



Eddyville Charter School
Board of Directors
P.O. Box 68
Eddyville, OR 97343
Phone: 541.875.2942

January 17, 2019
Board Packet - Regular Session
AGENDA

- 1) **Meeting Called to Order**
- 2) **Past Meeting Minutes: November 15, 2018** Pg. 2-3
- 3) **Agenda Adjustments**
- 4) **Informational Items**
 - a) Financial Report: Jackie Olsen Pg. 4-19
- 5) **Interested Party Comments**

During this time the audience will have the opportunity to speak to the board. Anyone wishing to address the board is asked to complete a request via sign in upon entering the board meeting. The chairman reserves the right to limit time allocated to each presenter. It is requested that those addressing the board state their name for the record.
- 6) **Communication**
 - a) Administration Report- Stacy Knudson Pg. 20
 - i) Proposed 19-20 calendar Pg. 21
 - b) Athletic Director Report: Garrett Thompson Pg. 22
- 7) **Action Items**
 - a) Calendar Adoption
 - b) Building Use: Summer Biking
- 8) **New Business**
 - a) KN-AR (1): Relations with Law Enforcement Agencies Pg. 23-24
 - b) KN-AR (2): Investigations Conducted on School Premises Pg. 25

Next Meeting: January 17, 2018 at 6:30pm



Eddyville Charter School
Board of Directors
P.O. Box 68
1 Eddyville School Rd.
Eddyville, OR 97343
Phone: 541.875.2942
Fax: 541.875.4050

November 15, 2018
Board Meeting- Regular Session: 6:30pm
MEETING NOTES

Board Members in Attendance: Larry Cook, Ryan Gassner, John Lancaster, Stephanie Mekemson, Lisa Rorie

Administration in Attendance: Stacy Knudson

Board Members Absent: Rebecca Phillips-Sutton

ESD Financial Manager: Jackie Olsen (absent)

Minutes prepared by: Board Clerk: Dani Ulstad

1) **Meeting Called to Order** at 6:30pm by Ryan Gassner

2) **Past Meeting Minutes: October 18, 2018**

- a) Stephanie Mekemson moved to approve the passing of the October meeting minutes with one adjustment to add more detail to the stipend information. John Lancaster seconded the motion. All voting members of the School Board voted unanimously in favor of the motion.

3) **Agenda Adjustments**

- a) Addition to New Business: Adding two first readings of policies (b) CCG and (c) JHFF
- b) Addition to Action Items: Co-op with Siletz for Wrestling (c)
 - i) Lisa Rorie moved to approve the passing of the agenda adjustments. John Lancaster seconded the motion. All voting members of the School Board voted unanimously in favor of the motion.

4) **Informational Items**

- a) Financial Report: Jackie Olsen (Board packet)
- b) Administration Report- Stacy Knudson (Board packet)
 - i) ZCS quote conversation: the board advised to obtain two more consulting quotes and add the gym floor to the construction quote.
- c) Athletic Director Report: Garrett Thompson (Board Packet)

5) **Interested Party Comments (NONE)**

During this time the audience will have the opportunity to speak to the board. Anyone wishing to address the board is asked to complete a request via sign in upon entering the board meeting. The chairman reserves the right to limit time allocated to each presenter. It is requested that those addressing the board state their name for the record.

6) **Action Items**

- a) 7th Board Position Vacancy
 - i) With the resignation of a board member at the beginning of this school year, the board discussed filling the vacancy but never voted on whether or not to officially fill it. The vacancy was posted for 30 days and a letter of intent received. Lisa Rorie moved to fill the seventh board position. John Lancaster seconded the motion. The board voted unanimously in favor of the motion.
 - ii) A vote was held to fill the position. The board and public voted unanimously in favor of Abe Silvonon as the new board member.
- b) December Board Meeting

- i) Lisa Rorie moved to cancel the December board meeting unless a situation that needs attention arises. John Lancaster seconded the motion. All voting members of the School Board voted unanimously in favor of the motion.
- c) Addition to Action items: Co-Op with Siletz
 - i) Lisa Rorie moved to approve the Co-op with Siletz for wrestling. John Lancaster seconded the motion. All voting members of the School Board voted unanimously in favor of the motion.

7) Consent Agenda

- a) Policy approvals from October Packet
 - i) BDDH-AR- Public Comments at Board Meetings
 - ii) JGAB- Seclusion/Restraint
- b) Overnight Tournament Approvals
 - i) Gilchrist 11/30-12/1
 - ii) Umpqua 12/21-12/22
- c) Lisa Rorie moved to approve the consent agenda. John Lancaster seconded the motion. All voting members of the School Board voted unanimously in favor of the motion.

8) New Business

- a) Addition: Policies Readings (first reading)
 - i) CCG: Evaluation of Administrators
 - ii) JHFF: Reporting Requirements Regarding Sexual Conduct with Students

Meeting Adjourned 7:17pm by Ryan Gassner; Next Meeting: January 17, 2019



MEMORANDUM

January 14, 2019

TO: Eddyville Charter School Board of Directors
FROM: Jackie Olsen, CFO
RE: December 31, 2018 Financial Statements

Board Members,

Attached you will find the 2018-19 Cash Flow report, which presents actual revenue and expenditures through December 31, 2018 and projected revenue and expenditures through June 30, 2019. At this time, the estimated ending fund balance for FY18/19 is \$481,733, with \$130,000 of that balance reserved in Contingency.

Revenue for the month of December totaled \$193,592 and were projected at \$192,471.

Expenditures for the month of December totaled \$173,068 and were projected at \$188,328.

This month, I have included a new financial report that looks at the District's expenditures by function as well as compares all expenditures to the budget appropriations. I look forward to going through these new reports in detail with you at the meeting this week.

The start of January brings us half way through the fiscal year. The legislative session is scheduled to begin on Tuesday, January 22, 2019. We will be watching closely for any indications of a turn in the economy and/or funding to K-12. As always, we continue to be vigilant in our spending and will keep you apprised of any changes.

Please let me know if you have any questions or concerns regarding these statements.

Eddyville Charter School
General Fund: Statement of Revenue Budget Vs. Actual
For the Fiscal Year 2018-19
As of 12/31/2018

Source	2018-2019 Budget	Actual YTD Rev. 12/31/2018	Projected through 6/30/2019	Total Estimated 2018-2019	(Over)/Under Budget	Total Actual 6/30/2018	2017-2018 Budget
SSF Funding							
3101 State School Support Funds	2,153,079	1,344,796	918,684	2,263,480	(110,401)	2,220,508	2,122,376
3101 SSF- May Adjustment			-	-	-	8,611	
Total SSF Funding	2,153,079	1,344,796	918,684	2,263,480	(110,401)	2,229,119	2,122,376
Non State School Support Formula Sources							
Local Sources							
1510 Interest on Investments/Bank	1,200	853	1,891	2,744	(1,544)	1,486	650
1710 Admissions	-	-	-	-	-	-	100
1740 Fees	-	-	-	-	-	-	-
1920 Donations from Private Sources	-	7,523	-	7,523	(7,523)	2,696	-
1960 Recovery of Prior Year Exp.	500	-	-	-	500	-	1,500
1990 Miscellaneous Local Revenue	15,000	3,005	4,370	7,375	7,625	22,329	5,000
Total Non Formula Local Sources	16,700	11,381	6,261	17,642	(942)	26,511	7,250
Other Sources							
5400 Beginning Fund Balance	750,000	827,264	-	827,264	(77,264)	660,829	407,000
Total Other Sources	750,000	827,264	-	827,264	(77,264)	660,829	407,000
Total Non SSF Revenue	766,700	838,644	6,261	844,906	(78,206)	687,341	414,250
Total Resources	\$ 2,919,779	\$ 2,183,441	\$ 924,945	\$ 3,108,386	\$ (188,607)	\$ 2,916,460	\$ 2,536,626
				Less Estimated Requirements	\$ (2,652,190)		
				Estimated Ending Fund Balance	\$ 456,196		

Eddyville Charter School
General Fund: Statement of Expenditures Budget Vs. Actual
For the Fiscal Year 2018-19
As of 12/31/2018

Function	2018-2019 Budget	Actual YTD Exp. 12/31/2018	Projected through 6/30/2019	Total Estimated 2018-2019	(Over)/ Under Budget	% Committed	Total Actuals* 6/30/2018
Instruction							
1111 Elementary, K-6	580,277	173,386	403,957	577,343	2,934	99.49%	548,609
1113 Elementary, Extracurricular	200	-	203	203	(3)	101.59%	1,094
1121 Middle/Junior High Programs	295,229	105,733	191,785	297,518	(2,289)	100.78%	275,598
1122 Middle/Junior High School Extracurricular	18,482	6,408	11,806	18,214	268	98.55%	9,676
1131 High School Programs	407,373	100,576	245,691	346,267	61,106	85.00%	260,113
1132 High School Extracurricular	56,381	49,028	11,956	60,985	(4,604)	108.17%	35,970
Total Instruction	1,357,942	435,132	865,398	1,300,530	57,412		1,131,059
Support Services							
2134 Health Services	3,100	21	3,079	3,100	-	100.00%	3,519
2222 Library/Media Center	-	-	-	-	-	-	64,997
2240 Staff Development	-	-	-	-	-	-	216
2310 Board of Education	64,450	43,502	14,503	58,005	6,445	90.00%	79,504
2321 Office of the Superintendent Services	61,750	80,968	79,782	160,750	(99,000)	260.32%	89,470
2411 Office of the Principal Services	254,265	35,439	57,749	93,188	161,077	36.65%	201,984
2520 Fiscal Services	48,900	2,172	46,728	48,900	-	100.00%	63,691
2541 Operation & Maintenance of Plant	-	-	-	-	-	-	34,458
2542 Maintenance	240,012	105,708	170,306	276,014	(36,002)	115.00%	200,175
2552 Transportation	255,650	81,525	148,560	230,085	25,565	90.00%	199,474
2626 Grant Writing	-	-	-	-	-	-	7,000
2639 Web Services	-	-	-	-	-	-	281
2643 Staff Accounting Services	70,023	48,253	56,318	104,571	(34,548)	149.34%	414
2649 Other Staff Services	-	59	-	59	(59)	-	337
2669 Technology	37,004	12,069	14,918	26,987	10,017	72.93%	12,617
Total Support Services	1,035,154	409,718	591,942	1,001,660	33,494		958,137
Other Requirements							
5200 Transfers of Funds	396,683	-	350,000	350,000	46,683	88.23%	-
6000 Contingency	130,000	-	-	-	130,000	0.00%	-
Total Other Requirements	526,683	-	350,000	350,000	176,683		-
Total Requirements	\$ 2,919,779	\$ 844,849	\$ 1,807,340	\$ 2,652,190	\$ 267,589		\$ 2,089,196

Eddyville Charter School
 Other Funds: Statement of Revenue Expenditures Budget Vs. Actual
 For the Fiscal Year 2018-2019
 As of 12/31/2018

Description	7/1/2018 Beginning Fund Balance	YTD Revenue	YTD Expenditures	Balance as of 12/31/2018
BLM Grant	-	1,102	1,102	-
Aspire Grant	-	1,600	-	1,600
BLM Grant L16AC00309	-	-	110	(110)
Emergency Preparedness	1,000	-	483	517
MidWay Foundation	3,353	-	2,135	1,218
Outdoor School	-	-	-	-
STCCF/Medical Responder Class	162	-	-	162
Oregon State Credit Union Mini Grants	-	1,200	298	902
STCCF/Basketball Uniforms & Storage	1,000	-	995	5
High School Success	(15,349)	-	16,834	(32,184)
Student Body Funds	41,205	19,176	13,671	46,711
Capital Project Funds	-	-	11,522	(11,522)
Grand Total	31,371	23,078	47,150	7,300

Eddyville Charter School
YTD Appropriations
For the Fiscal Year 2018-2019
As of 12/31/2018

Fund	Appropriations	Resolutions	YTD	Encumbrances	Totals	(Over)/Under Budget
General Fund, 100						
1000 Instruction	\$ 1,357,942		\$ 435,132	\$ 689,086	\$ 1,124,218	\$ 233,724
2000 Support Services	\$ 1,035,154		\$ 409,718	\$ 318,507	\$ 728,225	\$ 306,929
5200 Transfers	\$ 396,683		\$ -	\$ -	\$ -	\$ 396,683
6000 Contingency	\$ 130,000		\$ -	\$ -	\$ -	\$ 130,000
Sub Totals	\$ 2,919,779	\$ -	\$ 844,849	\$ 1,007,593	\$ 1,852,443	\$ 1,067,336
Special Funds, 200						
1000 Instruction	\$ 62,636		\$ 8,600	\$ 3,246	\$ 11,846	\$ 50,790
2000 Support Services	\$ 20,000	\$ -	\$ 12,255	\$ 15	\$ 12,269	\$ 7,731
5200 Transfers	\$ 15,000		\$ -	\$ -	\$ -	\$ 15,000
Sub Totals	\$ 97,636	\$ -	\$ 20,855	\$ 3,261	\$ 24,116	\$ 73,520
Student Body Funds, 299						
1000 Instruction	\$ 85,000		\$ 13,671	\$ 1,526	\$ 15,196	\$ 69,804
Sub Totals	\$ 85,000	\$ -	\$ 13,671	\$ 1,526	\$ 15,196	\$ 69,804
Capital Projects, 400						
2000 Support Services	\$ 20,000		\$ 11,522	\$ -	\$ 11,522	\$ 8,478
4000 Facility Construction	\$ 376,683		\$ -	\$ -	\$ -	\$ 376,683
Sub Totals	\$ 396,683	\$ -	\$ 11,522	\$ -	\$ 11,522	\$ 385,161
Totals	\$ 3,499,098	\$ -	\$ 890,897	\$ 1,012,380	\$ 1,903,277	\$ 1,595,821

Eddyville Charter School, Inc.

Reprint Check Listing

Fiscal Year: 2018-2019

Criteria:

Bank Account: Bank of the West 121100782	From Date: 11/01/2018	To Date: 12/31/2018
From Check:	To Check:	From Clear Date:
From Voucher:	To Voucher:	To Clear Date:

Types: Expense Manual Payroll Payroll Deductions Other Disbursements

* Indicates gap in check sequence

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
18667	11/14/2018	AMAZON.COM	\$433.39	1071	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2018	
18668	11/14/2018	ArmorZone Athletic	\$505.00	1071	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2018	
18669	11/14/2018	CONSUMER POWER INC	\$2,083.24	1071	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2018	
18670	11/14/2018	CTL CORPORATION	\$4,686.00	1071	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2018	
18671	11/14/2018	DAHL DISPOSAL SERVICE	\$870.00	1071	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2018	
18672	11/14/2018	EMERALD SPRINGS BOTTLED WATER	\$104.00	1071	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2018	
18673	11/14/2018	ENDICOTT, MELISSA	\$63.76	1071	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2018	
18674	11/14/2018	INDUSTRIAL WELDING SUPPLY	\$5.00	1071	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2018	
* 18676	11/14/2018	LOOMIS, GUS	\$38.15	1071	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2018	
18677	11/14/2018	LOOMIS, JACKIE DWAN	\$46.87	1071	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2018	
18678	11/14/2018	MID VALLEY VOLLEYBALL OFFICIALS ASSC.	\$1,083.00	1071	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2018	
18679	11/14/2018	NORTHWEST REGIONAL ESD	\$85.00	1071	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2018	
18680	11/14/2018	NORTHWEST TEXTBOOKS DEPOSITORY	\$331.91	1071	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2018	
18681	11/14/2018	PIONEER TELEPHONE CO	\$1,508.14	1071	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2018	
18682	11/14/2018	STAPLES ADVANTAGE	\$535.97	1071	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2018	
18683	11/14/2018	XEROX CAPITAL SERVICES	\$676.29	1071	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2018	
18684	11/14/2018	BANK CARD CENTER	\$74.66	1071	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2018	
18685	11/13/2018	BANK CARD CENTER	\$11.97	1072	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2018	
18686	11/14/2018	CTL CORPORATION	\$10,535.50	1074	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2018	
18687	11/14/2018	OREGON COAST COMMUNITY COLLEGE	\$288.00	1074	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2018	
18688	11/21/2018	OBTESHKA, TERRY L	\$466.90	8	Printed	Payroll	<input checked="" type="checkbox"/>	11/30/2018	
18689	11/21/2018	Whisler, Jill M	\$2,717.57	8	Printed	Payroll	<input checked="" type="checkbox"/>	11/30/2018	

Eddyville Charter School, Inc.

Reprint Check Listing

Fiscal Year: 2018-2019

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From Voucher:	To Voucher:	To Clear Date:

Types: Expense Manual Payroll Payroll Deductions Other Disbursements

* Indicates gap in check sequence

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
18690	11/21/2018	MOLINE, MARGARET L	\$169.11	8	Printed	Payroll	<input checked="" type="checkbox"/>	11/30/2018	
18691	11/21/2018	Buel, Leon	\$2,289.50	8	Printed	Payroll	<input checked="" type="checkbox"/>	11/30/2018	
18692	11/21/2018	MEIER, RUTH A	\$186.76	8	Printed	Payroll	<input checked="" type="checkbox"/>	11/30/2018	
18693	11/21/2018	Silvonon, Mariah	\$2,413.00	8	Printed	Payroll	<input checked="" type="checkbox"/>	11/30/2018	
18694	11/27/2018	AMAZON.COM	\$20.62	1087	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2018	
18695	11/27/2018	AMERIGAS	\$110.00	1087	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2018	
18696	11/27/2018	ANALYTICAL LABORATORY & CONSULTANTS	\$143.00	1087	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2018	
18697	11/27/2018	CTL CORPORATION	\$1,171.50	1087	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2018	
18698	11/27/2018	DAN'S PUMP SERVICE LLC	\$259.00	1087	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2018	
18699	11/27/2018	DOUG'S ELECTRIC	\$437.10	1087	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2018	
18700	11/27/2018	JAR SYSTEMS LLC	\$590.00	1087	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2018	
18701	11/27/2018	LOOMIS, GUS	\$24.96	1087	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2018	
18702	11/27/2018	Mid Western Football Officials Associati	\$819.90	1087	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2018	
18703	11/27/2018	MOVING MINDS	\$442.14	1087	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2018	
18704	11/27/2018	OREGON DEPARTMENT OF EDUCATION	\$59.00	1087	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2018	
18705	11/27/2018	OREGON LOCK & ACCESS	\$57.50	1087	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2018	
18706	11/27/2018	Regis St.Mary Catholic School	\$75.00	1087	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2018	
18707	11/27/2018	ROGGENSTEIN, DONNA MARIE	\$67.40	1087	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2018	
18708	11/27/2018	SMEED COMMUNICATIONS SERVICES	\$1,175.29	1087	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2018	
18709	11/27/2018	STATE OF OREGON DEPARTMENT OF FORESTRY	\$0.73	1087	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2018	
18710	12/10/2018	AMAZON.COM	\$379.36	1093	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2018	

Eddyville Charter School, Inc.

Reprint Check Listing

Fiscal Year: 2018-2019

Criteria:

Bank Account: Bank of the West 121100782

From Date: 11/01/2018

To Date: 12/31/2018

From Check:

To Check:

From Clear Date:

To Clear Date:

From Voucher:

To Voucher:

Types: Expense Manual Payroll Payroll Deductions Other Disbursements

* Indicates gap in check sequence

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
18711	12/10/2018	ArmorZone Athletic	\$900.00	1093	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2018	
18712	12/10/2018	CULLIGAN WATER SYSTEMS	\$145.00	1093	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2018	
18713	12/10/2018	Curriculum Associates LLC	\$50.99	1093	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2018	
18714	12/10/2018	DAHL DISPOSAL SERVICE	\$870.00	1093	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2018	
18715	12/10/2018	EMERALD SPRINGS BOTTLED WATER	\$117.00	1093	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2018	
18716	12/10/2018	HACH COMPANY	\$32.98	1093	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2018	
18717	12/10/2018	HOME DEPOT	\$591.45	1093	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2018	
18718	12/10/2018	INDUSTRIAL WELDING SUPPLY	\$5.00	1093	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2018	
18719	12/10/2018	LOOMIS, GUS	\$90.47	1093	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2018	
18720	12/10/2018	NORTHWEST REGIONAL ESD	\$77.25	1093	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2018	
18721	12/10/2018	OASBO	\$200.00	1093	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2018	
18722	12/10/2018	PAULY, ROGERS AND CO., P.C.	\$8,100.00	1093	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2018	
18723	12/10/2018	PIONEER PRINTING, INC.	\$110.90	1093	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2018	
18724	12/10/2018	PIONEER TELEPHONE CO	\$1,508.60	1093	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2018	
18725	12/10/2018	Pumpro LLC	\$261.00	1093	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2018	
18726	12/10/2018	STAPLES ADVANTAGE	\$297.30	1093	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2018	
18727	12/10/2018	U.S. AWARDS, INC.	\$358.64	1093	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2018	
18728	12/10/2018	USA GYM SUPPLY	\$450.00	1093	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2018	
18729	12/10/2018	XEROX CAPITAL SERVICES	\$632.26	1093	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2018	
18730	12/10/2018	ArmorZone Athletic	\$817.83	1096	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2018	
Total Amount:			\$53,657.86						

Eddyville Charter School, Inc.

Reprint Check Listing

Fiscal Year: 2018-2019

Criteria:

Bank Account: Bank of the West 121100782

From Date: 11/01/2018

To Date: 12/31/2018

From Check:

To Check:

From Clear Date:

To Clear Date:

From Voucher:

To Voucher:

Types: Expense Manual Payroll Payroll Deductions Other Disbursements

Report Total Amount: Amount

End of Report

Eddyville Charter School, Inc.

Reprint Check Listing

Fiscal Year: 2018-2019

Criteria:

Bank Account: OR State CU - Checking 618680-8000

From Date: 11/01/2018

To Date: 12/31/2018

From Check:

To Check:

From Clear Date:

To Clear Date:

From Voucher:

To Voucher:

Types: Expense Manual Payroll Payroll Deductions Other Disbursements

* Indicates gap in check sequence

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
1	12/21/2018	OBTESHKA, TERRY L	\$373.52	9	Printed	Payroll	<input checked="" type="checkbox"/>	12/31/2018	
2	12/21/2018	MOLINE, MARGARET L	\$336.54	9	Printed	Payroll	<input checked="" type="checkbox"/>	12/31/2018	
3	12/21/2018	MEIER, RUTH A	\$619.96	9	Printed	Payroll	<input type="checkbox"/>		
4	12/21/2018	AMAZON.COM	\$72.55	1106	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2018	
5	12/21/2018	ANALYTICAL LABORATORY & CONSULTANTS	\$15.00	1106	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2018	
6	12/21/2018	Central Oregon Football Officials Assc.	\$1,222.00	1106	Printed	Expense	<input type="checkbox"/>		
7	12/21/2018	CONSUMER POWER INC	\$2,900.41	1106	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2018	
8	12/21/2018	DAVE BROOKS	\$378.00	1106	Printed	Expense	<input type="checkbox"/>		
9	12/21/2018	EAST LINN CHRISTIAN ACADEMY	\$100.00	1106	Printed	Expense	<input type="checkbox"/>		
10	12/21/2018	ENDICOTT, MELISSA	\$62.45	1106	Printed	Expense	<input type="checkbox"/>		
11	12/21/2018	MID-VALLEY BASKETBALL OFFICIALS ASSC.	\$3,286.00	1106	Printed	Expense	<input type="checkbox"/>		
12	12/21/2018	OREGON DEPARTMENT OF EDUCATION	\$59.00	1106	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2018	
13	12/21/2018	OSAA	\$235.00	1106	Printed	Expense	<input type="checkbox"/>		
14	12/21/2018	RAU PLUMBING, INC	\$6,052.00	1106	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2018	
15	12/21/2018	ROGGENSTEIN, DONNA MARIE	\$26.96	1106	Printed	Expense	<input type="checkbox"/>		
16	12/21/2018	STAPLES ADVANTAGE	\$20.71	1106	Printed	Expense	<input type="checkbox"/>		
17	12/26/2018	BANK CARD CENTER	\$325.55	1111	Printed	Expense	<input type="checkbox"/>		
Total Amount:			\$16,085.65						

Eddyville Charter School, Inc.

Reprint Check Listing

Fiscal Year: 2018-2019

Criteria:

Bank Account: OR State CU - Checking 618680-8000

From Date: 11/01/2018

To Date: 12/31/2018

From Check:

To Check:

From Clear Date:

To Clear Date:

From Voucher:

To Voucher:

Types: Expense Manual Payroll Payroll Deductions Other Disbursements

Report Total Amount: Amount

End of Report

Eddyville Charter School, Inc.

Student Activities Summary Report

Fiscal Year: 2018-2019

From: 7/1/2018

To: 6/30/2019

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
000 Undesignated	.00	.00	.00	.00	.00	.00
000 Undesignated	.00	.00	.00	.00	.00	.00
703 Classroom Supplies	.00	2,100.00	.00	2,100.00	.00	2,100.00
704 Locker Fee	390.00	380.00	.00	770.00	.00	770.00
716 MS/HS Field Trip (6-12)	911.35	.00	.00	911.35	.00	911.35
719 Activities Bus	1,077.26	.00	(1,077.26)	.00	.00	.00
720 Elem Athletics	1,773.70	150.00	(745.68)	1,178.02	(395.35)	782.67
721 Boys BB	2,508.84	1,510.10	(3,641.59)	377.35	.00	377.35
722 Girls BB	(2,096.04)	675.00	761.91	(659.13)	.00	(659.13)
723 CX	.00	.00	.00	.00	.00	.00
724 VB	359.53	1,654.00	(226.59)	1,786.94	.00	1,786.94
725 Track	243.30	.00	511.91	755.21	.00	755.21
726 Marksmanship	72.67	.00	(72.67)	.00	.00	.00
727 Cheer	997.15	2,525.00	(1,647.09)	1,875.06	.00	1,875.06
728 Gate Receipts	1,894.05	589.00	.00	2,483.05	.00	2,483.05
729 Pay to Play	.00	4,110.00	.00	4,110.00	.00	4,110.00
730 Football	.00	303.00	511.90	814.90	.00	814.90
750 Art	16.05	.00	.00	16.05	.00	16.05
751 Drumming	129.03	.00	.00	129.03	.00	129.03
752 Hobby Hour	112.24	.00	350.10	462.34	(402.75)	59.59
753 Career Technical Ed	371.25	.00	(371.25)	.00	.00	.00
754 Yearbook/Annual	336.12	180.00	.00	516.12	.00	516.12
755 Concessions	573.26	.00	.00	573.26	.00	573.26

Eddyville Charter School, Inc.

Student Activities Summary Report

Fiscal Year: 2018-2019

From: 7/1/2018

To: 6/30/2019

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
756 Foods	468.96	.00	.00	468.96	.00	468.96
757 Horticulture	2,292.47	.00	(253.73)	2,038.74	(107.59)	1,931.15
760 PAADA/OHANA	7,180.10	.00	(1,933.91)	5,246.19	(190.00)	5,056.19
761 Student Incentives	661.23	548.23	(182.69)	1,026.77	.00	1,026.77
763 BLM	3,552.00	.00	.00	3,552.00	.00	3,552.00
764 Drama	91.00	240.00	.00	331.00	.00	331.00
765 Leadership	677.72	2,057.90	(1,072.54)	1,663.08	(111.80)	1,551.28
766 EMR	70.00	.00	.00	70.00	.00	70.00
778 Sixth/Seventh/Eighth Grade	309.99	.00	(150.00)	159.99	.00	159.99
779 Elementary General	3,055.85	.00	(903.00)	2,152.85	(70.00)	2,082.85
780 Kindergarten	1,439.94	.00	(362.77)	1,077.17	.00	1,077.17
781 First Grade	1,953.50	.00	(107.53)	1,845.97	(200.45)	1,645.52
782 Second Grade	1,385.85	.00	(314.41)	1,071.44	.00	1,071.44
783 Third Grade	656.04	.00	(238.03)	418.01	(30.00)	388.01
784 Fourth Grade	1,052.52	.00	(39.74)	1,012.78	.00	1,012.78
785 Fifth Grade	353.19	.00	.00	353.19	.00	353.19
786 Sixth Grade	.00	.00	.00	.00	.00	.00
787 Class of 2022	3,359.79	.00	.00	3,359.79	.00	3,359.79
788 Class of 2021	135.60	320.00	(53.60)	402.00	.00	402.00
789 Class of 2020	387.23	1,833.99	(825.00)	1,396.22	.00	1,396.22
790 Class of 2019	837.95	.00	.00	837.95	.00	837.95
791 Calss of 2018	1,282.28	.00	(1,282.28)	.00	.00	.00
792 Class of 2017	35.00	.00	(35.00)	.00	.00	.00

Eddyville Charter School, Inc.

Student Activities Summary Report

Fiscal Year: 2018-2019

From: 7/1/2018

To: 6/30/2019

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
GRAND TOTALS	40,907.97	19,176.22	(13,400.54)	46,683.65	(1,507.94)	45,175.71

End of Report

Eddyville Charter School, Inc.

Reprint Check Listing

Fiscal Year: 2018-2019

Criteria:

Bank Account: SB Bank Account 195000856

From Date: 11/01/2018 To Date: 12/31/2018

From Check: To Check:

From Clear Date: To Clear Date:

From Voucher: To Voucher:

Types: Expense Manual Payroll Payroll Deductions Other Disbursements

* Indicates gap in check sequence

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
2712	11/01/2018	BANK CARD CENTER	\$502.00	1060	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2018	
* 2717	11/14/2018	MARY'S PEAK TRUE VALUE	\$67.51	1073	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2018	
2718	11/27/2018	AMAZON.COM	\$175.60	1086	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2018	
2719	11/27/2018	BANK CARD CENTER	\$733.00	1086	Printed	Expense	<input checked="" type="checkbox"/>	11/30/2018	
2720	12/10/2018	AMAZON.COM	\$49.95	1094	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2018	
2721	12/10/2018	Around the World YoYo Entertainment	\$714.60	1094	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2018	
2722	12/10/2018	IDEA PRINTWORKS	\$185.30	1094	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2018	
2723	12/10/2018	SHONNARDS	\$14.99	1094	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2018	
2724	12/10/2018	ArmorZone Athletic	\$4,405.30	1097	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2018	

Total Amount: \$6,848.25

Report Total Amount: Amount

End of Report

**Administrative Report
January 2019**

Academic

- 🌀 Enrollment is currently at 206.
- 🌀 Elementary classes were able to attend The Little Mermaid play at Newport and our Alice in Wonderland at ECS.
- 🌀 Elementary music on hold until March. A concert during Spring Fling will occur.
- 🌀 2nd round of Ready math professional development is scheduled for February's PD Friday.
- 🌀 2nd round of CPS – Trauma Informed practices is scheduled for February's PD Friday.
- 🌀 Student, community, and school board surveys for AdvancED are being completed. Leadership team has been meeting to complete the SQF self-assessment and prepare documents for the 23rd meeting.
- 🌀 NAEP testing for our selected 8th Grade is set for February 26th, and all reports are being completed, letters sent home, and students notified.
- 🌀 2nd Semester courses begin – we have a need for more CTE/Industrial Arts courses as we look into the 2019-20 academic year.

Office of Superintendent

- 🌀 Continued bus issues with MidCo have resulted in our office creating a master roster with parent contacts and data entry into a OneCall system. We also requested that MidCo do the same. Paul Williams has provided a quote from DataSchools for Midco to generate communication when emergencies arise. See attached quote for the initial set up and year one price as well as year 2 and subsequent years. \$7000 is quoted. We are now also looking at using the Remind app and doing a cost comparison for that service.
- 🌀 Budget training and planning with Oregon's projected figures will take place January 23rd-25th in conjunction with Superintendent's Academy and Central Office OACOA workshops with COSA.
- 🌀 I am meeting with Diana McKenzie to renew our charter agreement with LCSD.
- 🌀 I am meeting with all staff this week and next to review annual goals and strategies for accomplishing these goals.
- 🌀 We have organized a safety and crisis team to meet bi-monthly
- 🌀 Staff budget forecasting sheets have been dispersed and due back Jan. 31 to assist in budget planning for 2019-20 school year.
- 🌀 Proposed calendar created for board review/approval
- 🌀 Completion and filing of New PACE Trust Agreement due to updated language

2019-20 EDDYVILLE CHARTER SCHOOL CALENDAR draft 1/8/19

AUGUST						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

- 1** Administrators Report
Student Registration TBA
- 20-22** All Teachers Inservice
- 26** First Day of School K-12

FEBRUARY						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

- 07** Staff P.D. – no school
- 17** Presidents Day-no school

SEPTEMBER						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

- 02** Labor Day – no school
- 27** Staff P.D. – no school

MARCH						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

- 23-27** Spring Break

OCTOBER						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

- 11** Statewide Inservice-
no school
- 24** Conferences 12-8:00
noon release

APRIL						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

- 23** Conferences 12 - 8:00
noon release

NOVEMBER						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

- 11** Veterans Day
- 08** Staff P.D. – no school
- 27-29** Thanksgiving Break

MAY						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

- 25** Memorial Day –
No School
- 28** Seniors Last Day

DECEMBER						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

- 12/23-1/3** Winter Break

JUNE						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

- 05** High School Graduation
- 11** All Students Last Day
Noon release
- 12** Semester 2 Records Day
Teachers Last Day

JANUARY						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

- 06** Staff P.D. – no school
- 17** Semester 1 Records Day
- 20** M.L. King Day-no school

JULY						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Garrett Thompson
Athletic Director

January A.D. Report

January 10, 2018

Hi All,

Basketball season is well underway at all levels. Elementary will have their second week of games on Saturday. MS Boys started practices this week. We have a new coach for the MS Boys, his name is Jared Fisher. He hasn't coached basketball previously, but has years of experience coaching kids as a golf instructor and I believe will do a great job with the boys. MS Girls Basketball have two weeks left in their season and are still undefeated I believe. The HS teams are halfway through their league seasons, are two-thirds through the entirety of the season.

Thanks!

Relations with Law Enforcement Agencies

Requests to Interview a Student or to Conduct an Investigation by Either Law Enforcement or District Administrators (Other Investigations)

Interviews/Investigations of Students

1. Interviews or investigations by law enforcement officials not based on allegations of abuse of a child, a warrant for an arrest or search or probable cause that an illegal act or crime is occurring or has been committed on public charter school property, may be permitted upon request and with administrator or designee approval.
2. The law enforcement official shall contact the administrator, properly identify himself or herself, inform the administrator of the nature of the investigation and provide the name of the student to be interviewed.
3. The administrator shall verify and record the identity of the law enforcement official or other authority, using form KN-AR (2)
4. Requests to interview a student during school hours should be, in the opinion of the administrator, important and urgent to justify interrupting school activities.
5. The administrator will attempt to notify the student's parent(s) prior to granting the interview. [If the parent(s) does not give consent to have his or her, son or daughter interviewed, then the interview should not take place.]
6. The Administrator may be directed by law enforcement officers not to contact the parent or guardian if there is reason to believe that such notification would unduly interfere with the investigation.
7. If the parent(s) cannot be contacted, the administrator may grant permission for the questioning to proceed if the student agrees to be interviewed or in the event of compelling emergency circumstances.
8. If the administrator has been unable to contact the parent(s) then the administrator shall make a reasonable attempt to notify the parent(s) as soon as possible after the interview.
9. All such interviews shall be conducted in privacy, out of the view of staff, students and others.
10. The administrator shall be present at all times during the interview unless the student's parent(s) is present and asks the administrator not to participate or the public charter school official is otherwise prohibited from being present by law.

11. The administrator shall maintain a written record of all such interviews conducted and all attempted notification of parent(s) using form KN-AR (2).

Questioning of a Student Suspected of a Crime, Arrest or Taking a Student into Custody

1. When a student is a **suspect in a criminal act** and is to be questioned by a law enforcement official for the purpose of establishing involvement in the act, questioning will be allowed on public charter school property only with parental consent. Normally, such questioning should occur outside school hours and off public charter school property.
2. At no time will a student be released to an officer without one of the following:
 - a. A warrant;
 - b. A court order;
 - c. Arrest;
 - d. Protective custody resulting from abuse of a child investigation;
 - e. Permission of the parent.
3. In all cases, **other than** abuse of a child cases, where a student is to be taken from the building by a law enforcement official, the administrator will verify the official's identity and make a reasonable effort to notify the student's parent(s). Law enforcement officials have the primary responsibility for notifying the parent(s) in such instances.
4. Administrators must request law enforcement officials to complete the appropriate form provided by the district. (See KN-AR (2) – Investigations Conducted on District Premises).

Abuse of a Child Investigations

Any investigation of abuse of a child will be directed by the Oregon Department of Human Services (DHS) or law enforcement officials as required by law. The DHS or law enforcement agency will first notify the administrator of the investigation, unless the administrator is a subject of the investigation. The administrator or designee must be the investigating official to fill out the appropriate form. If the investigating official refuses to fill out or sign the form, the administrator may complete the form but should not deny the official's request to interview the student on public charter school property. If the investigating official does not have adequate identification, the administrator shall refuse access to the student. The administrator or designee may be present at the interview of the student at the discretion of the investigating official. When the subject matter of the interview or investigation involves abuse of a child, administrators and school employees shall not notify the parent.

Investigations Conducted on School Premises

When an administrator makes a request or is notified that law enforcement would like to interview a student at school for the purpose of an investigation that is not related to abuse of a child, the administrator must request that the investigating official provide the information below. Failure to meet one of the five criteria may result in the administrator’s refusal to allow the student interview on public charter school property.‡

I, _____ (Name) of _____ (Agency) declare that I have the authority to conduct this student interview based on the following:

- 1. Warrant (attach copy)
- 2. Court order (attach copy)
- 3. Exigent circumstances (briefly describe): _____

- 4. Parental consent

Parent or guardian’s name: _____
Date consent granted: _____
- 5. This interview is not considered a “seizure” pursuant to state and federal law.

Signature of interviewer Date

Name of student to be interviewed Date of interview

- Student not available for interview
 - Student refused to be interviewed
 - Administrator present during interview (Yes/No)
- _____
Name of school official (administrator/ designee) receiving this form

Documentation of attempted parent contact:
Date: _____ Time: _____ Notes

This form should be placed in a separate file, labeled ‘Investigations Conducted on School Property’ and not in student’s educational record file.