

**Eddyville Charter School
Board of Directors
Minutes of Meeting
February 20, 2014**

Board Members in Attendance: Larry Cook, Patty Kinion, Paul Schneidecker, Dana Scarborough, Jenny Demaris, and Christy Turner

Absent Board Members: Kevin McBride and Spring Howard

Administration Present: Dennis Schultz, Ann Cook, Lisa Renfrow
Bob Pearson presented the Board with handouts

Meeting called to order:

The meeting was called to order by Jenny Demaris at 6:30 p.m.

Interested Parties:

Bob Pearson presented an Itinerary for the Washington D.C. trip to the White House on March 5-6th for four ECS high school students. Bob Pearson requested permission for the students to travel out of state and of adding one additional day to the trip to allow students an opportunity to sightsee. The additional day would require funds to cover two hotel rooms and per diem expenses. Dana Scarborough made a motion to allow the extra day and expenses.

Larry Cook seconded the motion and all members voted in agreement. Larry Cook made a motion to approve out of state travel for the students. Dana Scarborough seconded the motion and all members voted in agreement.

Written Communication and Acknowledgement:

A letter of thanks from the family of Norman Edwards was presented to the Board sharing their appreciation for the use of the school for a memorial service.

S.E.T. submitted an application for Use of School Facilities for baseball and softball signups. Larry Cook made a motion to approve building use and Dana Scarborough seconded the motion. All members voted in agreement.

Thank-you cards from Shelley Moore's first grade class were distributed to the Board in honor of National School Board Recognition Month.

High School Athletic Report:

Jackie Quetschke presented on behalf of Athletic Director, Shelley Moore. Both high school basketball teams have finished their seasons. The Mountain West All League voting results are as follows:

- Breanna Jones: Third Team
 - Laurissa Rorie: Honorable Mention
 - Shay Roll and Neil Faxon: Honorable Mention
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- To support academics, bimonthly grade reports was implemented for athletes requiring them to submit a progress report by specific dates. The next phase will would be to meet the deadline and have less than 1 "F" and at or above a 2.0 g.p.a.

- High School track starts March 3rd. At a recent informational meeting, 20 students attended and about 7-10 interested students were absent. The goal is to have 30 track participants.
- On February 26th there will be a work party to cleanup and repair the track and field event areas. Board members were invited to come and help out.
- Middle School Track will be coached by ECS teacher, Heather Johnson.
- The Winter Sports Award night will be March 18th starting at 5:00 pm with a chili feed put on by the Boosters. The awards presentation will begin at 6:00 pm.
- Canned Food donations have been collected at home games and stored in Shelley Moore's room for students to take as needed with no questions asked.
- A winter pep assembly was held for the entire student body and staff with activities and a revival of the school fight song. Students and staff alike enjoyed the activities and the hope is that the fight song will become a traditional song at ECS.

Youth Athletic Report:

Jackie Quetschke gave an update of youth basketball activities. Currently we have:

- 3/4 grade boys-10 players;
- 3/4 grade girls-6 players;
- 5/6 grade boys-7 players;
- 5/6 grade girls-9 players;
- 7/8 grade girls-7 players;

Add the high school boys and girls teams and the 7/8 boys and we had 68 students playing basketball this year.

The sign-up flyer for SET baseball and Softball came today. The sign up day for ECS is March 12th from 5:00 to 7:00 pm. Copies will be made and distributed to students.

Health:

Jackie Quetschke shared that the school vision screening has been completed and rechecks for hearing screenings will be on March 12th. Elementary students who have permission continue to participate in the fluoride program. For more information see Jackie Quetschke.

Reading of Minutes:

Larry Cook made a motion to approve the Board minutes as submitted. Patty Kinion seconded the motion and all members voted in agreement. Motion carried.

Financial Report:

Larry Cook made a motion to approve the financial report as submitted (check 3's 16037-16164 for a total of \$102,338.67). Patty Kinion seconded the motion and all members voted to approve.

Attendance Report:

Current student enrollment is 214 students.

Business Office Report:

Ann Cook presented the Board with information and an explanation of the Treasurer Cash Summary Report, Eddyville Charter School, Inc. Cash Balanced for Fiscal Year 2013-14, and the Eddyville Charter School Student Body Account Balances 2013-14. Ann explained the yearbook class account was She also shared that the Pre Audit was completed today with a couple of suggestions and changes. All bids that

come in at \$10,000 or more, must be approved by the Board. Another suggestion was to increase the insurance amount for fraud or embezzlement from \$100,000 to \$250,000. Mrs. Cook explained that after inquiring about rates the increase was significant and that our balances and check system in currently in place offered adequate protection from fraud.

From page 23 in the Board Notes, Ann Cook described the need to amend the spending plan by increasing the budget due to BLM Grant of \$10,000 and a PEEK-8 Grant of \$47,250.00 for a total increase of \$57,250.00.

Dana Scarborough made a motion to accept the proposed Budget/ spending Plan as presented. Larry Cook seconded the motion and all members voted in agreement.

The ECS licensed salary schedule for 2012-2014 was up for review and renewal. Due to the large increases in the current salary it was proposed to keep the same schedule.

Larry Cook made a motion to approve the continue using the current schedule as presented from page 24 of the Board packet for June 2014-June 2016. Dana Scarborough seconded the motion and all members voted in agreement.

Special Services Contracts were presented for Board review and approval:

- Michael Smith: Math Boost, Drumming, Drama, and Student Supervision
- Shelley Moore: High School Track Coach

Dana Scarborough made a motion to accept the special service contracts as presented for approval. Larry Cook seconded the motion and all Board members voted in agreement.

A suggestion was made to **black out** employee SS#'s when presenting contracts for Board approval.

Administration Reports:

Kim Kellison, Curriculum :

- Kim Kellison shared with the Board that staff have met to review information and discuss the move to proficiency grading for the 2014-15 school year and how that could look for ECS. Currently we are a bit behind, but our staff is on board and ready to get started. Math and Language Arts will be the first areas to implement proficiency grading.
- When talking with others throughout the County, Dennis Schultz learned that it was very important that staff, parents, students, and community get accurate information and share a common language regarding proficiency grading. Kim Kellison informed the Board that information would be available during the Elementary Literacy Night. Patty Kinion felt it was important to have a lecture format with clear examples. Jenny Demaris said the informational meetings should be held at ECS, perhaps at registration or through an orientation with parents. Other ideas included an informational video and links on the school website.
- A scheduling committee has been formed to discuss 2014-15 scheduling needs to accommodate the move to proficiency grading.

- She also reported that she had recently submitted the CTE grant; a competitive career and technology grant. She had received an email indicating that the grants were still in the process of being evaluated.

Facilities:

Dennis Schultz handed out a facilities report provided by Landon Lightle.

Water - Continued progress is being made to update and correct the water issues. Fresh, cold water lines under the high school wing have been replaced. The yearly water test for Nitrates and Triennial tests for Arsenic, IOC's, SOC's, Nitrites, and Volatile Organics all came out negative. (Passed) This is the "official" report. All the broken pipes during the December issues have been repaired leaving some siding and insulation to be replaced.

Lighting - The lighting outside the gym (NE ramp area) has been fixed. Lighting on the NW corner needs improvement. Last year a bid for the dry rot land light replacement (included a change to LED) was about \$4000 total. Installing a light pole from Consumers Power would cost \$1500 to \$2000 and an additional cost for placement underground. The cost per month would be \$14.81 for this service. Consequently it was decided to fix the lighting at the NE Ramp/Gym area for a total of \$227.75. The lamp post light in the south parking lot is not working and appears to have been shot out. This is a safety issue and will be addressed.

Roof Leaks/condensation - The new MP storage room area has a leak in the roof. After several visits from the company responsible for roofing the new addition and the whole elementary wing roof, a factory representative was called in to investigate the problem. The "Duro-Last Quality Assurance Technical Representative" came to the conclusion that our leak issue was caused by condensation. Recently a letter came from the Quality Assurance Regional Manager of Duro-Last stating that the issue is not "covered under the terms of the warranty." Landon is continuing to work with the vendor to resolve the issue. Dennis Schultz inquired if anyone had additional information concerning the project. Dana Scarborough offered to contact Landon Lightle and offer his knowledge of the project. It was thought that former principal, Don McDonald, may have additional information as well.

Security - Dennis Schultz presented proposals prepared by Landon Lightle after consultation with a security specialist. The estimate cost to install access control to the front door along with a camera system supporting two interior cameras with a maximum installation of 8 cameras would be around \$5000, an additional \$500 would expand the system to 16 channels. The cost to add door access control is around \$2,200 each. Bob Pearson also has some funds to support adding security to the equipment building purchased with BLM monies. Mr. Lightle also recommended an additional 6 motion sensors to be added to our existing security system. An estimate will be obtained for the 2014-15 fiscal year.

Jenny Demaris inquired if grant opportunities were being explored to help with the cost of the updates? Mr. Schultz explained to the Board that research has not uncovered anything at this time. Patty Kinion expressed her concern that the front door access control was not already in place and recommended strongly that actions be taken to complete the upgrade. Larry Cook supported Patty Kinion's concern.

On February 11th, Superintendent/Principal, Dennis Schultz, attended the LCSD Board of Directors meeting to begin the Charter renewal. He also requested their BOD to consider an increase of enrollment from 200 to 210 students. Mr. Schultz brought the Board up to date with his findings regarding forming two separate charters, and made a recommendation to not make a change at this time given the fact that the District is in the process of replacing two retiring district administrators. He went on to explain that the current charter would have to be amended and a new charter written. A handout was shared with additional information.

On Saturday, March 15th all staff will be attending the rescheduled John Norlin Servant Leadership and character development workshop held at Toledo Jr/Sr School. Mr. Schultz invited Board members to attend.

Committee Reports:

None

Old Business:

Ann Cook presented the Board with information to be reviewed and discussed to adopt a criminal records checks and/fingerprinting policy at Eddyville Charter (pg. 28 of board packet). After a brief discussion it was suggested to add that any sex crimes or crimes against children automatically excludes someone from employment. Jenny Demaris wanted to see the matrix currently used by Lincoln County School District to determine eligibility for hire or volunteering within the school. Agenda Item will be tabled until the next Board of Directors meeting.

Larry Cook brought up the importance of attendance of Board members to scheduled meetings.

New Business:

Board of Director Positions/Elections:

Four Board of Director terms will expire on 7-1-2014. A letter of interest for those wishing to run for re election will need to be submitted at the April Board meeting. Notification will be posted on the School website and the Booster Facebook page.

Christy Turner expressed concern regarding the events at the last home game where an athlete was injured. There did not seem to be an appropriate chain of command in place to handle the situation. Mr. Schultz said that there has been a discussion about the incident and the Athletic Director is the person who would assume responsibility. The plan is to continue to educate fans about the importance of good sportsmanship, policy, and what the roles are of parents, athletes, coaches, fans, etc. Patty Kinion reinforced the importance of the flow of information throughout all levels of sports.

Meeting adjourned to Executive Session 8:00 PM

Larry Cook made a motion to move to Executive session and Dan Scarborough seconded the motion. All members voted in agreement.

Regular Session resumed at 8:25 PM.

Patty Kinion made a motion to adjourn the meeting. Larry Cook seconded the motion and all members voted in agreement.

Meeting adjourned at 8:26 PM.