



Eddyville Charter School
Board of Directors
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November 15, 2023
Regular Session 6pm
Minutes

- 1) Regular Board Meeting Called to Order- 6:14 pm meeting called to order by Stephanie Mekemson**
Board Members in attendance - Stephanie Mekemson via phone, Ryan Gassner, Charlie Russell, Jenny Demaris
Board Members absent - Stuart Imler, Abe Silvonen
Administrative/Financial in attendance- Stacy Knudson, and Doug Byers

- 2) Past Meeting Minutes October 18, 2023**

- 3) Agenda Adjustments** - Add the following action items
 - 10b. Acceptance of Nathan Hinkle resignation,
 - 10c. Acceptance of Kylie Warfield MS boys basketball coach
 - 10d. Hiring Charlie Russell as boy basketball coach as a volunteer per ORS 332.016
 - 10e Approval of Maxiums
 - 10f Approval of Patrick McKnight as HS Girls basketball coach
 - 10g Approval of Laurissa Mckuhn as HS Girls assistant basketball coach**4b. Informational item ODE report card,**
9b. Working with PACE regarding paying board members that are being coaches.
9c work session for OSBA training per revised policy BD/BDA after January.
Ryan Gassner to motion to accept agenda adjustment, Charlie Russell second the motion all voting members voted in favor.

- 4) Informational Items**
 - a) Financial Packet -Doug Byers let the board know that later we will need to do a resolution to move money from General Fund 100 accounts to Capital Improvement 400 funds to coverage the overage of the RFP project.
Stephanie Mekemson asked about the 20k overage and why the board didn't vote on that and why the board didn't have approval of the additional costs. make the Lead abatement creating additional costs. She wants to know why the board is not being kept updated on progress. She mentioned that we were still awaiting receipts for the current job per email from Stacy Knudson.
Stacy Knudson let her know that she has been updated via emails. And to keep school going she had to make a decision that was best for everyone to keep the project going and kids in school. Emails were most definitely sent out with what was happening.
Charlie Russell commented that we agreed to the RFP and we agreed to this construction and knew there would be dry rot and un for seen problems.
Mike Hagen commented that Abe Silvonen was with him when the lead was found. And the two of them came up with a plan to propose to Stacy Knudson, Danny Wheeler and Missy Endicott how to keep the project going, and the cost that will incur.
Ryan Gassner commented that we all knew when signing in that there would be overage

Jenny Demaris asks moving forward that in the facility report moving we add all the information in the facility report. Including copies of the change orders, expenditures and remaining balances.

Mike Hagen let us know that he will be providing us a 3 ring binder regarding receipts and everything for the project. He is currently working on it.

- b) ODE report card given - Stacy is not sure why they are not reporting us as 100% graduation rate we graduate 100% to our enrollment. Sometimes kids leave and never enroll anywhere that could have something to do with it.

Jenny Demaris asks that it be reported on the social media site.

5) Interested Party Comments

During this time the audience will have the opportunity to speak to the board. This is not a question and answer opportunity. Anyone wishing to address the board is asked to complete a request via sign in upon entering the board meeting. The chairman reserves the right to limit time allocated to each presenter to between 3-5 minutes. It is requested that those addressing the board state their name for the record. Any complaints made about

6) Communication

- a) Administration Report- Stacy Knudson - Read her report and highlight a few areas of her report in the packet. Enrollment is hovering 200-205 and working on the waitlist.

The LCSD communication director came out last week and spent time in every classroom and reported on our school. She is very impressed with our behavior, community outreach happening, and canoe project.

Jenny Demaris thanked Stacy for the newsletter and all the happening in the school, it is nice to see all that is going on. Stacy is working with Cognia to get our school accreditation renewed. Stacy and Missy are working on Erate and getting more access points for internet connections.

Jenny requested that we add page numbers to the packet.

- b) Athletic Director Report- Karla Pearson - NONE

- c) Facilities Manager Report- Danny Wheeler

Stephanie wants to know what percentage of the project we are at. Danny let her know that all the siding is up, inside work is being completed, paint is going on, we are getting closer to completion.

7) Old Business

None

8) Consent Agenda

- a) Payment of the Bills

- b) Approval of October board meeting minutes

Jenny Demaris makes a motion to approve the consent agenda, Charlie Russell seconded the motion all voting members in attendance approved the motion.

9) New Business

- a) Policy Updates 1st reading

- i) BD/BDA

- ii) BDC

- iii) EFA

- iv) GCBDA/GDBDA

- v) GCBDA/GDBDA-AR (1)

- vi) GCBDF/GDBDF

- vii) GCBDF/GDBDF-AR

Jenny Demaris asks if there are any changes we need to know about, Stacy said just that the PE minutes have been reduced. And that OSBA yearly required training per updated policy

- b) Working with PACE to pay board member/coaches per ORS 332.016
Stacy Knudson has an email out to PACE legal to see if there is a work around for us to be able to pay board members that coach sports. Being a small school it is hard to fill both board positions and coaching without people wearing multiple hats. If it is possible we would need to change Article 9 in our bylaws to align. Provided a copy of the ORS 332.016
- c) Work session for OSBA training per updated policy after January.
It was asked If we could wait until after we fill the vacant position. Jenny Demaris requested that we have it on a separate night than a regular board meeting. Stephanie Mekemson asked if this is similar to the meeting they had previously. Stacy Knudson responded that she has sent an email out to the OSBA to see availability for a meeting, she will update us with options at the next meeting.

10) Action Items

- a) Approval of Stipends
Stacy Knudson let the board know that these are for anyone who does additional above and beyond their job descriptions receive stipends.
Stephanie Mekemson asked about the registrar stipend and why Missy Endicott, Stacy Knudson and Brandy Thomson received it? Stacy Knudson explained that the person hired in the past to fill those duties did not do it. And last minute they all stepped up to do scheduling, transcripts, grades and reporting that needed to be done to start school. Stacy explained that the person doing it last year didn't do any of it. Stephanie Mekemson asked what the Sub finder stipend is? Stacy Knudson explained that Missy Endicott's phone starts ringing anywhere from 4am to the time she leaves for work to fill full jobs that staff will be out for the day. Missy Endicott let the board know that her phone goes off 24/7, 7 days a week for staff being out and needing a sub. Which she finds coverage for.
Stephanie Mekemson asked what the scheduling/transcript stipend is for? Stacy Knudson told her that the person they had hired to do it in the past was not fulfilling the duties, so herself and Missy Endicott were splitting the duties. Missy was doing the synergy side of things and Stacy was doing the grad plan/on track to graduate. These positions are saving the school money by not hiring it out. It was asked if that job will be filled in the future to a position and Stacy Knudson said she will evaluate it and possibly hire it out next year depending on budget.
Stephanie Mekemson asked what the Project coordinator stipend is? Stacy Knudson told them for all weekends working that are outside of his calendar, upkeep of the orchard, maintaining, testing, reporting and upkeep of the water system, RFP project coordination, all the other beyond the facility manager duties outside of his general Facilities Manager duties.
Jenny Demaris requests moving forward that all documents added to the board packet have a Title, description and a time stamp to each legal document.
Stacy Knudson let the board know that these are already in the budget. Each stipend has a written contract and signed contract for each one. We will make the changes for the future.
- b) Approval of Nathan Hinkle resignation
- c) Approval of Kylie Warfield MS boys basketball coach
- d) Approval of Charlie Russell HS boys basketball coach as a volunteer per ORS 332.016
- e) Approval of Maxiums
- f) Approval of Patrick McKnight HS girls basketball coach
- g) Approval of Laurissa McKuhn HS girls assistant coach.
Stephanie still doesn't agree with the maxiums not having the community having a final say in it. And it doesn't speak to her per say.
Jenny Demaris recommends in 2 years we review this. With covid and all the things that have changed since covid this is a great start. In 2 years we can access them to make sure they align with our values still and bring it back around to all stakeholders.

Stacy Knudson took it to community members, staff, students, and board members. This doesn't mean that all stakeholders choose to participate; however it was there for them to give their opinion. It was sent via social media, the remind app. and emails.

Charlie Russell is abstaining from voting from 10d. As a conflict to vote

Ryan Gassner made a motion to approve all the action items a-g and Jenny Demaris 2nd the motion all voting members voted in favor. Motion passed.

Meeting adjourned at 7:18 pm

Next Meeting December 13, 2023 at 6:00pm