

**Eddyville Charter School
Board of Directors
Minutes of Meeting
June 30, 2014**

Board Members in Attendance: Larry Cook, Kevin McBride, Patty Kinion, Spring Howard, Jenny Demaris,
Absent Board Members: Dana Scarborough, Christy Turner

Administration Present: Dennis Schultz, Ann Cook,
Administration Absent: Lisa Renfrow

Meeting called to order:
The meeting was called to order by Kevin McBride at 6:35 p.m.

Interested Parties:

Doug Crandall from Service Master handed out and presented an alternate to the proposal he submitted for nighttime custodial services. Mr. Crandall explained the difference between the two proposals. The second proposal was 20K less than what he originally submitted. He commented that the original proposal would have been clearer had the questions he submitted been answered. Further discussion was postponed until the administrator's report.

Written Communication and Acknowledgement:

An Application for Use of School Facilities was submitted by Alumni association requesting permission to use the facility for their annual school reunion on July 27, 2014. Another request from Shaun Templeton for a church youth rally on September 13, 2014.

Patty Kinion made a motion to approve the request for building use and Spring Howard seconded the Motion. All members voted in agreement.

Reading of Minutes:

Larry Cook made a motion to approve the minutes as presented. Patty Kinion seconded the motion and all members voted in agreement.

Student Enrollment Report:

Enrollment is currently 214 students. Projects, best guess, for the 2014/15 school year is 217.

Curriculum Update: Kim Kellison presented

- New U.S. History curriculum purchased for HS;
- PEEK PE grant approved for the 2nd of two years;
- Spring writing assessments are being scored by Sandi and Kim;
- Mrs. Kellison would like to see some sort of remedial program for MS/HS;
- Common Core Standards have been 'loaded' into the Pinnacle grade book for language arts and math.

Athletic Report: Shelley Moore presented

- Basketball camp for youth happened the week of June 15th;
- Cross country for boys and Volley Ball for girls will start up on August 18;
- Volleyball coach Shyla Luckini wants to do an open gym on the 11th and 15th of July;

- ECS has a team for the Relay for Life to be held Augst 1 and 2. Participation in the 12 hour event is to be used as part of the PEEK grant requirement;
- Parking at the Toledo Summer Festival will be used as a fundraiser through the booster club. The event is held the last weekend of July;
- Mrs. Moore submitted a grant to the Siletz Tribal Foundation for new volleyball supports to replace our heavy steel supports currently in use;
- Is it adequate was the question was raised about the bimonthly grade check. The goal is to get it to the point of accepting nothing below a 2.0 GPA and 1 F in which time the student has two weeks to clear it up.
- Question was raised about co-opting with local schools for sports not offered at Eddyville. *It will require more conversations with other schools and Mrs. Moore is willing to begin the conversations and do what is necessary to see if it can happen.* The process might be to identify the sport and then see how many students are interested. It was also suggested to bring parents into the conversation. Patty Kinion was told that an exception could be made, but Shelley said the OSAA is not currently taking requests into consideration.

Financial Report:

A motion was made by Larry Cook to approve the May financial report as submitted (check #'s 16313-16366 for a total of \$36,530.60). Patty Kinion seconded the motion and all members voted in agreement.

Business Office Report:

- Void the resolution 005 and accept resolution 006;

A motion was made by Larry Cook to approve and seconded by Patty Kinion and all members voted in agreement.

- State school fund is holding at \$6,749 and we are budgeting at \$6500 as we did last year;
- Questionnaire to be filled out by the board from Pauly, Rogers, and Co., P.C. A copy of the questionnaire was included in the packet and a separate one handed out to each member;
- Request to approve the Licensed Salary Schedule (2012-14) for June 30, 2014-June 30, 2016.

A motion was made by Patty Kinion to approve the schedule, seconded by Jenny Demaris and carried unanimously.

Discussion ensued about what can be done to keep the current adopted schedule funded. It was requested that in August we look at other options for controlling staff salaries. Mr. Pearson's contract should say... is currently paid at step 12 and current COLA increases.

A motion was made to individually approve the following contract.

- *Dennis Schultz* - Patty Kinion moved to approve the contract, Jenny Demaris seconded;
- *Ann Cook* - Spring Howard moved to approve the contract and Patty Kinion seconded;
- *Lisa Renfrow* - Spring Howard moved to approve the contract, Jenny Demaris seconded;
- *Landon Lightle* - Spring Howard moved to approve the contract, Patty Kinion seconded;
- *Bob Pearson* - Jenny Demaris moved to approve the contract Patty Kinion seconded.

All approved unanimously.

Budget options that need to be looked into before the next board meeting in August:

- Cut school days, other insurance options;
- Decrease school days;

- Decrease school days or cut insurance;
- Budget for salaries increased from 80% to 81%.

Administration Report:

- ✓ Brian Davidson, and River Fultz are the student helpers for this summer grounds work;
- ✓ Additional work from remaining LCSD bond levy will possibly be used for plumbing, additional fencing, and additional security needs;
- ✓ Cohen and Park will be taking the school photos this next school year. Spring Howard asked why the change from Life Touch to Cohen and Park. Dennis said that he wanted to keep services within the county and the packages from the two vendors was pretty much the same,
- ✓ 2014-15 school calendar was handed out and presented for approval. Intervention will take place one day per week. Longer time with teacher support available will help make the program more effective.

A motion was made by Patty Kinion, seconded by Spring Howard to accept the calendar as stated and was carried unanimously.

- ✓ Two Intergovernmental agreements (IGA) from LBLESD to upgrade the network infrastructure were presented. Funds were already approved during the 2013-14 school year, but the project was postponed due to a budget freeze in March. The total cost will not be more than \$30,000. Mr. Wagner asked if any contact had been made to the vendor installing fiber optic cable in the county. He said he would send Mr. Schultz information.

A motion was made by Jenny Demaris to approve the contracts (IGAs) with LBLESD, seconded by Spring Howard and carried unanimously.

- ✓ Dennis presented the Facilities Lease for approval. It is for the same period as the approved Charter School renewal Jenny Demaris asked that it be reviewed by legal counsel.

A motion was made to approve by Larry Cook, seconded by Jenny Demaris and carried unanimously.

Dennis presented for approval the requests to bid for a nighttime custodial services. Service Master was the vendor for the last two years. Three bids were submitted. The request to bid was sent to five companies. Written bids were submitted by Sea Breeze, Associated Cleaners and Service Master.

Kevin asked what would happen if the cost of supplies exceeded the bid from Sea Breeze which was questioned as being too low for the specified work. Dennis said that he would assume that they would honor their bid should they exceed the quoted supply costs. Melanie Lee shared that Sea Breeze is the contractor where she works and that they are somewhat sporadic in their cleaning.

Jenny Demaris asked for a list of the largest companies that Sea Breeze and Associated Cleaners handled and how many of their current customers were contacted. Dennis said that Landon made the reference check calls and was not aware of any red flags during those phone conversations. All vendors are capable of cleaning the site. Jenny asked if either of the two new bidders were currently cleaning any schools. The answer was no as Sedexo has had the LCSD contract for 10 years. Jenny stated that she wanted to know if comparisons could be prepared to include the square footage of larger businesses that are currently being cleaned. Dennis said he would put the requested information together along with some other information from the bids.

Patty Kinion asked if there had been complaints against Service Master. Kevin said that as far as complaints it would be very hard when working with people in general to not get some disgruntled staff

members. Patty said that she was reluctant to make a change in the current vendor without knowing more about these new contractors.

Jenny asked what was being added to the contract. The cleaning of the MP room, kitchen, stage, wood shop and back stairs was Dennis's reply. She also asked about special projects. The reply was summer projects, winter projects, and spring break projects as listed in the bid. Jenny asked what cost the additional projects would add to Service Master's bid. Doug Crandall said that the increase would be about 26% if memory served him.

Patty Kinion made a motion to renew the newly submitted contract with Service Master with the idea of improving communication with Service Master and the facilities manager. The motion was seconded by Jenny Demaris and carried unanimously.

Patty asked Dennis if he was comfortable with the decision? He had no comment other than that his job was to implement the Board's final decision.

Jenny Demaris asked if there would be blended classes for the coming school year. Dennis stated that depending on the budget for staffing that it was possible there could be 2/3, 3/4 and 4/5 blends.

Committee Reports:

None

Old Business:

Jenny Demaris asked if Pete Tuana had accepted the board position that he was elected to in May for the coming school year. No one contacted him asking if he was going to take the position. Kevin said that he had talked with him prior to the election and Mr. Tuana said at that time that he was willing to serve on the Board.

New Business:

None

A brief discussion was held about when to have the next board meeting. Patty Kinion suggested to have a work session before the August meeting. It was decided that the work session, if necessary could be held before the August meeting, which was moved to the 7th in order to make final decisions around the personnel budget.

Meeting Adjourned:

Larry Cook made a motion to adjourn the meeting. Spring Howard seconded the motion and all members voted in agreement.

Meeting adjourned at 8:50 PM.