

Eddyville Charter School

Board of Directors Minutes of Meeting

May 23, 2013

Board Members in Attendance: Larry Cook, Spring Howard, Patty Kinion, Jenny Demaris, Dana Scarborough, Kevin McBride

Absent Board Members: Paul Schneidecker, Christy Turner

Administration Present: Dennis Schultz, Ann Cook, Lisa Renfrow

Meeting called to order:

The meeting was called to order by Board Chair, Kevin McBride at 6:34 p.m.

Interested Parties:

Mrs. LaRoche introduced ECS Senior, Mercades Howard, to speak on behalf of the students currently attending OCCC. Mercades thanked the Board for the opportunity to attend OCCC and shared that she and her classmates feel the experience has better prepared them for college. During the last two years, ECS has provided the opportunity for 21 students to experience college in a supportive environment. During that time students have completed 66 classes. They have earned a combined total of 218 college credits with an average GPA of 3.1. Most of these students will enter college with 16-21 college credits. They will not have to take freshman writing classes and several will have completed their college requirement. In other words, they are successful college students before they ever officially enter college.

- ✓ Sixth grade teacher, Sean Bedell gave the Board an overview of research projects that included the process, and presentation requirements he assigned to his class. Student, Trent Kinion presented a portion of his research project on the Underground Railroad.
- ✓ Ben Uhlenkott shared his research project by presenting data he had gathered and organized on a display board about the effects of magnetic current on fish. For this set of experiments/observations each research team used Zebra fish. Ben went on to say, "It was a very difficult experiment and it lasted about 3 weeks. For future research he would want a bigger tank, build a bigger magnet, and use a freshwater shark as the test fish."
- ✓ A power point presentation showcasing the ROV (Remotely Operated Vehicles) projects was displayed featuring Mr. Bedell's sixth grade students and the two teams from Eddyville that competed at the Lincoln City Pool. The teams placed 2nd and 7th. Teams were made up of all levels and ages from middle school through college.

Mr. Bedell also participated in the Oregon STEM grant which helped to support his sixth grade students going on field trips to OSU.

- ✓ One field trip was to OSU's Hinsdale Wave Lab to test structures students made from kits in order to study the effects that various frequencies of tsunami waves would have on the structures. Cameron Davis explained that his group made their structures to protect and keep people safe. The class took three days to do research before building their structures. A video was presented from OSU Hinsdale Lab showing students testing their structures in the wave tank.

Patty Kinion shared as a parent how she appreciated the opportunity the students experienced and how intense these projects were. She hopes that all students could experience this opportunity. While on the field trip Mr. Bedell's students were also able to visit Agriculture Days during their lunch break.

Dana Brown, parent of senior Cameron Brown, shared information about the Grad Night that senior parents were planning for the ECS Class of 2013. Details were minimal to maintain the element of surprise for the students. However, upon request the Board can get more information. Details given included; grad night would start at 9:00 P.M. following graduation and end at 6:00 A.M. the following morning; a total of \$3,445 had been raised for the all night event with \$500 from the Siletz Confederated Tribe, \$500 from Les Schwab, \$100 from TLC, and donations from parents.

Sandi LaRoche introduced Senior Class President Coleman Swenson who presented information to the Board requesting permission for their 2nd Senior class trip to Gold Beach on June 4-7th. A budget, itinerary, accommodations, chaperones and additional information was supplied to the members for review. Jenny Demaris made a motion to approve the request and Spring Howard seconded the motion. All members voted in agreement.

Jackie Quetschke passed out packets to the Board members on behalf of Track Coach, Shelley Moore, who was unable to attend due to a track meet in Toledo. Information presented included: the track team fielding 26 athletes out of 59 high school students enrolled, 11 broken school records, top ten conference performances in 31 spots with several in the top 5, improved behavior and work ethic, and an invitation for Board members to come and see ECS athletes in action. Shelley Moore also wished to thank the Board for the opportunity to coach. In addition Shelley Moore wanted to provide an update as she transitions into the Athletic Director position for the 2013-14 school year.

Some of the work she has done so far includes setting up an Eddyville Athletics Facebook page, beginning to reserve buses for athletic events next year, she will have an athletics awareness table at the annual Spring Fling, she is in the planning stages for setting up returning coaches meetings in the fall, she also met with Newport's athletic secretary to gain insight on how to better implement administrative systems for athletics. She has also begun discussions about ideas around athletic fundraising with the possibility of an ECS Sportsman Banquet in the fall. Mrs. Moore will be providing more

information in the future regarding an Eddyville Athletics parent information manual. She also wants to bring cross country to ECS as a fall sport for boys, she is also working with Mr. Ulstad and Mr. Ferschweiler for ECS to host a 4-day boy's and girl's summer youth basketball camp in early June. She is also starting to research options with the possibility of having football this fall as a co-op with Alsea.

Mr. Schultz shared State track results that were just in, with Breanna Jones 5th in the discus and 8th in the Javelin and Bradi Mcguire 9th in the 100 hurdles..

Written Communication and Acknowledgement: None

Reading of Minutes:

A motion was made by Larry Cook to approve the minutes as read. Spring Howard Seconded the motion and all members voted in agreement.

Financial Report:

Larry Cook made a motion to approve the financial report (check #'s 15645-15703 for a total of \$54,466.52) as submitted. Spring Howard seconded the motion and all members voted in agreement.

Business Office Report:

Ann Cook presented information from the PACE Insurance Audit Report by John Russell. All areas of concern noted in the audit have been addressed with the exception of the items listed below:

- furniture stored in the play shed creating a security and hazard concern;
- the slide on the playground needing to have a crossbar welded on it in order to provide mounting safety for students;
- the gate outside of the shop area needing to be locked during school hours;
- wooden paddle in the science room needs to be removed;
- the back door in the science room needs to remain closed during school hours.

In addition, some suggested security upgrades from the report included:

- automatic door opener on the front doors;
- remote control gate opener on the front gate;
- security cameras placed in strategic areas of the grounds.

Ann Cook suggested that Landon Lightle research the cost of installing an automatic door lock/opener on the front doors. Kevin McBride asked about the possibility of grants helping with the costs.

The expected increase for insurance for the 2013-14 school year is about 15%. The 2012-13 building insurance and liability insurance cost was \$27,983.00, and with an estimated increase of 15%, our yearly payment will increase an additional \$4,197.45. This would bring the cost of insurance for the 2013-14 school year to \$32,180.45. Jenny Demaris asked that if corrections and upgrades were completed would our rates be

reduced? Ann Cook replied, "No they would not." Kevin McBride asked if this increase was figured into the budget. Ann Cook reassured the Board that it was.

Ann Cook also presented for adoption a Budget Calendar for 2013-14 as outlined on page 14 of the Board packet. Jenny Demaris made a motion to approve and Larry Cook seconded the motion. All members voted in agreement.

Ann Cook made reference to Pages 15 and 16 from the Board Packet showing State School Fund Grant for the 2012-13 school year. She explained that ECS was able to stay under the cap thereby allowing us not to have to pay back funds. She also presented information based on the State school fund for 2013-14 and proposed that we build a budget using a rate of \$6,500 ADMw. She said it would not quite satisfy the budget requirement for staffing.

Information describing cost savings opportunities previously discussed with the staff was then presented to the Board.

Cost savings options include:

- A. Place a cap on insurance benefits offered by ECS to employees.
- B. Employees pick up their 6% PERS costs.
- C. No step increases for 2013-14.
- D. Employees pay 20% of their insurance costs.
- E. Employees pay 15% of their insurance costs.

Option B above seems to be the least impacting. An insurance committee has also been formed with an initial meeting scheduled for Tuesday to discuss and review insurance plans. Ann Cook explained to the Board that we are going to work through this and remain fiscally sound, while coming to an agreement that acceptable and equitable. The goal is to create a working budget and do the right thing for the staff. It is important to be able to sustain what we implement, and look carefully at licensing. Dennis Schultz explained that he was working with staff to keep them informed and aware of possible changes,

Patty Kinion asked about the master schedule and where we are in the process. Dennis Schultz assured the Board that a group of staff have been working on the schedule for next year. He went on to explain some staffing changes that included a part time H.S. teacher was retiring and a teaching assistant was resigning in order to return to school. There are plans of extending Stacey Stoudenmeyer's time to teach Art and Math.

Jenny Demaris inquired about the increase of State funding, the decision to increase the school calendar for the 2013-14 from 185 to 190 days, and then asking staff to pay a larger portion of their insurance or PERS. Kevin McBride was concerned about the budget and if the budget was realistic.

Ann Cook presented a draft copy of the 2013-14 LCSD calendar with a 190 day school year. The board requested that work be done on the calendar to make it ECS *friendly*. A final draft will be presented at the June meeting.

Student Enrollment Report:

We currently have 214 students enrolled. A Monthly Enrollment Report was presented to the Board with additional information describing student movement i.e., transferring out of ECS, or parent's moving out of the area. Lisa also presented the number of students by grade level on the waitlist for 2013-14. The Kindergarten class is full for next year. Mr. Schultz shared that he is putting out a press release in the News Times, advertising on the local radio station, and posting alerts around the community to let parents know there are openings in some grade levels.

Administration Report:

Dennis Schultz reported to the Board that continued progress is being made to resolve the water system concerns and move forward on upgrades. He and Landon are working closely with Daniel Hough, Environmental Health Specialist with the Public Health Division.

Kevin McBride inquired when we could expect the water issues to be resolved. Mr. Schultz hopes that that all upgrades and systems will be completed over the summer.

Mr. Schultz explained that he is currently working on the ECS annual report which is due June 1st.

- 4-day school week process and letter, Toledo Jr./Sr. High (in packet)

Mr. Schultz shared with the Board information he researched regarding a how other schools are approaching their calendar year with adjusted schedules. In a conversation with Clint Raever, Toledo High Principal, Mr. Schultz discovered that they will use the four day school week to allow for consistent staff development and collaboration in addition to a structured plan for students needing intervention and instruction. A detailed plan was presented to the Board. Mr. Schultz said he was going to continue to gather information to see what kind of success other school are experiencing from adopting modified schedules.

- Philomath SD plan for increasing staff development district wide (in packet)

Upcoming Activities:

- 2013 OSAA / U.S. Bank / Les Schwab Tires Track & Field State Championships @ Hayward Field, University of Oregon May 23 & 24. Congratulations to Bradi McGuire and Breanna Jones competing at state and to the entire track team for a great season;
- ECS trap shooting club will participate in the Scholastic Clay Target Program's (SCTP) tournament over the memorial weekend;

- May 28th HS Awards, 7:00 PM
- May 29th Kindergarten/1st Grade Zoo Trip
- May 31st Graduation, 7:00 PM
- June 5 & 6, 3rd- 5th Grade OMSI Field Trip
- June 6th Middle School Awards/8th Grade Continuation 7:00 PM
- June 7th Fun day for ECS students, organized by the booster club

Committee Reports:

Kevin McBride reported that the committee to evaluate the administrator have met twice with two different groups, have compiled all the results and will schedule a meeting with Dennis Schultz on Tuesday, May 28th at 5:00 to discuss the results.

Old Business:

Jenny Demaris inquired about any further information regarding tuition reimbursement for high school students attending classes at OCCC.

New Business:

Patty Kinion requested an update on the new math curriculum for ECS. Mr. Schultz explained that the materials had just recently arrived and there would be training opportunities available to staff.

Meeting Adjourned:

A motion was made by Larry Cook to adjourn the meeting. Dana Scarborough seconded the motion and members voted in agreement. Meeting adjourned at 7:58.