February Board meeting .

Larry Cook made a motion to add the wording to the policy that no volunteer or employee will be hired or allowed to volunteer without a completed background/criminal record check. Spring Howard seconded the motion and all members voted in agreement. Jenny Demaris asked that an updated copy of the policy be e-mailed to all Board members.

Ann Cook presented the Board with a copy of a completed Volunteer Working Agreement, Certificate of Liability Insurance, and Surety Bond for Luckini Construction Inc. to be reviewed and approved allowing them to complete some volunteer work during non school operational times.

Spring Howard made a motion to approve and Larry Cook seconded the motion. All members voted in agreement.

- A Special Services contract for Marcia Fairman was presented to the Board for approval to be employed as a mentor teacher.

- A special contract for Heather Johnson to coach middle school track was presented for approval. Ann Cook also added that Heather was taking a class to be certified to drive the #33 bus (small activity bus); allowing a significant transportation savings.
Jenny Demaris made a motion to approve the special services contract. Spring Howard seconded the motion and all members voted in agreement.
- A Counseling Services Agreement for Ishah Roads to provide services was presented to the Board for approval.
Spring Howard made a motion to approve the agreement as presented and Larry Cook seconded the motion. All members voted in agreement.

Student Enrollment:

Current enrolment at Eddyville Charter is 213 students. The Board discussed ways to advertise that ECS has available space and that wait list applications are encouraged for the 2014-15 school year. Ideas included radio, newsletter, postings, school website, and additions to regular school mailings.

Administration Report:

Curriculum update: Kim Kellison presented

- Currently curriculum is being priced for U.S. History textbooks and supplemental materials for Heather Johnson. Current materials are outdated.
- Sean Bedell has requested informational text curriculum for language arts. This is being priced for budgetary concerns.
- ECS did not receive the CTE grant. There were 87 applicants and 15 winners.
- Letters were sent home in the last school mailing to solicit parents to serve on the site committee, but we have not had any volunteers yet. The current members of the committee are proceeding to implement the requirements for the PEEK grant.
- Kim Kellison purchased new remedial writing curriculum for high school instruction with grant money she received from OSU Federal Credit Union. They recently gave Kim \$350.00 for informational text and curriculum materials.
- At the March Literacy Night an informational table for proficiency-based grading was set up along with an informational power point and other supporting materials for parents to take. Mrs. Kellison was available to answer questions. More information will be made available to parents during conferences and at Spring Fling. She also provided the Board with materials prepared for parents.
- ECS staff are having professional collaboration sessions to discuss curriculum alignment for next year for the secondary. Kelsi Halverson, Sean Bedell, Kim Kellison, and Heather Johnson will be meeting to address which materials each will be covering from the Common Core appendix and to collaborate on different subjects.

Mr. Schultz thanked Kim Kellison for all the work she has done as Curriculum Coordinator for ECS.

Facilities update: Prepared by Landon Lightle.

- Alamo Roofing installed two attic vents and a few roofing vents at no cost. It appears the new installations are working, as we have been experiencing mild weather recently. Landon Lightle will continue to monitor it.

Security:

- The front door buzzer will be installed during Spring Break;

- A basic camera system will also be installed. The system will include 4 interior and 2 exterior cameras with a possibility of adding up to a total of 16 cameras over the next few years. Current prices for camera upgrades will be #350 for interior and \$650 for exterior. Some of Bob Pearson's BLM grant monies will be picking up \$1900 of the camera bill with another \$1000 used towards adding the new potting/equipment shed to the school's security system.

Lighting:

- CPI fixed the two lights in the South parking lot.

Water:

- No updates at this time. The latest lead and copper samples are still in the lab.

Tree Trimming:

- Last month John White trimmed up all the trees along the North fence line which were a potential hazard for buses. Some student help was also involved.

Other:

- The wood shop is once again being used a wood shop for a couple periods a week by the AIR class under the direction of Stephanie Mekemson where students are building cutting boards.
- Landon Lightle will be attending a Water workshop in Eugene during Spring Break.
- Plumbing issues in the Horticulture area are in the process of being fixed.(Paid by BLM monies)
- There is exercise equipment and weights in the auto shop for sale.
- Landon is looking for a volunteer to donate services for a couple of small jobs on site.

- ✓ Mr. Schultz reported that there was no new information to report regarding the Charter School Renewal and are still waiting for information from the District.
- ✓ He also presented and update from the John Norlin Workshop. Staff attended this workshop on March 15th. The hope is to have a leadership class next year for a full class period with more staff involved.
- ✓ Ishah Roads-Pultz is now on staff part time and offering, individual, small classes, and group counseling services. Letters were sent home to inform parents of this added service.

Committee Reports:

None

Old Business:

None

New Business:

Kevin McBride inquired about the length of Board of Director terms.

Move to Executive Session:

A motion was made by Larry Cook to move to Executive Session. Jenny Demaris seconded the motion and all members voted in agreement. 7:41 PM.

Back to reg. session 7:51

- *A motion was made by Patty Kinion to accept a corrected version of Marcia Fairman's Special Service contract. Larry Cook seconded the motion and all members voted in agreement.*
- *Larry Cook made a motion to adjourn the meeting. Spring Howard seconded the motion and all members voted in agreement.*

Meeting Adjourned: 7:53 PM