

Eddyville Charter School

Board of Directors Minutes of Meeting

April 25, 2013

Board Members in Attendance: Larry Cook, Patty Kinion, Paul Schneidecker, Jenny Demaris, Christy Turner

Absent Board Members: Dana Scarborough, Spring Howard

Administration Present: Dennis Schultz, Ann Cook, Lisa Renfrow

Meeting called to order:

The meeting was called to order by Kevin McBride at 6:35 p.m.

Interested Parties:

Jackie Quetschke presented information on behalf of the Elementary Staff to adopt Investigations as the new math curriculum for grades K-5 for the 2013/14 school year. The program's original price of \$13K is being offered at a discounted price of \$6809.78 . and will replace Saxton Math which is outdated (copyright of 2001). For more information you may visit the Investigations website at:
<http://www.pearsonschool.com/index.cfm?locator=PSZpOz>.

Board member, Patty Kinion inquired if the new curriculum for K-5 aligned with the 6-8 curriculum and if it followed common core standards. Jackie Quetschke shared that the elementary staff chose Investigations because it does align and compliments the 6-8 curriculum. Investigation offers a child-centered approach to teaching mathematics through engaging activities, discussions, and problem solving.

Kevin McBride asked if there is anything the staff needs or is prevented from doing to ready themselves for the common core requirements? Mr. Schultz explained that staff development is critical and that staff are currently participating in training opportunities with more scheduled throughout next year. Eddyville Charter School (ECS) hopes to take advantage of the many opportunities offered to LCSD staff.

Jackie Quetschke read a letter from track coach Shelley Moore sharing that Eddyville Charter has a high school track team with 26 athletes participating out of 59 enrolled high school students. They have broken many school records and won many events at meets. The team currently boasts top ten conference performers in 31 spots. The team has had many compliments regarding improved behavior and work ethic. Coach Moore invited the Board to come and watch a track meet and follow results at
http://eddyvillecharterschool.org/sports_schedules/

Shelley Moore also provided the Board with an Athletic update as she transitions into the role of athletic director for the 2013/14 school year. An Eddyville Athletics Facebook page has been set up to keep community aware of all levels of athletics at ECS.

At the annual Spring Fling, on May 16th, a table with parent informational brochures and sign-ups for volunteers will be made available as well as Eddyville window stickers and orange and black bracelets to increase awareness and raise school spirit.

Shelley Moore has also set up a meeting for retuning and future coaches, met with the athletic secretary at Newport High to better understand systems regarding athletics, discussed fundraising for athletics and is exploring a possible football co-op with Alsea for next year as the 1st step to bring football back to Eddyville over the next 3-4 years. She has also worked with Michael Ulstad to create and schedule a summer youth basketball camp in early June.

Patty Kinion commented that she appreciates the Eddyville Athletics Facebook page.

Dennis wanted to recognize the community effort put forward to ready the baseball field. Mowing, repairs, and upgrades have created a functional and safe playing field for our youth.

Kim Kellison presented the Board with an overview of the ASPIRE program new to ECS this year. ASPIRE is a grant funded program from the state of Oregon that specifically trains students to look beyond high school education to post-secondary school ranging from vocational school to four year universities. The program relies heavily on volunteers to work with students and check progress on graduation, help with applications for schools, scholarship applications, career readiness, and to work with students to create a vision beyond high school. This year Shelley Moore and Navy Recruiter Jolly offered mentoring and support. Kim Kellison met with seniors during a regular scheduled class period to work with students. Speakers were invited to present information, job shadows and internship opportunities were organized, and college exploration and visits were set up. Students also gained knowledge of scholarship opportunities and help with preparing and applying for scholarships. This class has easily been awarded over \$150,000, with more awards to come. Kim Kellison invited Board members to get involved as a volunteer or share information with others who may be interested. She also asked for feedback and suggestions.

Patty Kinion expressed her appreciation to Mrs. Kellison for her dedication and long hours committed to ECS students. She was also pleased to see the newspaper article in the Newport News Times showcasing the senior class and their accomplishments.

Jenny Demaris added that the Sherriff's office provides students with the opportunity to participate in "Ride Alongs" with officers.

Written Communication and Acknowledgement:

A building request was submitted by Howie Richards on behalf of S.E.T. for use of the baseball field and gym for practices. Along with the completed application S.E.T. submitted insurance verification.

Mrs. Cook requested permission from the Board to have a Get Well card sent to Dana Scarborough following his recent surgery.

Reading of Minutes:

A motion was made by Larry Cook to approve the February Board minutes as written. Patty Kinion seconded the motion and all members present voted in agreement.

Financial Report:

Patty Kinion made a motion to approve the financial report (check #'s 15553-15644 for a total of \$78605.95) as submitted. Larry Cook seconded the motion and all members voted in agreement.

Business Office Report:

Ann Cook thanked the Board for voting via e-mail to approve the supplemental budget as described on page 12 of the Board packet.

Ann Cook provided the Board with a copy of the *Loss Control Recommendations* prepared by PACE (Property and Casualty Coverage for Education) for review. Some areas of concern included updating the playground, locking the gate out by the shop area, and removing stored items in the old play shed. Mrs. Cook shared that a group of parents were looking at ways to raise funds to update the play ground.

Kevin McBride asked if there were issues that were repeats from last year and if not why they were concerns this year? Ann explained that areas of concern have to be resolved within a designated time period and different consultants, level of experience, or heightened awareness may factor into the reports. She did share that the consultants were very thorough.

Jenny Demaris asked if we were looking at obtaining automatic locking mechanisms? She suggested having a professional assess and then provide an estimate of costs. It was thought there should be funding available through grants to help.

Ann Cook presented a letter from Doug Crandall stating that the cleaning contract would be offered at the same cost as this year. Paul Schneidecker inquired about the quality of service and how satisfied we were with Service Master's performance. Kevin McBride asked if contracting with Service Master allowed us to achieve the goals we had hoped for? Dennis Schultz explained that throughout the year effort has been made to work through different issues to come to a satisfying end result. Communication on both sides Kim Kellison feels the building is cleaner this year and the general appearance is better. She would like to see additional cleaning of the Home Ec. room's kitchen areas be written into the contract. Christy Turner would like to see more attention to the gym area. Mr. Schultz explained that we may once again look at groups of students to take on the responsibility of the gym area. Jenny Demaris made a motion to continue with Service

Master as an ECS contracted cleaning service. Patty Kinion seconded the motion and all members voted in agreement.

Ann Cook shared with the Board that BLM has made another donation to ECS. The latest donation is athletic equipment. These donations are appreciated by staff and students.

The Oregon Department of Transportation, Corvallis office, donated a large number of various sized binders, organizers, files, folders, storage boxes, and other office supplies.

Ann Cook presented a 2013-14 proposed budget spending plan for Eddyville Charter based on an ADMw rate of \$6314. The current SSF projections for 2013-14 range from \$6314 -\$7300. It is possible that the legislature and the governor plan to fund schools at a higher rate.

Budget amount for salaries is \$1,425,495.24 (80% of total budget)

Two plans were outlined one with 185 days and another with 190 days. The 185 day calendar puts us over the budgeted salary spending limit, but it is thought that the transportation reimbursement is understated at this time. Additional transportation reimbursement will enable ECS to meet the 185 calendar funding requirements.

Other discussions around the budget proposal to increase a bit of a cushion was proposing that staff picking up 20% of health insurance costs. This number is consistent with or well below what other school districts are or Education Service Districts are implementing to offset the continued increase cost of insurance. Certified staff would receive their step increases as adopted by the board last year. Classified staff, yet to have a salary schedules adopted, will receive a 2% increase. It was decided that salary schedules for classified will be researched and a proposal presented to the Board for approval sometime next year. At the same time the licensed salary schedule will be reviewed.

Board members were concerned about getting back to a full 190 day calendar year mirroring LCSD's calendar. Ann Cook suggested we adopt a 185 day calendar, watch projections closely, and then add days if projections prove favorable. A suggestion was made to raise the current 80% of total budget used for staff salaries to 83%. They also asked Mr. Schultz to put together some information around 4 day week options since Taft HS has been on that schedule for several years and Toledo MS/HS is will start in the fall. Other ideas presented were to research grant opportunities and look for ways to supplement OCCC college funding.

Mrs. Cook explained that the budget needed to be presented at three meetings prior to its final approval.

A motion was made by Jenny Demaris to adopt the proposed spending plan with a 185 calendar, taking into consideration later to add more days if the SSF projections increase. Paul Schneidecker seconded the motion and all members voted in agreement.

Student Enrollment Report: 215 students currently enrolled. Information was presented describing the current wait list for the 2013-14 school year and students moving or transferring to another school.

Administration Report:

Dennis Schultz reported to the Board that self reflection and performance reviews were sent to both the volleyball and basketball coaches. Both coaches returned the evaluations with good feedback that he forwarded to Shelley Moore, the new AD for the 2013-14 school year. Her plan is to work closely with coaches beginning with a start up meeting before school starts. Christy Turner inquired if others were involved in the evaluation process. Mr. Schultz explained the purpose was to create a starting point to gain feedback and implement a plan. Mr. Schultz felt that it's possible that coaches, AD, athletes, parents, and staff would be involved in future evaluations. Patty Kinion asked how being the AD and the first grade teacher works out for the best interest of the students. Mr. Schultz explained that Jackie Quetschke and Shelley Moore work together as a team. Jackie Quetschke stated she did not feel there would be any issues or concerns with the arrangement and went on to say that she covers the class when Shelley is away, and Shelley covers for her when she has scheduled activities and when needed, a substitute teacher the students are familiar with will be called in.

Mr. Schultz reported that the ECS water continues to have some minor issues with lead and that Mr. Lightle is continuing to work closely at the County and State to resolve the issue. Everybody is on board and suggestions and strategies are being followed. The plan is to keep costs low and resolve the issues by identifying problems and replacing fixtures where needed.

Mr. Schultz provided Board members with a handout giving a time table of when formal evaluations for staff will be completed. This system was set in place but Pete Tuana last year. Next year we will move to a system directed by the State. Mr. Schultz explained he will talk with Kristin Becker, LCSD teacher mentor, and Libba Sager about the evaluation process.

Mr. Schultz also provided the following informational handout around Common Core Standards and changes expected in the near future:

The vision for Oregon Education is evolving as a result of Governor John Kitzhaber's education plan and the emergence of the Oregon Education Investment Board (OEIB). Discussions support a pre kindergarten through college educational vision. In September of 2012, Governor John Kitzhaber stated, "Our commitment to you—the class of 2025— is that every single one of you, in every community in Oregon, will graduate from high school with the tools and skills to pursue your dreams in college and careers." Our current kindergarten students will be the class of 2025.

For K-12 school districts, Oregon's vision includes :

- By the year 2025, 100% of Oregonians will earn a high school diploma or its equivalent;
- 40% will earn an associate's degree or post-secondary credential;
- 40% will obtain a bachelor's degree or higher; and
- 20% or less will go from high school completion directly to the workforce.

Common Core State Standards - Highlights

English/ Language Arts

Key Ideas

- Literacy in Social Science, Science, and Technical Subjects:
 - Explain how a simple machine works (Science)
 - Compare/ Contrast world events (Social Science)
 - Justify a solution to a problem (Mathematics)
 - Academic vocabulary in all content areas.
- Read and understand more challenging text.
- Emphasize use of materials to be read for information.
- Emphasize writing to inform and for argument.

Mathematics

Key Ideas

- Balanced combination of procedural skill and understanding, requiring students to 'explain' and 'justify' rather than 'define' and 'identify'.
- Standards for mathematical practice.
- Content focus at each grade level allows for in-depth study.
- Standards for mathematical content:
 - K-8 standards by grade level
 - High school standards by conceptual theme.

Three Shifts

- Focus strongly where the standards focus.
- Think across grades and link major topics within grades.
- Require fluency, application, and deep understanding.

Practices

- Make sense of problems and persevere in solving them.
- Reason abstractly and quantitatively.
- Construct viable arguments and critique the reasoning of others.
- Model with mathematics.
- Use appropriate tools strategically.
- Attend to precision.
- Look for and make use of structure.
- Look for and express regularity in repeated reasoning.

Assessments

- Partnership for the Assessment of Readiness for College and Careers (PARCC)
 - 23 states and District of Columbia (5 duplicates)
- SMARTER Balanced Assessment Consortium (SBAC)
 - 27 states, including Oregon (5 duplicates)

- Implementation slated for 2014-2015 school year.
- Current transition years between Oregon Standards and Common Core State Standards.

What Does This Mean for ECS staff

- Alignment and update of curriculum, instruction, and assessment to CCSS.
- ↑ rigor of student assignments, units, and assessments.
- Transition from Oregon standards to CCSS.
- Literacy across the curriculum.

Ongoing work:

- Purchase new k-8 math curriculum: Identified and slated for purchase beginning next fiscal year.
- Review current k-5 reading curriculum (*Fountas & Pinell to level students and Reading Street Curriculum which is aligned with the core standards*)
- Implementation of writing across the curriculum (k-12)
- Credit by proficiency - move from introduction to more training and onto deciding if this is the best fit for ECS MS/HS

Continued staff development around CCSS:

To date - Two elementary teachers attended a two day Common Core State Standards (CCSS) professional development, 2 MS and 1 HS teacher attended a 1 day CCSS PD for math. Two additional teachers will attend a 1 day CCSS in language arts in May.

Some Resources:

*CCSS mapping - English/Language Arts and Math to curriculum
Developed for use by Clackamas ESD (see examples)*

Grade-level curriculum maps created by the Clackamas ESD CCSS Taskforce offer a month-by-month format for teaching the CCSS and include space for connecting instructional resources and assessments.

Formative Assessments for Writing

Developed for use by Clackamas ESD

Formative assessment tasks for grades 4-12 include the CCSS standard addressed, directions to the teacher, and a scoring scale.

Mr. Schultz also added that it is his hope that ECS staff will be able to take advantage of some of the August training opportunities provided in the District.

The Board was encouraged to review the handout and ask questions.

Committee Reports:

Kevin McBride reported a good response from the administrative evaluation with 50% returned from Board members, 7 out of 12 from the student council and 15 out of 25 from the ECS staff. Mr. Schultz will be asked to complete a self evaluation. A time will then be set up to review and discuss the results.

Old Business:

None

New Business:

Patty Kinion was disappointed we did not have a Board meeting last month especially at this time of the year. She would like to make sure we adhere to the scheduled Board meetings and make a commitment to try to keep them. *Jenny Demaris felt that when a meeting is cancelled that information regarding current enrollment, financial report, and areas of concern be sent to each Board member.* Patty Kinion reinforced her feelings on the importance of consistent scheduled meetings being held and that staff, parents, and community are well aware of when meetings are held.

Concern was expressed regarding past and present coaching staff contracts and responsibilities. It was suggested to continue the conversation in private if necessary.

Meeting Adjourned:

The meeting was adjourned at 8:31 after a motion by Larry Cook, a second to the motion by Patty Kinion, and all members voting in agreement. The next Board meeting will be held on May 23, 2013; the fourth Thursday of the month at 6:30 p.m. in the media center.