

## **Eddyville Charter School**

### **Board of Directors Minutes of Meeting**

**February 16, 2012**

**Board Members in Attendance:** Dick Krog, Larry Cook, Dana Scarborough, Kristie Demaris, Paul Schneidecker, Shyla Luckini, Patty Kinion, Kevin McBride, Christie Turner

**Absent Board Members:** Spring Howard, Jenny Demaris

**Administration Present:** Pete Tuana, Sandi LaRoche, Ann Cook, Lisa Renfrow

**Meeting called to order by Board Chair, Kevin McBride at 6:30 p.m.**

#### **Interested Parties:**

Jodi Baruth, Interim Food Service Director, presented the Board with information outlining the USDA changed nutrition requirements for school lunch and breakfast. Many of the changes mandated to be implemented over a three year period are already in place or will be soon. Pete Tuana complimented the food service program and recognized Carole Lewis and Kristie Demaris for doing an excellent job of serving our students and meeting all the requirements.

First grade teacher, Shelley Moore with the help of her students Drake Dougherty and Zalie Garcia shared with the Board a new program at Eddyville Charter called First Friday. This program promotes the love of literacy by inviting parents, grandparents, friends, and community members to read with or listen to students read. This event has been well attended and looked forward to by our students and volunteers. Future dates for First Friday Mar. 9, April 6, May 4, and June 1. Time 9:00-10:00 am.

Kathleen Dougherty, grade 2/3 teacher, presented with the Board information for our third annual Family Literacy Night to be held on March 1<sup>st</sup> at 5:30 p.m. This year's theme is Dr. Suess. Families will have the opportunity to visit two classrooms and participate in literacy related activities inspired from favorite Dr. Suess books. Other activities will include: Rebecca Cohen, special guest and story teller, refreshments, free books, door prizes, and of course fun!

ECS Junior, Dezarae Eytchinson, created a power point presentation for the Board explaining the importance of being a blood donor and invited the Board to participate in the Red Cross Blood Drive she organized as her Independent project. At this time many community members, staff, and students have signed up to participate. Interested

volunteers were asked to contact the school to schedule an appointment. The Red Cross Blood Drive will be held on February 29, 2012 8:00 a.m. to 3:00 p.m.

**Written Communication and Acknowledgments:**

A building use application was submitted from the Toledo Landmark Missionary Baptist Church for approval to host a youth rally on March 10, 2012. Dick Krog made a motion to approve the application, Larry Cook seconded the motion, and all members voted to approve.

**Reading of Minutes:**

Kevin McBride inquired about the November Executive Board Session minutes and when they would be added for approval. Mr. Tuana stated he had them ready and would make copies and add them to the minutes. Larry Cook made a motion to approve the minutes, Dick Krog seconded, all members in agreement.

**Financial Report:**

Larry Cook made a motion to approve the financial report (check numbers 14601-14860 for a total of \$321,394.28) as presented. Dick Krog seconded the motion, all Board members voted in favor, motion passed. Ann Cook explained that Eddyville Charter School has received extra funding. Attention directed to page 18 of the minutes with Mrs. Cook explaining the Supplement budget. An addition of \$159,384.00 was added to the general fund creating a balance of \$1,681,860.00. To the Restricted Revenue Fund an addition of \$17,800.00 with a balance of 48,120.00. Pete Tuana is pleased with the generosity of the District. This is the biggest budget the charter school has ever operated with. Larry Cook made a motion to increase the budget as explained by Mrs. Cook, a second to the motion was made by Dick Krog. All Board members were in agreement.

**Attendance Report:**

Our attendance has remained steady throughout the year with a total enrollment of 218 as of February 16, 2012. We continue to receive calls daily from parents wishing to enroll their students. We are instructing parents to complete pre registration forms to be placed on a waiting list for the 2012/13 school year. Patty Kinion inquired about additional staff being added. Pete Tuana explained there would be no additions at this time and that we would continue to watch as the funding projections were announced. Mr. Tuana explained we were solid and he is pleased with the waiting list we are creating.

**Administrative Report:**

**Facilities Update**

Mr. Tuana shared with the Board the status of completed and ongoing projects to date. Gym bleachers replaced with new motorized bleachers, exterior west wall beams and asphalt replaced and repaired, sewer issues addressed and updated, asphalt replaced on elementary playground creating safer and cleaner area for students and building. Still another \$100,000-125,000 left to spend on plumbing upgrades, storage, wireless in place

by this summer to support technology. Paul Schneidecker inquired about the roof and if repairs were completed. Bids would be accepted for the work needed to be completed. Patty Kinion asked about the playground equipment and the possibility of replacing, upgrading, and improvements. Pete Tuana shared that he has not talked with the staff about what they would like to see. A covered area to accommodate outdoor recess or breaks on rainy days would be nice. There have been suggestions by staff to create a storage area to accommodate the wrestling mats, lunch tables and other equipment. Funds from BLM will be used to create more storage areas relating to the Natural Resources grant. Patty Kinion wanted to know if there were plans to have wrestling in the future and if not, was it necessary to keep the mats. Mr. Tuana explained that we hoped to have a program in the future; therefore it would be to our advantage to store them. Paul Schneidecker wished to know the status of the Community Center Building and if there were plans to use it. Mr. Tuana informed the Board that liability insurance is being paid, but we are not using the building due to a problem with rodents. There is a possibility at a later date the building may be repaired and rodent proofed to make it available for use.

Mr. Tuana presented data comparing the number of students receiving an “F” grade for first quarter 2010/11 to first quarter 2011/12 school year. The number of F’s was reduced by almost half this year even though we had a greater student enrollment. Students are finding more success with algebra this year and taking their grades more seriously. The partnership with OCCC may be one factor. Mr. Tuana shared with the Board his visits to high school classroom talking with students about graduation requirements and what that means for our students.

The Superintendent search is well underway with about ten candidates submitting application materials. Mr. Tuana expects about twenty individuals to apply and was happy to report that at this time there were four very strong candidates with experience. Candidate screening will be completed on March 1<sup>st</sup>. The first interview will be the Board interview and will be scheduled to take place on March 7<sup>th</sup> and 8<sup>th</sup> starting at 4:00 pm., with a Saturday for a candidate needing to travel. Dick Krog asked that a reminder of those dates and times be e-mailed/telephoned to Board members.

All but two students in the 11th grade have passed their OAKS testing. High school teacher, Kim Kellison, is doing an incredible job with students. In the elementary grades the 3<sup>rd</sup> had 60% students meet and 30% meeting at the 4<sup>th</sup>/5<sup>th</sup>/6<sup>th</sup> grade levels. Mr. Tuana was very pleased with the work being done. Patty Kinion was curious if the lack of leveling in subject areas, as done in the past, was a factor for the lower test scores. Kathleen Dougherty explained to the Board that students are making gains, however we do need to take into account the State raising the required score and the material being tested is not covered until later in the school year. Many students were very close to passing (just a point or so away) and it was felt they would pass during the next round of testing. Kevin McBride would like to see more data.

Mr. Tuana explained to the Board the desire to have an after school program offering extra support to our students rather than pulling students out of classes during the school day. He would also like to see a staff member at each grade level in the elementary.

Middle school staff members are going to meet and discuss the possibility of a self contained 6<sup>th</sup> grade class for the 12/13 school year. The high school staff is looking at ways to raise the academic expectations, offer students more challenges and classes of interest. The partnership with OCCC has had a positive impact on our students' attitude towards learning, but has divided the school into two different directions, causing us to take a look at more programs such as FFA, college prep, natural resources, etc. Mr. Tuana is hoping the new superintendent will continue moving in this direction.

Information was included in the Board packets for members to consider the possibility of using Service Masters Janitorial cleaning service. Board Chair, Kevin McBride asked if this was in addition to Landon Lightle's position. Mr. Tuana explained it was for consideration only and that the purpose was to explore ways to cut costs and maintain our facility in an efficient manner. Patty Kinion asked about the day to day responsibilities, after hours, and maintenance needs.

Dana Scarborough would like to see Facilities Manager, Landon Lightle, attend a meeting to discuss with the Board what he sees as building needs and concerns. He also feels it would be helpful to form a committee or consulting group to look at ways maintenance is approached in the long term. This would give us an overall picture and opinions outside of ourselves. Pete Tuana reminded the Board that he has asked for a committee to be formed to direct a plan for facility improvement. Dana Scarborough shared with the Board the interest of professionals in the field who would like to serve. Dana Scarborough made a motion to form a facility subcommittee and Paul Schneidecker seconded, all members were in agreement. (Those members interested in participating will e-mail Pete Tuana)

**Committee Reports: None**

**Old Business: None**

**New Business:** Dick Krog asked that phone call reminders of Board meeting dates and changes be made in addition to emails.

**Next Meeting Scheduled:** March 15, 2012

**Adjournment:** Larry Cook made a motion to adjourn the regular session, Dick Krog seconded the motion, all in agreement, meeting adjourned at 7:35 p.m.