

**Eddyville Charter School
Board of Directors
Minutes of Meeting
April 17, 2014**

Board Members in Attendance: Larry Cook, Kevin McBride, Patty Kinion, Dana Scarborough, Christy Turner, Paul Schneidecker

Absent Board Members: Jenny Demaris, Spring Howard

Administration Present: Dennis Schultz, Ann Cook, Lisa Renfrow

Meeting called to order:

The meeting was called to order by Kevin McBride at 6:33 p.m.

Interested Parties:

None

Written Communication and Acknowledgement:

An Application for Use of School Facilities was submitted by Jerry Wold requesting permission to hold an ODOT meeting for the Highway 20-Eddyville-Pioneer Mt. Project on May 28, 2014 4:30-8:00 PM.

Patty Kinion made a motion to approve the request for building use and Larry Cook seconded the Motion. All members voted in agreement.

Athletic Report: Shelley Moore presenting

Currently the middle school track team has 14 participants, with Heather Johnson coaching. Their first meet was April 16th at Philomath.

SET signups were held on March 12th, resulting in one Eddyville T-Ball team. There are a number of Eddyville Charter students playing on teams in Toledo, Siletz, and Newport. Thanks to all who have helped get the field ready.

High school Track and Field has 13 students out at this time, with three having to quit do to work. Shelley Moore expressed her appreciation of the athletes' hard work and of their continued performance improvements breaking PR's and setting new goals. Track schedules can be found on Athletic.net, where local, state, and national performance statistics are tracked. Schedules are also available our school website on the athletic tab with Rank One. This year team size allows for the occasional use of the *type 20* bus which Mrs. Moore is certified to drive saving transportation costs and time. Heather Johnson and Michael Ulstad are also working towards their *type 20* bus certification. The bus use is on a first come first serve basis.

Spring athletes continue to participate in bimonthly grade checks. Behavior checks are also in progress.

Big thanks to Justin Luckini for work on the track events area and storage shed, Jay Mulberry for trimming limbs, and Dan Howard for mowing.

Reading of Minutes:

Larry Cook made a motion to approve the minutes as presented. Patty Kinion seconded the motion and all members voted in agreement.

Student Enrollment Report:

Enrollment is currently 212 students with two new students scheduled to enroll next week.

Financial Report:

A motion was made by Larry Cook to approve the March financial report as submitted (check #'s 16210-16256 for a total of \$28,012.38). Patty Kinion seconded the motion and all members voted in agreement.

Business Office Report:

Ann Cook directed the Board to page 14 of the packet and explained a Deposit Report where LCSD failed to auto deposit the SSF check to ECS's account on March 21, 2014. After returning from Spring Break and making several calls the problem was resolved.

Mrs. Cook explained the most recent Estimate of SSF has been reduced from \$6,647 to \$6,495 in part due to the lack of property taxes collected. As a result a freeze has been put on spending from the general fund until we have more information. It's possible that \$50,000- \$70,000 may need to be paid back due to the adjustment. Staff are being asked to cut back on copy costs, supplies, and spending. Patty Kinion added that we could see a more of this pattern with how laws are changing for defaulting loans. She also inquired about future field trips, activities, and other events that were scheduled and funded with the help of fundraising activities? Mrs Cook explained that the spending freeze applied to the general fund and did not impact things that were budgeted from class funds or supported by funding sources.

Budget Plan for the 2014-15 School Year:

Ann Cook asked the Board to approve creating a budget for the 2014-15 school year based on an ADMw of \$6500. Kevin McBride inquired when we expected to hear from LCSD about our Charter renewal and would we know prior to approving the 2014-15 budget. Mr. Schultz said he would contact Joe Novello for more information.

Ann Cook gave an update on the \$5K estimate for repairing the Kubota tractor. The estimated is for belts and motor repair. In addition, an oversized brush hog causes the tractor to bog down and puts stress on mechanical parts. Mrs. Cook explained that there has been interest expressed by an individual to purchase the oversized brush hog which would allow ECS to use the funds to possibly purchase a smaller one recommended for the Kubota we currently have. Bob Pearson's Horticulture class uses the tractor to maintain school grounds. In the meantime, Dan Howard has generously volunteered to mow the fields.

Patty Kinion made a motion to pursue pricing information and selling the oversized brush hog and purchasing a new one better suited to tractor. Christy Turner seconded the motion and all members voted in agreement.

Paul Schneidecker suggested that a training process be adopted with students demonstrating knowledge of equipment operations and safety procedures with documentation of completion and parent permission on file. Mr. Schultz will check with Mr. Person on his process for training students to run equipment.

Ann Cook then directed the Board's attention to page 15 of the packet to review the Criminal Records Check/ Fingerprinting Policy for adoption. The current draft for adoption did not reflect the changes requested at the last Board meeting and were not noted in the March minutes.

Dana Scarbrough made a motion to remove #4. Larry Cook seconded the motion and all members voted in agreement.

Administration Report:

Facilities Update: Report written by Landon Lightle

The Condensation issue over the MP room storage area seems to be fixed. Landon will continue to monitor as weather changes.

Security:

The Remote door opener for the front entrance doors and a basic camera system was installed over Spring Break. Building "F" is now on the alarm system. The system allow for an expansion to 16 cameras.

Water:

We are still experiencing some water issues with lead and copper. Last year we were told by the State that an incorrect condenser was installed. Ann Cook added that ODOT was responsible for the initial installation following the highway project. Mr. Schultz said that Landon Lightle's close attention to meeting state testing requirements has brought to light more issues. Kevin McBride asked about liability and if the water in the kitchen and water fountains was in compliance. Dennis Schultz explained that the kitchen water was fine and fountains in question were turned off and posted. An upcoming workshop in May will address ways to secure financing for updates which are costly Kevin McBride suggested that perhaps administrative members could attend the workshop to understand the funding requirements and process.

Dennis Schultz shared that an announcement informing the community of the open Board of Director Positions was mailed out with progress reports, advertised in the NewsTimes, placed on the school website, and put out on an ISIS call.

The Board was updated on the counseling services that Ishah Roads is providing to our students and the need to have a full time counselor. Grant opportunities are being researched by Kim Kellison to help fund these much needed services at Eddyville Charter. Currently LCSD is looking into a grant and ECS was to inquire if they could be included in the grant request. Patty Kinion felt it would be better to team with another Charter that does not have these services so there is not a duplicate of services requested, giving Eddyville a better chance of being considered for a grant.

Bob Pearson, Dennis Schultz, and Carol Lewis, met with Parker from OSU Extension Services to discuss the Farm to School Project, where local foods are used to support the school lunch program through a grant. The goal is to keep the project within the county. This program is supported by Siletz Valley Charter and Sodexo, LCSD's contracted food provider. The hope is to generate enough interest and participation to bring this program to Eddyville Charter School. More information will be provided as it becomes available.

Curriculum Update: Kim Kellison presented

She explained that two Proficiency Based grading presentations with informational packets will be available for parents to attend during upcoming parent/teacher conferences. Updated curriculum is continuing to be explored for Heather Johnson in social studies as well as in other areas of where

updates are needed. Also being discussed are ways to implement interventions for students who are not meeting OAKS. At this time all Seniors have passed the Reading and one Senior is working on meeting Essential Skills for Writing.

Kim Kellison gave the Board a quick overview of this year's seniors and their post graduation plans and scholarships awarded to date. The nine seniors have earned in excess of \$64,000.

Committee Reports:

None

Old Business:

Five Board of Director positions are up for renewal. Jenny Demaris, Dana Scarborough, and Larry Cook have submitted letters of intent to run for another term while Kevin McBride and Christy Turner have decided to decline. Paul Schneidecker indicated that he is considering stepping down and would like to do that at a time that does not create too much disruption. A question was asked about the number of members the Board must have as stated in the By Laws. Ann Cook informed the Board that the bylaws state that the 'number of board shall not be less than 7 members'.

Patty Kinion expressed her desire to see a Board that is committed, i.e., a working Board. Christy Turner was concerned with the lack of community members and parents in attendance at meetings.

Kevin McBride said, "Prior need and activity created an active Board." "We need to find a way to increase involvement." He is willing to commit to another year and would be interested in mentoring, but does not want to be Board Chair.

Dana Scarborough shared that he would like to see Kevin McBride remain on the Board mentoring and helping with the transition. Christy Turner suggested Kevin move into Paul's position.

Patty Kinion encouraged everyone to talk to parents and community members in the hopes that some committed individuals will come forward with a desire to serve on the Board. The Board of Director Elections are held each May, with Board Officers elected in August.

New Business:

None

Meeting Adjourned:

Larry Cook made a motion to adjourn the meeting. Dana Scarborough seconded the motion and all members voted in agreement.

Meeting adjourned at 8:14 PM.

The next Board of Directors meeting will be held on Thursday, May 15th at 6:30 PM in the ECS Media Center.