

**Eddyville Charter School
Board of Directors
Minutes of Meeting
August 18, 2011**

In Attendance: Larry Cook, Jenny Demaris, Kristie Demaris, Spring Howard, Dick Krog, Kevin McBride, Dana Scarborough, Christy Turner.

Absent Board Members: Paul Schneidecker, Shyla Luckini, Patty Kinion.

Administration: Pete Tuana, Sandi LaRoche, Ann Cook, Lisa Renfrow

Interested parties:

Meeting was called to order at 6:30 by Chairman Kevin McBride with (8) Board members present.

Interested Parties: None

Written Communications:

Phil Cooper, graduating class of 1963, generously donated \$500.00 to Eddyville Charter to be used at Ann Cook's discretion. A thank-you letter was presented for signature.

The minutes of the previous Board Meeting were read. A motion was made by Dana Scarborough and seconded by Larry Cook to approve the minutes as read. Motion passed.

Financial Report:

The financial report was read by Board members present. A motion was made by Dick Krog to accept and approve the financial report reviewed by Audit Committee member, Patty Kinion.

Student Enrollment:

Enrollment for September 2011 is still in the adjustment stages with a few more students planning to register when they return from vacations. We are currently at 208 students.

Grade	Total Enrolled	Adjustment	Transferred Out	Newly Enrolled
K	13	2		
1	23		1	6
2	17	1	1	2
3	11	1	1	3
4	20		1	1
5	26			6
6	16	1	2	3
7	18		2	6
8	14		2	4
9	10	2	8	5
10	9	1	2	1
11	17		1	2
12	14	1	1	3
Total Enrollment	208	9	22	42

Student registration was a smooth process with pre-printed registration packets mailed home to families in advance. Registration was set up with stations which allowed families to move through the process with ease. A free ECS t-shirt was given to students when they completed the enrollment checklist.

Administrative Report:

Pete Tuana reported that he spent the day at a meeting for Athletic Directors in Eugene.

Pete is pleased to inform the Board of the strong candidates who interviewed for the teaching positions at Eddyville Charter. New hire, Kim Kellison, is a former realtor and will teach two(2) social science classes, English, and Personal Finance. She will also be helping with guidance and working with high school students on individual projects in areas of interest to the student.

Jinny Wold, a retired teacher from Philomath, also joins ECS as a part time teacher who will teach high school English.

Interviews for a part time custodian (4 hrs./200 day contract) were completed and an announcement will be made as soon as the final back ground checks and procedures for hire have been finalized.

Two(2) four hour teaching assistants will be added to bolster the Elementary Reading program, assist in math, and help with supervision. Five candidates were interviewed and final decisions will be made soon.

Principal, Pete Tuana, shared with the Board that Eddyville Charter 's 10/11 math scores were low, therefore there will be a focus on improvement with a 60 minute math class held everyday for middle and high school students. Jenny Demaris inquired about the elementary math program. Pete Tuana responded that math is a focus in the elementary as well, and that the program would be evaluated. Jenny Demaris questioned the time frame required to implement the change. Pete explained that the focus would be on clearly defining the M.S. and H.S. programs and looking further at areas of concerns in the elementary, which could be better addressed when all the data is available. He stated that teachers would continue to use the Saxon Math Program in the elementary for the 2011/12 school year while other programs were researched.

Board Chair, Kevin McBride expressed concern regarding the status of our Charter School agreement with LCSD if we did not meet or exceed the district average scores and if we would be required to have a plan in place outlining how scores would be improved.

Pete explained staff would return to work on August 25th to work in small groups and also attend an Ocean Literacy Symposium with all LCSD teaching staff on August 30th. We currently have three (3) teachers on staff already actively involved with the OCAMP project.

Kevin McBride inquired about whether Doug Schwartz had applied for a teaching position. He wanted to have an answer for students who inquired.

Efforts have been made to insure we gain students and that enrollment increased. The freshman class has shown growth throughout the year, after a tough start.

Mr. Tuana feels that a 200+ enrollment will make a considerable difference in our school budget. Dana Scarborough would like to see some promoting of enrollment, especially in the 9th and 10th grade classes. Pete explained, if the total enrollment was low we would pursue this option. Pete suggested being patient and felt confident that our enrollment would increase.

Spring Howard wondered if a new teacher would be hired for the elementary to eliminate the blended classes. Mr. Tuana wants to wait to see what happens and maintain a solid budget.

Sandi LaRoche, Community College Coordinator and Assistant Administrator presented information detailing OCCC opportunities for our students. She was pleased to inform the Board of OCCC's eagerness to support this project, and continued to say that they hoped it would serve as a model for the district. OCCC wants to promote this program through newspaper and the local channels. A classroom on campus will be made available for Mrs. La Roche to use with students. Prior to classes starting, Sandi will have 6 school days to work with students preparing for their college classes and working on projects. These projects will include organizing and planning Back to School Night, parent volunteer activities, and other projects in and around the school. Sandi LaRoche also presented the Board with an example of a contract for students and parents to sign. This is one example of how Eddyville Charter is going to offer programs to strengthen academic opportunities. There will be students who will have some difficulties, but with a coordinator on site to support students this will be a success.

Sandi LaRoche is looking at bus schedules to see if it supports student class schedules. There may also be an opportunity for students to ride the school bus to OCCC after students have been dropped off at ECS. Many parents and students are working out transportation concerns.

Pete Tuana is very excited about this opportunity for our students and expressed to the Board how proud he was of our students and how well they conducted themselves on campus when they visited last spring. Their test scores reflected effort and ability to high schools.

Jenny Demaris inquired about Foreign Language offerings at ECS and if there would be a certified teacher instructing the classes. Pete Tuana explained that Kelsi Roemhildt, a certified Spanish teacher would offer classes and we may also use the Rosetta Stone program to support other language interests.

Building Updates:

Roof work on B building and breezeways was completed at a cost of approximately \$20,000. Additional work needs to be done to complete gutter concerns.

The dry rot repair is almost complete.

Beams with discovered dry rot repair are still being worked on.

Motorized bleachers are ordered costing approximately \$30,000. They are scheduled to be installed in November in time for basketball season.

A new telephone system with telephones in all classrooms with voicemail capabilities is close to being completed.

Pete Tuana is going to ask volunteers and staff to come in to direct work that needs to be done to continue with building improvement projects.

Facilities Manager and Head Custodian, Landon Lightle, is an amazing worker who takes ownership of the campus. He never stops running and has put tremendous effort into organizing, cleaning, repairing, and making our school a safer facility for our students and staff.

This summer four ECS students made a remarkable difference by assisting Landon Lightle with mowing, painting, cleaning, organizing, etc.

LCSD Facilities and Maintenance were supportive with the building improvement projects.

Dick Krog wondered about our school security system and if it was working properly. Landon Lightle has researched the background of the ancient boiler located in the basement, and how it could be moved to free up more space for storage.

An Open House Barbecue on September 1, at 5:00-7:00 will be planned to welcome ECS students and families. Hotdogs, hamburgers, and chips will be provided as well as drinks donated from Pepsi. Dana Scarborough volunteered to help.

Kevin McBride questioned how transportation for sports and field trips would be provided this year. Mr. Tuana is working with Lyn Fieber at Mid Columbia to work out busing.

New Business:

Revisions to Board roster were checked to make sure all information was correct. Spring Howard motioned to approve, Dana Scarborough seconded motion, all in agreement.

ECS Calendar approval, Spring Howard made a motion to approve, Dick Krog seconded, motion passed.

Employment Contract Approvals for Jinny Wold and Kim Kellison were presented and reviewed for approval. Dick Krogg made a motion to approve the contracts, the motion was seconded.

Elections:

Board Chair

Dana Nominated Kevin McBride to serve as Board Chair, Jenny Demaris seconded motion, Dick Krogg moved to close nominations and Kevin was elected as Eddyville Charter Board Chair.

Vice Chair

Current Vice Chair Jenny expressed a desire to maintain the Vice Board Chair seat. Kevin McBride nominated Jenny Demaris to the position, the motion was seconded by Dana Scarborough, all were in favor and motion passed.

Ann Cook shared the auditor had visited ECS and everything was in order. The ESD made a few mistakes that will be corrected on their end. The auditor will be contacting Board members through a questionnaire.

Dick Krogg expressed concern about the possibility of the Eddyville Post Office closing and what that would mean for the Charter School. Ann Cook explained a mail box would be placed in the front of the building for mail delivery.

Dick Krogg moved to adjourn the meeting, Larry Cook seconded. Meeting adjourned at 7:25 PM.

Eddyville Charter School
P.O. Box 68
Eddyville, Oregon 97343

2011-2012 Monthly Enrollment Report

<u>Grade</u>	<u>September</u> 8/18/11	<u>September</u> 9/15/11	<u>October</u>	<u>November</u>	<u>December</u>	<u>January</u>	<u>February</u>
Kindergarten	13	15					
1st Grade	23	23					
2nd Grade	17	17					
3rd Grade	11	12					
4th Grade	20	18					
5th Grade	26	27					
6th Grade	16	17					
7th Grade	18	20					
8th Grade	14	16					
9th Grade	10	14					
10th Grade	9	11					
11th Grade	17	17					
12th Grade	<u>14</u>	<u>13</u>					
Total Enrollment	208	220					

* Kindergarten students receive one-half payment of ADMw per month.